

# **Village of Champlain Village Board Meeting October 7, 2019**

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, October 7, 2019 at the Village Office, 11104 Route 9, Champlain, New York.

## **MEETING CALLED TO ORDER & ROLL CALL**

Mayor McFetridge called the meeting to order at 6:35 p.m. Present were Mayor McFetridge, Trustees Thomas Trombley, Kim Trombley, Supt. Jolicoeur, Clerk/Treasurer Munoz and Secretary Sousa. Board members Molinski & Gehrig and Codes Officer Tetreault were excused.

## **APPROVAL OF MINUTES**

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to approve minutes of the September 9 Board Meeting. All members voted aye. Motion carried.

## **PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY**

No one was present from the community this evening

## **REPORT FROM CODES ENFORCEMENT OFFICER**

Codes Enforcement Officer Tetreault provided the following report:

- Issued C.O. for Willow Street project: house and garage
- Continued inspection of St. Mary's project
- Followed-up on sprinkler issue at Testori Interiors
- Investigated complaint alleging goats on East Street: none found
- Reported that fire alarm system in village office is not working and not tested and in violation of fire code.
- Checked on grass issues. All cut. Trustee Thomas Trombley suggested that there are some properties that have not been cut since August. He will bring that up to C.O. Tetreault.
- Reviewed subdivision plan for planning board meeting.
- Spoke to Locust street homeowner. Permit required for re-roofing
- Answered question about locating a business within an R zone.

## **REPORT FROM THE MAYOR**

Mayor McFetridge reported the following:

Good evening. I would like to thank the DPW crew for all their hard work preparing the streets for paving and thank the residents, school bus drivers and business drivers for their patience not using these routes during this time. We were able to get seven streets surfaced this year and look forward to others being done next season. Speaking of streets, I frequently hear complaints about speeding through the village. These are very legitimate concerns and we have requested the Sheriff to patrol more, and I have noticed increased presence here. We are also ordering a digital radar sign to be installed at the top of Prospect Street. I ask that everyone slow down. Your trip might take a few extra minutes, but it may also save a life.

I am continuing to search for grant money to help fund the purchase of a snowplow and the replacement of some of the water line mains. Mary and Juanita are assisting me in

completing these detailed applications. I will keep you informed as we progress on these projects.

The annual Truck or Treat event will be held on October 27 from 1-2 pm at the playground. We are still looking for more people to come decorate their trunks and hand out candy. Call the office to have your name added to the list of trunks or comment on the Facebook event page.

As part of an effort to offer more opportunities in the Village of Champlain, saving people a trip to Plattsburgh, there will be a job fair hosted by Westaff on October 18th from 12:30-4 and a Medicare Open Enrollment Clinic on October 30th from 9 am until 3 pm. Both events are at the Champlain Meeting House on Main Street. I would also like to thank the Clinton County Office for the Aging for bringing their Living Healthy workshop series to Champlain. We are fortunate to be able to partner with so many county and state organizations.

In closing, enjoy these last beautiful days of autumn. We know winter is on the way. Remember to check on your neighbors, especially if they are elderly or house bound. A small gesture of kindness goes a long way.

## **REPORT FROM TRUSTEES**

### Report from Trustee Kim Trombley

Trustee Trombley has been in contact with the Dock Dr.'s regarding kayak launches. They can provide a bare bones unit that doesn't include the rollers or installation, for \$6,900. She is going to look into Direct Docks in Atlanta GA, who can provide a launch that works in rivers and is within our price range. The launch plus S&H is less than \$3,000. She is also looking into getting an extension from AARP. Discussion followed on installation and extra items.

### Trustee Thomas Trombley

Trustee Trombley reported that, on the Water Project, we are held up by lack of information from our attorney, who has not met with the Town's attorney yet.

We met with the Town last night and are both frustrated with the amount of time this is taking. The Town agreed to the addition of section B and will bring it to the board for their approval. Trustee Trombley said that the Town attorney wants some type of specific metrics on how we are going to determine the water rate for the Town. We don't have specific writing for that and asked their attorney for help with what type of metrics they are looking for. Discussion followed. The Food Drive collected \$3,300 in contributions and about 2,600 pounds of food.

The K of C is hosting a blood drive on Oct. 21<sup>st</sup>.

### Trustee Nicci Molinski

### Trustee Gehrig

## **REPORT FROM CLERK/TREASURER MUNOZ**

The board has been provided the Expense and Revenue Report for September.

We need to transfer funds to pay for LED streetlight mapping, which was not budgeted.

From:	A1990.4	Contingency fund	\$1,471.50
To:	A5182.4	Street Lights	\$1,471.50

A motion was made by Trustee Kim Trombley and seconded by Trustee Thomas Trombley to approve this transfer. All members present voted aye. Motion carried.

