

**Village of Champlain
Village Board Meeting
November 13, 2023**

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, Nov. 13, 2023 at the Village Office, 11104 Route 9, Champlain, New York.

MEETING CALLED TO ORDER & ROLL CALL

Mayor McFetridge called the meeting to order at 6:30 p.m. Present were Mayor McFetridge, Trustees Trombley, Molinski and Conner and Clerk/Treasurer Munoz. Trustee Herzog was excused this evening. Also present this evening were Christopher Vilardo, Aislinn McCarthy, Declan and Eamon Rabideau.

Declan and Eamon Rabideau led the Pledge of Allegiance this evening.

APPROVAL OF MINUTES

Motion by Trustee Conner, seconded by Trustee Molinski to approve the minutes of the Oct. 10th Board Meeting. All members present voted aye. Trustee Trombley abstained. Motion carried.

Motion by Trustee Trombley, seconded by Trustee Molinski to approve the minutes of the Oct. 23rd Special Board Meeting. All members present voted aye. Motion carried.

PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY

The family present this evening to lead the Pledge of Allegiance had several ideas for events in the village and are happy to be purchasing a home here. Mayor McFetridge thanked them and all community members for their ideas and suggestions.

REPORT FROM CODES ENFORCEMENT OFFICER

Codes Enforcement Officer Matott provided the board with a Report for October 2023.

REPORT FROM THE MAYOR

Mayor McFetridge reported the following:

There is a Parking Ban in the Village from Nov. 1- April 1 between 2 a.m. and 6 a.m. Please removed garbage cans from the sidewalk so that the sidewalk plow can get through.

We will be holding our Holiday Fest on Saturday, Dec. 9th at 4:30 p.m. at Paquette Park with our Annual Tree Lighting, a visit from Santa with gifts and hot cocoa.

Tagging Monarch Butterflies on Nov. 16th at 6:30 p.m. at the Champlain Meeting House.

Mayor McFetridge wished a Happy Thanksgiving to all.

REPORT FROM TRUSTEES

Trustee Conner

Trustee Conner had nothing to report this evening.

Trustee Molinski

Trustee Molinski reported that the Pumpkin Decorating contest had a good turnout with very creative entries.

She invited anyone who might be interested in joining the Library Board or Friends of the Library committee to contact the Champlain Memorial Library for more information.

On Dec. 9th at 11:00 a.m. Kids Connected Christmas crafts at the Meeting House. 12:30 p.m. Candy Cane Hunt at the playground. The mailbox for Letters to Santa is at the Meeting House.

Trustee Trombley

The Water Board report is coming along.

Trustee Trombley had some ideas for the Community Garden next year since it is not being used much.

Filling the garden with pumpkins or adding raised beds to be used for a fee were suggested.

REPORT FROM CLERK/TREASURER MUNOZ

The Board was provided the Expense & Revenue report for October 2023.

PRESENTATION OF WARRANT AND PAYMENT

The warrant of \$59,707.15 was presented with additional invoices of \$9,705.65 for a total of \$69,412.80.

Motion by Trustee Conner, seconded by Trustee Molinski to approve the warrant with additional invoices for a total of \$69,412.80. Roll Call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Mayor McFetridge	Aye

Motion carried.

Wastewater Plant Disinfection and Upgrades Project

Barton & Loguidice \$22,516.50

Motion to approve payment to Barton & Loguidice by Trustee Molinski, seconded by Trustee Conner.

Roll Call Vote:	Trustee Trombley	Aye
	Trustee Molinski	Aye
	Trustee Conner	Aye
	Mayor McFetridge	Aye

Motion carried.

Wastewater Disinfection & Upgrades

3 Invoices \$298,821.21

We are waiting on grant funding to make this payment.

Motion by Trustee Conner, seconded by Trustee Molinski to pay this invoice upon receipt of grant funds.

Roll call vote:	Trustee Trombley	Aye
	Trustee Molinski	Aye
	Trustee Conner	Aye
	Mayor McFetridge	Aye

Motion carried.

REPORT FROM THE SUPERINTENDANT

Supt Jolicoeur provided the board with a report for October 2023.

CORRESPONDENCE

1. CHIPS Funding information from NYS DOT
2. Email from Rebecca Drake requesting reduction of water bill
3. Retirement notice from Michael King

NEW BUSINESS

1. 2024 Election Notice Designating offices to be filled and terms thereof.

WHEREAS, the next Village Election for offices of the Village of Champlain, New York, will be held on March 21, 2024; **WHEREAS**, the Board of Trustees of the Village of Champlain must designate by resolution and publish offices which are to be filled at such election and the terms thereof, be it therefore;

RESOLVED, that the Board of Trustees of the Village of Champlain has determined the following offices to be filled and to be voted thereupon, with the terms of such offices respectively noted as follows:

TRUSTEE	TERM: TWO YEARS
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BE IT FURTHER RESOLVED that as required by Village Election Law §15-104 (3)(a), notice of Village Election be given at least four (4) months prior to Election date, and that the office to be voted upon be included in the notice.

