

**Village of Champlain  
Village Board Meeting  
OCTOBER 18, 2021**

**MEETING CALLED TO ORDER/SALUTE TO THE FLAG**

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, Oct. 18, 2021 at the Village Office, 11104 Route 9, Champlain, New York. Mayor McFetridge called the meeting to order at 6:30 p.m.

**ROLL CALL OF MEMBERS**

Present were Mayor McFetridge, Trustees Nicci Molinski, Thomas Trombley & Charles Conner, Clerk/Treasurer Munoz and Superintendent Jolicoeur. Trustee Kim Trombley was excused this evening.

**APPROVAL OF MINUTES**

A motion was made by Trustee Conner and seconded by Trustee Trombley to approve the minutes of the Sept. 12<sup>th</sup> Board Meeting. All members present voted aye. Motion carried.

**PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY.** There was no one present from the community this evening.

**REPORT FROM CODES ENFORCEMENT OFFICER**

Codes Enforcement Officer Matott provided the board with a report for September 2021

**REPORT FROM THE MAYOR**

**Mayor McFetridge reported the following:**

- Paving of several streets has been completed after a lot of preparation from our Department of Public Works.
- The brush pick up will take place during the last week of October. Leaves in bags can be placed by the curb any time and will be removed by a private citizen.
- Residents are reminded that there is no parking on the village streets between November 1 and April 1 from 2 am until 6 am.
- We have been awarded a grant to purchase a bench with a solar charger for personal devices which will be placed in Paquette Park in the spring. Also, we have received a grant through the Clinton County Health Department and the Safe Street project which will allow us to place a speed radar sign on lower Church Street and some additional signage on the Rec Trail.
- In addition, we have been coordinating with our engineering firm to find funding for a waterline replacement project as well as a disinfection system and other upgrades at the wastewater treatment plant.

**REPORT FROM TRUSTEES**

Trustee Thomas Trombley

Trustee Trombley reported that the Village Board has been copied the interim report and the Water Board is finalizing their Report. They would like to see meters at the WWTP and fire department to meter usage there. They also suggested that we have the meters at the wells and the distribution meter calibrated to make sure we are working with correct information. It would cost approximately \$6-\$8K for a replacement meter in order to calibrate these meters. The national average for lost water is 16% and the Village is at 29%.

Trustee Charles Conner

- Board Games for Adults will be held on Sunday, Nov. 7<sup>th</sup> from 1-3 pm at the Champlain Meeting House. All adults welcome.
- Annual Trunk or Treat on Oct. 30<sup>th</sup> at 2p.m. on Maiden Lane behind the playground.
- There is an MVP Healthcare Grant Program related to a Fitness Campaign. Trustee Conner is looking into outdoor fitness courts. The cost is \$65,000 and grants cover \$50,000. Discussion followed on locations and shared services with the Town. Trustee Conner will be speaking with the grant rep tomorrow to give some type of commitment.

Trustee Nicci Molinski

- Pumpkin Decorating Contest on Oct. 26<sup>th</sup> at 5:45 at the Library
- Trunk or Treat on Oct. 30<sup>th</sup> at 2:00 pm on Maiden Lane behind the playground.
- Paint n'Sip on Nov. 13<sup>th</sup> at 2:00 p.m. at the Library.
- Tree Lighting Ceremony has been scheduled for Dec. 11<sup>th</sup> at 6:00 p.m.

**REPORT FROM CLERK/TREASURER MUNOZ**

- The board has been provided the Expense and Revenue Report for September 2021.
- Water/Sewer Billing: Water \$60,145.00 Sewer \$68,025.23
- Last month we received only ½ of the ARPA funding so only \$218.95 was transferred to the Water Capitol Project, not \$437.89.

- We rolled over \$58,000 in CHIPs funding which will pay for this year's paving.

**PRESENTATION OF WARRANT AND PAYMENT**

There are additional invoices of \$70,773.54 to be added to the \$49,245.93 warrant for a total warrant of \$120,019.47.

A motion was made by Trustee Conner and seconded by Trustee Trombley to approve the warrant with additional invoices for a total of \$120,019.47. Roll Call vote:

Trustee Kim Trombley	Absent
Trustee Nicci Molinski	Aye
Trustee Charles Conner	Aye
Trustee Thomas Trombley	Aye
Mayor McFetridge	Aye

Motion carried.

We need to pay Barton & Loguidice \$2,600.50 for Water Line Replacement: Engineering costs.