## **PRESENTATION OF WARRANT AND PAYMENT**

There are additional invoices of **\$2,699.45** to be added to the warrant for total of \$107,702.25. A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to approve the warrant with additional invoices for a total of \$107,702.25. This warrant includes the cost of paving that was just done. Much of it will be reimbursed through our CHIPS funding.

Roll call vote as follows:

Trustee Kim Trombley	Aye
Trustee Molinski	Absent
Trustee Thomas Trombley	Aye
Trustee Gehrig	Absent
Mayor McFetridge	Aye

Motion carried.

## **REPORT FROM THE SUPERINTENDANT**

Supt Jolicoeur reported that the DPW has done the following:

- Mostly working on streets this month: Moore St., Meadow Lane, Spruce St, Pine St, Ashline Dr., Patricia Lane and Cherry St.
- Added shoulders and fixing drains.
- Locating valve boxes and digging up and adding risers.
- Start flushing next week: flushing & doing hydrants testing.
- Ordering salt to mix with sand and fill up shed.
- Brush & Leaf pickup will be Oct. 18<sup>th</sup>, 21<sup>st</sup>, 25<sup>th</sup> and 28<sup>th</sup>. Branches no longer than 3” diameter and 8’ in length. Leaved One truckload per property.
- We won’t be able to use the dump yard on Elm Street for much longer. We may need to close it in the spring. Trustee Thomas Trombley suggested fencing off the area with chain link fence. We will still utilize it for storage. Discussion followed on other options for a dump site for residents.
- Supt. Jolicoeur suggested the Village getting a pole barn for equipment storage, possibly near the water plant. Discussion followed.

Trustee Thomas Trombley asked about water boxes/valve he has needed to dig up. Is that a result of the water project? Supt. Jolicoeur said yes, they were covered 16” deep with topsoil and no risers. Some he has found, some he will need maps to find. Mayor McFetridge asked if he can document time used to do this, as it should be part of the water project.

Trustee Thomas Trombley asked about the snowplow.

Supt. Jolicoeur said he would send in the request for minibids this week. He has specs from 2 places to submit online to OGS. They will put out bid notice and collect bids for us.

## **CORRESPONDENCE**

1. JCEO Monthly Report for September
2. Corresp from Larry Barcomb, Town Supervisor, regarding water rates
3. Corresp from Mayor McFetridge to Larry Barcomb.

## **NEW BUSINESS**

### Board members appointed

Mayor McFetridge appointed Brandon McCauslin to the Zoning Board of Appeals.

Mayor McFetridge appointed Sue Lefebvre to the Planning Board.

### Computer Upgrades

Microsoft will no longer support Windows 7 after January, so we need to update our computers to Windows 10. Also, computers are good from 3-5 years before they should be replaced. Ours are currently 5 1/2 years old, so instead of upgrading for \$2,040 now and purchasing new computers in a year or two, Mayor McFetridge suggested that we replace our computers now for \$5,045.52. This will include the upgrade to Windows 10.

A motion was made by Trustee Kim Trombley and seconded by Trustee Thomas Trombley to go with option 2 and purchase new workstations to replace old workstations for \$5,045.52.

Trustee Kim Trombley	Aye
Trustee Molinski	Absent
Trustee Thomas Trombley	Aye
Trustee Gehrig	Absent
Mayor McFetridge	Aye

Motion carried.

### Subdivision Application form

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to approve the new Application form for Subdivision requests. This replaces an older version that did not include very much information. All members present voted aye. Motion carried.

### **OLD BUSINESS**

#### 1. Curfew Law

This was sent to our attorney with our suggestions and is still with the village attorney.

#### 2. Contamination cleanup

Mayor McFetridge reported that bids are to be collected by October 11<sup>th</sup> and they hope to complete construction, install the system and finish electrical with startup by November 18<sup>th</sup>. They will be sealing the basement around Thanksgiving. So it should be completed by the end of November. Supt. Jolicoeur confirmed that our electricity is sufficient for this project.

### Playground Requirements

Per NYMIR assessment, we need to have mulch or bark chips at the playground. To start, we will be doing around the swings only. We have two bids that are very close with a few differences in materials used. We don't have a deadline, but we should get this started to show that we are doing something. Discussion followed.

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to go with the quote for \$7,783 for playground mulching with confirmation that they will remove debris and topsoil/seed any areas where it is necessary.

Trustee Kim Trombley	Aye
Trustee Molinski	Absent
Trustee Thomas Trombley	Aye
Trustee Gehrig	Absent
Mayor Martin	Aye

Motion carried.

### **ADJOURNMENT**

At 7:35 pm a motion was made by Trustee Kim Trombley and seconded by Trustee Thomas Trombley to adjourn. All members voted aye. Motion carried.

*Mary Sousa, Secretary.*