THIS RESOLUTION shall take effect immediately.

Motion to approve: Trustee Kim Trombley, Seconded by: Trustee Nicci Molinski

Roll call vote as follows:

Trustee Kim Trombley	Aye
Trustee Nicci Molinski	Aye
Trustee Charles Conner	Aye
Mayor McFetridge	Aye

Motion carried.

2. Parking Bank

No parking on Village streets from Nov. 1-April 1 between 2 a.m. and 6 a.m.

3. Holiday Fest

Kids Connected crafts 11:00 at Meeting House
Candy Cane Hunt 12:30 at playground
Tree Lighting 4:30 p.m. at Paquette Park
Parade of Lights 6:00 p.m. Nov. 25th (contact Sally Jarvis or Lori Brink at Champlain Fire Dept.)
Trustee Trombley suggested having the High School band or chorus perform at the tree lighting.
Mayor McFetridge will look into that.

4. Request from Rebecca Drake

Rebecca Drake requested a reduction in her bill due to discolored water. The water is tested and is safe to drink, but our water softening was not working at that time, and the hardness can cause some issues with iron pipes. We do not have a policy for reimbursement in that situation.

The board agreed that we do need to know if there are problems with the water and encourage residents to report any issues. However, we cannot refund anything at this time.

EXECUTIVE SESSION

At 7:02 p.m. a motion was made by Trustee Conner, seconded by Trustee Molinski to close the regular board meeting. All members present voted aye. Motion carried.

A Motion was made by Trustee Trombley, seconded by Trustee Molinski to go into Executive Session All members present voted aye. Motion carried.

At 7:10 p.m. a motion was made by Trustee Trombley, seconded by Trustee Conner to close Executive Session. All members present voted aye. Motion carried.

A motion was made by Trustee Conner, seconded by Trustee Molinski to return to the Regular Meeting. All members present voted aye. Motion carried.

A motion was made by Trustee Conner, seconded by Trustee Trombley to approve payment of invoices in the amount of \$51,239.86 to Barton & Loguidice. Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Mayor McFetridge	Aye

Motion carried.

OLD BUSINESS

1. Dog Law

This matter was tabled until we receive a response from our attorney.

ADJOURNMENT

There being no further business before the board, at 7:13 p.m. a motion was made by Trustee Trombley seconded by Trustee Molinski to adjourn. All members present voted aye. Motion carried.

Mary E. Spring, Secretary

CODE ENFORCEMENT REPORT: SEPTEMBER 2023

- Questions on mobile home lot on Savoy Way. Wants to subdivide but mobile homes are not an allowed use.
- Multiple attempts to issue ticket to owner of South Street property with junk. Will not answer door or return calls.
- Spoke to owner of 11137 Rt. 9. Given until Monday to clean house as water has been turned off again. Tickets will be issued if people are still there.

SUPERINTENDENT REPORT: SEPTEMBER 2023

Water:

- One water main break on Meadow Lane
- Many water shutoff requests for internal repairs or seasonal residents winterizing
- Working on hydrant repairs.

Sewer:

- Received and installed new 11.3 hp pump and mag starter at Main St. lift station.
- Installed newer 7.5 hp pump is ras well at sewer plant
- Installed gas line with sleeve across driveway from main building to new UV building for future use at the sewer plant

Equipment:

- The 2021 Peterbilt was inspected, serviced and transmission programmed and plow installed for snow.
- Kubota sent to the shop for repairs.
- Front tire blew out on backhoe, and was replaced with a new one.
- Trackless sidewalk machine has plow and sander box installed and ready for snow.
- 4 batteries replaced on the generator at the sewer plant.

Streets:

- Repaired road drains and did asphalt patching.
- Brush pickup complete
- Started trimming low hanging brush along roadways.

MISC.

- Attended annual MSHA training
- Made repairs on water plant boiler that did not meet code.
- Replaced leaking fittings on domestic hot water loop at water plant
- Replaced filters on air purifier at water plant
- Installed bus shelter at Price Chopper plaza
- Replaced some road signs in poor shape.

WORK TO BE DONE

- Continue with hydrant repairs.
- Repair Prospect St. radar sign.
- Continue with culvert installation and replacement on Oak St. and Prospect St.
- Lift Station control replacements.
- Bike path ditching
- Repair blower on sidewalk machine
- Electrical issues with 2010 Peterbilt
- Install new tire on backhoe

Reminder: We have a winter parking ban. Also, please don't park on sidewalks or leave your trash cans on sidewalk or roadside.