A motion was made by Trustee Trombley and seconded by Trustee Molinski to approve payment of \$2,600.50 from the Capitol Water Project fund to B&L. Roll call vote:

Trustee Kim Trombley	Absent
Trustee Nicci Molinski	Aye
Trustee Charles Conner	Aye
Trustee Thomas Trombley	Aye
Mayor McFetridge	Aye

Motion carried.

We need to pay Barton & Loguidice a total of \$97,496.09 for Engineering Design: WWTP Disinfection & Improvements Project.

A motion was made by Trustee Trombley and seconded by Trustee Conner to approve the payment of \$97,496.09 from the Capitol Sewer Project fund to B&L. Roll Call vote:

Trustee Kim Trombley	Absent
Trustee Thomas Trombley	Aye
Trustee Conner	Aye
Trustee Molinski	Aye
Mayor McFetridge	Aye

Motion carried.

**REPORT FROM THE SUPERINTENDANT**

- We had a water break on Moore Street which was excavated and repaired
- We will be doing monthly meter reads this week.
- We have a main valve that is weeping which we will have to replace as soon as we get caught up.
- We have started Hydrant flushing.
- We received a quote for parts for the grinder (muffin monster) and it was not cost effective. A grinder was ordered.
- We repaired the mower but will have to look at getting a new one next year.
- We received the new plow truck.
- We had the bucket truck repaired.
- We completed paving but still have driveway patching to do.
- We will shoulder roads that were paved.
- Install new chlorine tank at the water plant.
- Prepare for generator installations: Supt. Jolicoeur got a quote for the labor for building the retainer wall and cement slab at the water plant for the new generator. We will have to get the retaining wall blocks and haul in material for backfill.
- Do culvert work, tree trimming and sidewalk replacement.
- Brush pickup in late October (October 25-29<sup>th</sup>).

Generator Installation Work:

The DPW will remove the generator and old pads. The cost of materials (blocks, concrete and backfill) should not be more than \$4,000.

We have one quote for the concrete/retaining wall install from A to Z Property Maintenance at \$7,216.00

We have one quote for electrical work from Ace Electric at \$18,320 (non-wage scale labor) \$19,440.00 (Wage Scale labor.)

A motion was made by Trustee Thomas Trombley and seconded by Trustee Conner to approve the quote of \$7,216.00 from A to Z Property Maintenance for the Generator retaining wall and concrete pad. Roll call vote:

Trustee Kim Trombley	Absent
Trustee Nicci Molinski	Aye
Trustee Charles Conner	Aye

Trustee Thomas Trombley      Aye  
Mayor McFetridge              Aye

Motion carried.

A motion was made by Trustee Trombley and seconded by Trustee Conner to approve the quote of up to \$19,440.00 from Ace Electric for the wiring and install of the generator. Roll call vote:

Trustee Kim Trombley          Absent  
Trustee Nicci Molinski        Aye  
Trustee Charles Conner        Aye  
Trustee Thomas Trombley      Aye  
Mayor McFetridge              Aye

Motion carried.

A motion was made by Trustee Trombley and seconded by Trustee Conner to approve up to \$4,000 for supplies for the generator installation including retaining wall blocks and concrete. Roll call vote:

Trustee Kim Trombley          Absent  
Trustee Nicci Molinski        Aye  
Trustee Charles Conner        Aye  
Trustee Thomas Trombley      Aye  
Mayor McFetridge              Aye

Motion carried.

### **CORRESPONDENCE**

1. Congratulations from Hudson Headwaters regarding award of \$1,000 grant
2. Corresp from St. Mary's Church offering the Parish Center as a Community emergency center.
3. Request from the Champlain Fire Dept. regarding snow removal at the Fire Station.
4. Corresp. from Town Justice Triller regarding Doug Powers trial.
5. 3<sup>rd</sup> quarter sales tax revenue from the Clinton County Treasurer.
6. Corresp. from Trustee Thomas Trombley to Mayor McFetridge regarding the damage to WTP chemical room.
7. Corresp from NYS DOT regarding CHIP's reimbursement.

### **NEW BUSINESS**

1. Flushing: This was covered in the Supt's Report.
2. Snow Removal Contract with Champlain Fire District:  
The Fire District has also offered to donate 30 tons of salt in order to help defray expenses.  
The board agreed to renew the snow removal contract with the Champlain Fire District.
3. Resolution Authorizing the sale of \$36,000 Statutory Installment Bond to pay the costs and expenses attendant to Plow Truck:  
A motion was made by Trustee Trombley and seconded by Trustee Molinski to approve this resolution as written.

