

**Village of Champlain
Village Board Meeting
October 7, 2024 6:30 p.m.**

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, Oct. 7, 2024 at the Village Office, 11104 Route 9, Champlain, New York.

PLEDGE OF ALLEGIANCE

MEETING CALLED TO ORDER & ROLL CALL

Mayor McFetridge called the meeting to order at 6:30 p.m. Present were Mayor McFetridge, Trustees Trombley, Molinski and Herzog and Clerk/Treasurer Munoz. Trustee Conner was excused this evening.

APPROVAL OF MINUTES

Motion by Trustee Trombley, seconded by Trustee Molinski to approve minutes of the Sept. 9, 2024 board meeting. All members present voted aye. Motion carried.

PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY

No one was present from the community this evening.

REPORT FROM CODES ENFORCEMENT OFFICER

- Roofing permit @ 87 Elm St.
- Roofing permit @ 9 Locust St.
- Property Management @ 25 Meadow Lane
- Building without a permit at 13 Pine St.
- Property management @ 42 Willow St.
- Property management @ 11167 Rte. 9
- Grass @ 5 Spruce St.
- Property management/grass at 188 South St.
- Property management/grass at 11258 Rte. 9

REPORT FROM THE MAYOR

Mayor McFetridge reported that the water line project continues up to the connection with Cedar St. After that, it will go from Mill St. to the 2nd Willow St. entrance. Some disruption of service will cause BWO's. Thank you for your continued patience.

The sidewalk replacement is almost complete, with reseeding to be done this week.

EVENTS:

Blood Drive	Oct. 18 th	1-4 pm	Champlain Meeting House
Author Arthur Howard	Oct. 24 th	6:30 p.m.	Champlain Meeting House
Trunk or Treat	Oct. 26 th	1-2:30 p.m.	Playground/Maiden Lane
Reverse Trick or Treat	Oct. 27 th	2:00 p.m.	Northern Tier Sr. Housing

REPORT FROM TRUSTEES

Trustee Herzog

Trustee Herzog had nothing to report this evening

Trustee Molinski

Trustee Molinski reported on several events happening in the Village:

Walk to Connect	Oct. 12	2:00 p.m.	Kimpex Parking lot
Town of Champlain 3k/5k	Oct. 26 th	9:30 a.m.	Rec Trail across from Bob Venne Park.
Pumpkin Carving	Oct. 27 th	5:30 p.m.	Champlain Memorial Library
North Country Library Crawl	Month of October		Libraries in New York and Vermont

A cooking class is being planned for Nov. 17th at the Champlain Meeting House. Details to follow.

The library board is in need of volunteers if you are interested.

Trustee Trombley

Trustee Trombley added that no dogs are allowed at the Town of Champlain 3k/5k fun run, and that costumes are encouraged.

REPORT FROM CLERK/TREASURER MUNOZ

The Board was provided the Expense & Revenue report for September 2024.

PRESENTATION OF WARRANT AND PAYMENT

The warrant was presented with additional invoices of \$5,108.31 for a total of \$22,997.25.

Motion by Trustee, seconded by Trustee to approve the warrant with additional invoices.

Trustee Molinski asked that the minutes on the website be updated along with pictures.

Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

Water Line Replacement Project

Financial Advisors	\$ 1,689.50
TJ Fiacco	<u>129,412.80</u>
	\$131,102.30

Motion by Trustee Trombley, seconded by Trustee Molinski to approve these payments. Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

REPORT FROM THE SUPERINTENDANT

Supt Jolicoeur reported the following for September 2024

- The new water line was put in service from Ashline Dr. to the vault near the Village Office. All of the service laterals in this section were made. The old line there is no longer in service. The new line was connected to Pine St. and the South St./Rte. 9 intersection connection was also completed.
- The new water main was installed from the PRV vault on Rte. 9 to the river crossing near Cedar St. where a valve was installed. The section on the curve was connected. A shut down of the old line was done in order to cut, cap and pressurize the old main feeding water from downtown back to the vault to keep services active for residents. This was done so that the connection of the new line to the vault can be made. Next the new section from the PRV vault to Cedar St. will be flushed, pressure tested, disinfected and sampled. Once it passes, the service laterals will be connected to the new main. Next, there will be a shutdown on Rte. 9 from the bridge near maiden lane to Cedar St. Two new valves will

be installed and the connection can be made at the River crossing. We will then be able to shut down the old water main from the Village Office to Cedar St.

- The last section of new water mains to be installed will be along Rte. 9 from Mill St. to the far end of Willow St.
- Restoration will be ongoing. Asphalt repairs, sidewalk and curb replacement along with topsoil and seed.

Please expect delays and avoid the area if possible. There will be single lane road closures and sidewalks will be closed in work areas during this process. There will also be boil water orders issued in affected areas.

