

**Village of Champlain  
Village Board Meeting  
November 14, 2022**

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, Nov. 14, 2022 at the Village Office, 11104 Route 9, Champlain, New York.

**MEETING CALLED TO ORDER & ROLL CALL**

Mayor McFetridge called the meeting to order at 6:30 p.m. Present were Mayor McFetridge, Trustees Kim Trombley, Nicci Molinski, Charles Conner & Joel Herzog, Clerk/Treasurer Munoz. Also present were Chris Trombley, Jesse Ballard, Monique Lepage, David Lepage and Holly Visconti.

**APPROVAL OF MINUTES**

Motion by Trustee Conner, seconded by Trustee Trombley to approve the minutes of the Oct. 17<sup>th</sup> Regular Board Meeting. All members present voted aye. Motion carried.

**PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY**

**Chris Trombley** spoke as a Commissioner of the Champlain Fire District. The fire district has concerns about the hydrants, especially after the last fire. The hydrants are not reliable and in poor shape. He would like to go on record that they are concerned and that these hydrants are needed to protect citizens. He welcomed the board to attend one of their meetings, either tomorrow night at 7:00 p.m. or in December.

He said that they would like to offer solutions, one being pumping from the river, until the hydrants are fixed. They would like to have draft sites cleared out in order to do that.

The Fire Dept. would also like a map of current hydrants. Mayor McFetridge said that the fire Chief John Fillion has been speaking with Supt. Jolicoeur about that.

In regards to the new fire station, Mr. Trombley noted that they are waiting for approval on the loan from Rural Development. The project will go out to a public vote after they have their exact numbers.

**Monique Lepage and Youth Liaisons David Lepage and Holly Visconti** provided the Mayor with a petition "In Support of Pickle ball" to be signed by community members. Mayor McFetridge will continue to look for grants and funding for this project.

Trustee Molinski said that the Kid's Crafts and Candy Cane hunt will start at 1 pm on Dec. 3<sup>rd</sup> if they would like to come and help out at this event. There will also be Christmas Caroling on Dec. 11<sup>th</sup>.

It was suggested that the Youth Liaisons come up with some ideas for a Winter Fest in February.

**Jesse Ballard** from 42 Oak Street was here about speeding vehicles on Oak Street. There are many families with children on Oak Street, along with his, and he is concerned for their safety. He has called the police multiple times and tickets have been issued. But they are paid and the speeding continues. The police suggested that he request a change in speed limit to 15 MPH on Oak Street. If the speeders are going 20 over the speed limit, it is considered "reckless driving".

Discussion followed. Mayor McFetridge said that she will look into the process of changing the speed limit.

**REPORT FROM CODES ENFORCEMENT OFFICER**

Code Enforcement Officer Matott provided the board with a report for October. See below.

**REPORT FROM THE MAYOR**

Mayor McFetridge reported the following:

- The Parking Ban is in effect. No Parking on Village streets between the hours of 2 am and 6 am.
- Please remove your garbage cans from the sidewalk so that the sidewalk plow can go through.

- Dec. 3<sup>rd</sup> 6:00 p.m. Parade of Lights meeting at Kimpex. The Tree Lighting and visit with Santa will be held at Paquette Park following the parade.
- Dec. 11<sup>th</sup> Christmas Caroling

She wished a Happy Thanksgiving to all.

**REPORT FROM TRUSTEES**

Trustee Herzog

Nothing to report this evening.

Trustee Conner

Game Days will resume in January and continue monthly through the winter.

Trustee Molinski

Trunk or Treat went well and thanks to all who participated.

The Fall cooking class went well; they made applesauce and squash soup.

Dec. 3<sup>rd</sup> 1:00 p.m. Kids Crafts & letters to Santa at the Champlain Meeting House.

Candy Cane Hunt in the playground at 2:30 pm.

The Library had 13 pumpkins in the pumpkin carving contest with many prizes awarded.

Senior Planet has 2 more classes on Saturdays at 1 pm.

Story Hour continues on Saturdays at 10 a.m.

Trustee Trombley

The water board's report was distributed to board members.

There was \$30,000 left from the water project and it will be returned to the Town. Once they have written verification of the dollar amount, that will be applied to the 2023 loan payment. This will change both the Town and Village's payment amount for next year.

She asked that if the board had any questions, let her know. They would like to have the report finalized ASAP.

Mayor McFetridge pointed out the increase in the amount that the Town will owe. The Village's share decreased by \$8,000 and the Town's O&M increased by \$9,000, which increases our revenues by \$18,000.

She asked the board to consider reducing the Town's water rate by \$.25/K gal.

Their EDU policy changed and increased their EDU's by 103. Discussion followed.

**REPORT FROM CLERK/TREASURER MUNOZ**

The board has been provided the Expense and Revenue Report for October 2022. We are on target.

**PRESENTATION OF WARRANT AND PAYMENT**

The warrant was presented to the board.

A motion was made by Trustee Conner and seconded by Trustee Molinski to approve the warrant with additional invoices of \$50,391.76 for a total of \$69,522.557. Roll Call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**Transfer**

Motion by Trustee Conner, seconded by Trustee Herzog to approve the transfer of \$10,000 from the Sewer Fund to the Sewer Project Fund. Roll call vote:

Trustee Trombley	Aye
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Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**Wastewater Treatment Plant Disinfection and Capital Improvements**

Motion by Trustee Herzog seconded by Trustee Molinski to approve payment of \$124,072.56 from the WWTP Disinfection and Capital Improvements account. Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**Water Line Replacement Project Fund**

A motion by Trustee Trombley, seconded by Trustee Conner to approve payment of \$1,525.00 to Bond Counsel to renew our bond. Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**REPORT FROM THE SUPERINTENDANT**

Supt Jolicoeur provided the board with a report for October 2022. See below.

