

**Village of Champlain  
Village Board Meeting  
September 11, 2023**

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, September 11, 2023 at the Village Office, 11104 Route 9, Champlain, New York.

**MEETING CALLED TO ORDER & ROLL CALL**

Mayor McFetridge called the meeting to order at 6:30 p.m. Present were Mayor McFetridge, Trustees Trombley, Molinski, Conner & Herzog, Supt. Jolicoeur and Clerk/Treasurer Munoz. Also present were Chris Bell & Andy Glick from EJ Prescott, Monique Lepage and David Lepage.

**APPROVAL OF MINUTES**

Motion by Trustee Conner, seconded by Trustee Herzog to approve the minutes of the Aug. 14<sup>th</sup> Board Meeting. All members present voted aye. Motion carried.

Motion by Trustee Molinski, seconded by Trustee Trombley to approve the minutes of the August 28<sup>th</sup> Special Board Meeting. All members present voted aye. Motion carried.

**PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY**

David Lepage reported that there had been too much rain to do painting at the Garden this year and will try next year. He and Holly Visconti will be graduating and are looking for replacements to work with the Village. The Park Sign looks good in the playground.

The reps from EJ Prescott presented a Powerpoint on Kamstrup Meters. Our meters will need replacements and we have no meters on hand to swap out as needed. This is a different meter line with new features. It has radio read either drive-by or fixed base and gets data constantly to the office. Supt. Jolicoeur said that the meters we have now have a 10 year warranty. The Kamstrup meters have a 20 year warranty.

**REPORT FROM CODES ENFORCEMENT OFFICER**

Code Enforcement Officer Matott provided the board with a report for August 2023

**REPORT FROM THE MAYOR**

The Village's 150<sup>th</sup> Birthday will be held on Sept. 23<sup>rd</sup> with activities for all to enjoy. This is also the Champlain Fire Dept.'s birthday so be sure to check out their display. The event will include business & agency tables with giveaways, the Official Program with local & state proclamations, Playground dedication, kid's activities, refreshments, corn hole tournament, ice cream social, Samuel de Champlain History Center and a concert.

**REPORT FROM TRUSTEES**

Trustee Herzog

Trustee Herzog reported that everything is set to go for the corn hole tournament. People can come early to sign up on the day of the event.

Trustee Conner

Trustee Conner had nothing to report this evening.

Trustee Molinski

Trustee Molinski reported the Fall Carnival will be held on Sept. 17 from 1-3 at the Library Sunrise Walk at Point au Roche on Sept. 18<sup>th</sup> at 6 a.m.

Trustee Trombley

Trustee Trombley would like to see something put in the budget to repave and mark the basketball court at the playground. There is always a puddle in the middle of the court that never dries out.

**REPORT FROM CLERK/TREASURER MUNOZ**

The Board was provided the Expense report for August 2023.

Water/Sewer Billing Sept. 1, 2023

Water: \$75,287.75                      Sewer: \$70,034.61

The board has been provided the Expense and Revenue Report for August 2023.

**PRESENTATION OF WARRANT AND PAYMENT**

The warrant of \$18,260.38 was presented with additional invoices of \$\$2,700.46 for a total of \$20,960.84.

Motion by Trustee Conner, seconded by Trustee Trombley to approve the warrant with additional invoices for a total of \$20,960.84. Roll Call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

Water Line Replacement Project

Barton & Loguidice    \$23,471.25

Motion by Trustee Conner, seconded by Trustee Molinski to approve payment. Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

Wastewater Treatment Plant Disinfection & Upgrades Project

Barton & Loguidice	\$15,735.79
Triangle Electric	<u>67,606.75</u>
	\$83,342.54

Motion by Trustee Trombley, seconded by Trustee Molinski to approve these payments. Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**REPORT FROM THE SUPERINTENDANT**

Supt Jolicoeur provided the board with a report for August 2023.

**CORRESPONDENCE**

1. Correspondence regarding oil spill
2. Resignation letter from Kevin Sterling
3. Correspondence from James Ondras regarding job opportunities.
4. Corresp from NYMIR regarding battery disconnect switches on vehicles.

## **EXECUTIVE SESSION**

At 7:47 motion by Trustee Trombley, seconded by Trustee Molinski to go out of regular meeting.

All members present voted aye. Motion carried.

7:47 p.m. motion by Trustee Trombley, seconded by Trustee Herzog to go into Executive Session

All members present voted aye. Motion carried.

8:09 p.m. Motion by Trustee Conner, seconded by Trustee Molinski to go out of Executive Session.

All members present voted aye. Motion carried.

8:09 p.m. Motion by Trustee Trombley, seconded by Trustee Conner to go into Regular Meeting.

All members present voted aye. Motion carried.

No decisions were made during Executive Session.