- We are still working on sidewalk replacement along Rte. 9
- The tires on the 1-ton were in bad shape and were replaced and realigned
- 2022 pickup truck was at Bailey Ford for 26 days for a fuel pump relay replacement, It quit 3 days later and the fuel pump was replaced.
- The Town was not added to Diamond mapping. This was discussed under new business by Trustee Trombley at the Sept. board meeting. The Town was to be added to Diamond mapping for \$40/month for unlimited users. This was voted on and approved. The information provided to the board was incorrect. Supt. Jolicoeur received a quote for \$131/month. We are currently paying \$19/month. Once concern was the cost for this added to the O&M. This was costing the Town \$115/year. Supt. Jolicoeur suggests that we take this item out of the O&M and have the Town get their own separate account.
- Supt Jolicoeur has asked both the Town Supervisor Trombley and Kim Trombley, water board member, multiple times and still have not received an update in 5 months. We need to know on what days and the amount of water used from hydrants by the Town. I would like to have the water amounts sent to Robert and myself at the end of each day that the water is used. This would help us track high usage, so we are not out looking for leaks, and the office staff would not have to go back to change this in our monthly water reports.

CORRESPONDENCE

1. Corresp from Robert Macrae regarding vacant building registry
2. Corresp from NYMIR regarding battery disconnect switches in vehicles
3. Corresp from Roberta Davies regarding vacant building registry
4. CHIPS funding report from NYS Dept. of Transportation

NEW BUSINESS

1. Arbor Day Proclamation
Motion by Trustee Molinski, seconded by Trustee Herzog to approve the Arbor Day Proclamation.
All members present voted aye. Motion carried.
2. Water Board Report
On page 2 under Water Supply, it was suggested to change Expense to Revenue. Also, add "rates as charged by the Village". The Town of Champlain water charges should be added to that section as well. That information is under Additional Observations on page 4. Mayor McFetridge will send a message to the Water Board with these suggested changes.

It was also suggested by Trustee Conner that we add in that hydrant trimming in the Town should be done by the town, not the village.

Trustee Kim Trombley asked if this has always been done that way, or is it something new?

Mayor McFetridge said that the hydrants in the town were especially overgrown this summer, to the point that they needed to be done. She feels that this should be added to the report.

3. Diamond Mapping costs

The board passed a motion at last month's meeting to go with the Town on the Diamond Mapping system at \$40.00/month for unlimited users. Supt. Jolicoeur requested a quote for unlimited users, which came in at \$131.00/month.

Trustee Herzog asked where we received the \$40/month information.

Mayor McFetridge said that it was one the website, but may be based on a smaller population.

Trustee Trombley said that Essex County was paying \$40/month for unlimited users.

Mayor McFetridge said that if the population was under 2,000, it may be \$20/month.

The current price we have is \$19/month for a single user. Supt. Jolicoeur and Codes Officer Matott feeling that they are sharing the information now. Further discussion followed.

Mayor McFetridge said that we have not yet signed up for the unlimited services for the Town and the Village. We can table this until next month or rescind last month's motion.

Trustee Conner wrote: "in light of the high quote for the upgrade of the Diamond maps software far exceeds what was passed by the board at last meeting and should be rescinded. We currently pay \$19/month and if we upgrade, that will be increased to \$131/month. I think we should take this out of O&M and the Village pay for their own Diamond Maps software".

A motion was made by Trustee Herzog, seconded by Trustee Molinski to rescind the previous motion approving the upgrade to Diamond Maps. All members present voted aye. Motion carried.

Mayor McFetridge said that we should think about the GPS locator, which is very expensive. The current one that we use was paid for by the water project. If we upgrade this item, we should share in the expense between the Village and the Town. The GPS would be shared with Codes Officer Chris Matott with full access.

4. Burn Ban

Motion was made by Trustee Trombley, seconded by Trustee Molinski to reinstate the Burn Ban from Oct. 15th through May 16th, 2025.

All members present voted aye. Motion carried.

PURCHASE REQUISITION

Road Plates for installing culverts or digging near roadway.

J&S Steel	\$4,067.69
Jeffords Steel	\$4,544.80

Motion by Trustee Trombley, seconded by Trustee Trombley to approve the purchase of a road plate from J&S Steel for \$4,067.69. Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

Mayor McFetridge said that the Town is requesting an online Work Request document. Dep. Clerk Spring prepared a Water/Sewer Work Order Request which can be posted on the Village and Town website. Paper copies will also be available. The board was okay with the form prepared.

OLD BUSINESS

ADJOURNMENT

There being no further business before the board, at 7:15 p.m. a motion was made by Trustee Molinski, seconded by Trustee Trombley to adjourn. All members voted aye. Motion carried.

Mary Spring, Secretary