Roll call vote:

Trustee Kim Trombley          Absent  
Trustee Nicci Molinski        Aye  
Trustee Charles Conner        Aye  
Trustee Thomas Trombley      Aye  
Mayor McFetridge              Aye

Motion carried.

4. Purchase of Solar Bench  
A motion was made by Trustee Conner and seconded by Trustee Molinski to purchase a Solar Charging Bench at a cost of \$4,500 plus \$610 shipping for a total of \$5,110.00. Roll Call vote:

Trustee Kim Trombley          Absent  
Trustee Nicci Molinski        Aye  
Trustee Charles Conner        Aye  
Trustee Thomas Trombley      Aye  
Mayor McFetridge              Aye

Motion carried.

5. Winter parking ban: This was covered in the Mayors report
6. Chemical Room at WTP: Trustee Thomas Trombley inspected the Chemical room at the Water Plant and reported that all metal parts are severely corroded, which includes electrical fixtures, ductwork and conduit fasteners. His conclusion was that this was happening when filling the chlorine containers and that the exhaust fans are inadequate for that size room. Discussion followed. Mayor McFetridge will check with the engineers of the project about the materials used, as they are corroding so soon after the

system was built. Trustee Trombley also commented that a platform needs to be built for the sand filter tanks as it is unsafe right now. This needs to be a joint project as it is part of the water system.

7. Radar Sign

Mayor McFetridge reported that we received \$8,000 from the Clinton County Health Dept as part of a Safe Streets grant. Part of this grant would be used for a radar sign on Church Street. A motion was made by Trustee Trombley and seconded by Trustee Molinski to purchase a radar sign + freight for up to \$4,190. Roll Call vote:

Trustee Kim Trombley	Absent
Trustee Nicci Molinski	Aye
Trustee Charles Conner	Aye
Trustee Thomas Trombley	Aye
Mayor McFetridge	Aye

Motion carried.

**OLD BUSINESS**

1. Purchase of Electric Vehicle: This item was tabled

2. Bids for removal of old generator/installation of new generator: This item has already been covered

3. Sale of Village Property

We closed on the sale of the Moore Street property. Mayor McFetridge suggested that we table the sale of the Perry Mills Rd. property until spring. It is assessed at \$38,000 and was appraised at \$25,000 in 2014. Discussion followed.

A motion was made by Trustee Conner and seconded by Trustee Trombley to have the Perry Mills Rd. property surveyed at a cost of up to \$4,000. Roll call vote:

Trustee Kim Trombley	Absent
Trustee Nicci Molinski	Aye
Trustee Charles Conner	Aye
Trustee Thomas Trombley	Aye
Mayor McFetridge	Aye

Motion carried.

4. Muffin Monster: Repair or Replacement: This item has already been covered.

5. Chlorine Barrel replacement

Since we are replacing the chlorine tank at the water plant with a smaller tank, we have permission from NYS DEC to discontinue doing the Spill Prevention Report annually. We will need to submit documentation that the removal and disposal have been done correctly. Barton & Loguidice are able to prepare the tank closure letter & required documentation.

A motion was made by Trustee Trombley and seconded by Trustee Molinski to approve payment of \$750 to Barton & Loguidice for their services in this matter. Roll call vote:

Trustee Kim Trombley	Absent
Trustee Nicci Molinski	Aye
Trustee Charles Conner	Aye
Trustee Thomas Trombley	Aye
Mayor McFetridge	Aye

Motion carried.

6. RESOLUTION AUTHORIZING SUBMISSION OF A NYS WIIA GRANT APPLICATION FOR WATER MAIN REPLACEMENT PROJECT.

A motion was made by Trustee Conner and seconded by Trustee Trombley to approve Resolution as written. Roll call vote:

Trustee Kim Trombley	Absent
Trustee Nicci Molinski	Aye
Trustee Charles Conner	Aye
Trustee Thomas Trombley	Aye
Mayor McFetridge	Aye

Motion carried.

**ADJOURNMENT**

There being no further business before the board, at 7:46 pm, a motion was made by Trustee Conner and seconded by Trustee Trombley to adjourn. All members present voted aye. Motion carried.

*M. Spring, Secretary*