## **NEW BUSINESS**

### 1. Change of Date for October Meeting

Motion by Trustee Conner, seconded by Trustee Trombley to change the October meeting date from October 9<sup>th</sup> to October 10<sup>th</sup>. All members present voted aye. Motion carried.

### 2. FEMA Local Law

Motion by Trustee Conner, seconded by Trustee Trombley to set a Public Hearing for FEMA Local Law for Oct. 10<sup>th</sup> at 6:30 p.m.

### 3. Surplus Property

Supt. Jolicoeur said that we have the 2000 dump truck to put out to bid. We haven't used it in a few years and it is still on our insurance.

## **OLD BUSINESS**

### 1. Dog Law

This matter was tabled until we receive a response from our attorney.

### 2. 150<sup>th</sup> Birthday Celebration

Nothing further to report

## **ADJOURNMENT**

There being no further business before the board, at 8:14 p.m. a motion was made by Trustee Trombley seconded by Trustee to Conner adjourn. All members present voted aye. Motion carried.

*Mary E. Spring, Secretary*

### ***CODE ENFORCEMENT REPORT: AUGUST 2023***

- Tenant requested inspection at 157 South St. Trailer is infested with fleas and has multiple property maintenance violations. Letter sent to landlord to have repairs made prior to renting again.
- Email to Curtis Labarge regarding grass/weeds at 11138 Route 9.
- Follow up inspection of Buildings 1-4 at Northern Tier Way. Violations fixed.
- Report of burning on Cedar Street. Told to get permit.
- Court case for 11137 Rt. 9 regarding violations for trash on porch. Violation dismissed as it was cleaned up.
- Re-inspection of 11137 Rt. 9: house is still unfit for human occupancy, but areas that needed to be cleaned in order to have water service turned on, have been. Once water is restored, they can clean further.
- Final inspection of 6 Cane St. CO issued for occupancy.
- Issued permit for above ground pool at 11109 Rt. 9.
- Approval of electrical service being brought inside at the sewer plant instead of disconnect being placed on the outside of the building. This was confirmed with the electrical inspector.
- Issued permit for deck on Moore St.
- Email to Curtis Labarge regarding grass on 11138 Rt. 9. Given 15 days.
- Messages to owner of burned property on Rt. 9 to clean up debris and appliances. Given 15 days.
- Question from Moore St. resident regarding codes pertaining to drone use. No code exists in Village.
- Inspection for possible mold on Cane St. Nothing found during inspection.
- Issued permit for slab at 25 Meadow lane.
- Foster care inspection on Oak Street. No issues found. Letter sent to County.
- Questions on demo and construction in the DMU. Advised to build to flood specifications.
- Conversation with CPS regarding living conditions inside 11137 Rt. 9 that caused it to be condemned.

### ***SUPERINTENDENT REPORT: JULY 2023***

#### **Water:**

- Hydrant flushing completed
- Started repairing issues on hydrants that were found during flushing
- Completed the maintenance and pressure balancing on all 7 main PRV vaults.
- Repaired 4 PRV's that had failed.
- We had 2 water main breaks on 8/24 and 9/8 at the Rt. 9/Willow St. intersection.
- Completed water meter readings for billing with many high readings. There were issues with broken or chewed wires and changed out 10 radios that had failed.

#### **Sewer:**

- The sludge drying beds are 98% completed, but Supt. Jolicoeur is concerned that we won't be able to use our loader in drying beds without damaging the asphalt. We may have to purchase alternate equipment.
- The old press was removed and prep work is in progress to install the new press.
- We need to install a new lift station control panel on Main Street and on Paquette Blvd. waiting on quotes.

#### **Equipment:**

- We need to install a power disconnect on the 2000 International per Insurance Company.
- The 2010 Peterbilt is having some electrical issues and will need to go to the shop.
- The backhoe parts and new tires will be installed as time allows.

#### **Streets:**

- We had a few trees fall due to wet foliage and still have trimming to do.
- Cleaned up debris from storm drains and added stone to areas washed out from storms.

#### **MISC**

- Mowing and trimming has been difficult with rainy weather and heavy workload.

- 3 of us attended a hydrant and valve training put on by American Flow Control.
- Salt and sand were mixed and piled in the salt shed.
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### **WORK TO BE DONE**

- We must repair or replace a DI and culvert on Elm/Walnut Street intersection and replace asphalt.
- We must complete some other asphalt patch work before the plant closes for the season.
- Continue with hydrant repairs.
- Sign installation at playground before 150<sup>th</sup> birthday celebration.
- Install solar panel on Church St. radar sign and repair Prospect St. radar sign.
- Continue with culvert installation and replacement on Oak St. and Prospect St.
- Continue with sign replacement.
- Lift Station control replacements.
- Bus shelter installation
- Bike path ditching
- EJP Presentation about Kamstrup water meters (tonight).