**Purchase Requisition**

Motion by Trustee Conner, seconded by Trustee Trombley to approve the expenditure of up to \$5,150.00 for a Barmesa submersible solids handling pump. Roll call vote.

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**CORRESPONDENCE**

1. Corresp from Mayor McFetridge regarding storytelling session
2. Corresp from NYS EFC regarding WIIA grant award of \$834,000.

**NEW BUSINESS**

1. Offices to be Filled at 2023 Elections.

Motion to approve by Trustee Conner, seconded by Trustee Molinski. All members present voted aye.  
Motion carried.

**OLD BUSINESS**

1. Dog Control

There is no new information from the Town.

2. DEC Cleanup bill update

There is no new information on this matter.

3. Water theft from hydrants  
There is no new information from the Town.

4. Personnel Policy: Vacation requests  
There will be no changes to this policy.

5. Water/Sewer Billing schedule change  
At the last board meeting, the board had agreed to change the water/sewer billing schedule to line up with the fiscal year. This would make it easier for the water board to create their reports. However it was brought to the Mayor’s attention that by doing that, Village residents will receive their Village taxes and water bill on June 1<sup>st</sup> and will receive their School taxes and water bill on October 1<sup>st</sup>. This could be a hardship for many of our residents. Discussion followed.  
Trustee Trombley will bring these concerns to the Water Board for consideration.

6. Water & Wastewater Operator Resolution #9

**RESOLUTION #9 of 2022**  
**Water & Wastewater Treatment Plant Operator**  
**Starting Pay**

**WHEREAS**, the Village of Champlain Board of Trustees has the rights and responsibilities to operate and manage the business and affairs of the Village per §2.1 Management Rights Clause in the *Agreement by and between Teamsters Local 687 and the Village of Champlain, and now*

**THEREFORE BE IT RESOLVED**, that the starting pay of the new position of Water and Wastewater Treatment Plants operator will be \$20.10 per hour, as stated in the contract for 2022. An additional stipend of \$.40 per hour for a college degree in a related field will be granted.

The question of adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Trustee Kim Trombley	Aye
Trustee Nicci Molinski	Aye
Trustee Charles Conner	Aye
Trustee Joel Herzog	Aye
Mayor Janet McFetridge	Aye

The foregoing resolution was thereupon declared duly adopted November 14, 2022

**ADJOURNMENT**

There being no further business before the board, at 7:52 pm, a motion was made by Trustee Conner and seconded by Trustee Molinski to adjourn. All members present voted aye. Motion carried.

*Mary E. Spring*  
Secretary  
11-15-2022

## ***CODE ENFORCEMENT REPORT: SEPTEMBER 2022***

- After-hours noise complaint on Moore St. Attempting to contact to remind them of noise ordinance.
- Complaint of old water heater on Rt. 9. Spoke with owner. It will be moved.
- Spoke with owner of mattress on Church St. It will be moved.
- Helped village landlord with building permit questions.
- Unpermitted roofing on Rt. 9. Spoke with contractor and permit applied for & issued.
- Issued permit for window replacements on Cedar St.
- Wrote updated local law regarding changes to NY 1203, which is the village's adoption of the NYS Uniform Code. Copy sent to mayor and forwarded to attorney.
- Emailed party that was subject of noise complaint on Moore St. reminded them of noise ordinance.
- Board Meeting
- Copy of noise ordinance sent to resident on Moore St. following complaint.
- Struction fire on Rt. 9/Willow St. Back half of home unlivable. Occupants moving out prior to fire.
- Issed stop work order for addition on Church St. No building permit.
- Questions on zoning for Patricia Lane property for sale.
- Final inspection of 1658. CC Issued.
- Final inspection of 1662. CO issued.

## ***SUPERINTENDENT REPORT: SEPTEMBER 2022***

### **Water:**

- Water leak at 11234 Route 9
- Dug and replaced curb box & rod to shut of water at 11258 Route. 9
- Changed 2 PRV cartridges that failed.
- Continue to clean and repair issues with hydrants found during flushing
- Will be doing monthly meter readings

### **Sewer**

- Changed mag starter at Paquette lift station and are working on trouble-shooting. We have had only one pump working.
- Working on lift station at water plant that has had a seal failure. We need to order a new pump and send our pump away for repair.

### **Equipment:**

- Peterbilt inspection
- Installed plow and sander on plow truck
- Working on getting sidewalk machine ready
- Small pickup plow being repaired.

### **Streets:**

- Patched road cuts and potholes
- Completed brush pickup
- Marked out dig tickets
- Salt and sand delivered and mixed in the shed

### **Misc./To Do**

- Finish hydrant repairs and maintenance
- Dig and Fix hydrant on State road with a 8" gas main next to hydrant
- Cut and cap water line on Elm Street
- Cut and cap water line on Walnut Street
- Ditching and washout repair on bike path

- Repair some pressure vaults.

We are struggling getting work completed with lack of manpower. It is difficult with only 2 people for daily operations.