

Village of Champlain Village Board Meeting August 10, 2020

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, August 10, 2020 at the Village Office, 11104 Route 9, Champlain, New York.

MEETING CALLED TO ORDER & ROLL CALL

Mayor McFetridge called the meeting to order at 6:30 p.m.

Present were Mayor McFetridge, Trustees Molinski, Thomas Trombley, Kim Trombley, Clerk/Treasurer Munoz, Superintendent Jolicoeur and Secretary Sousa. Trustee Gehrig was excused this evening.

APPROVAL OF MINUTES

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to approve the minutes of the July 13th regular Board Meeting. All members present voted aye. Motion carried.

A motion was made by Trustee Molinski and seconded by Trustee Thomas Trombley to approve the minutes of the July 27th Special Board Meeting. Trustee Kim Trombley abstained. All other members present voted aye. Motion carried

PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY.

No one from the community was present this evening.

REPORT FROM CODES ENFORCEMENT OFFICER

Codes Enforcement Officer Tetreault provided the following report for July:

- Checked 23/25 Cedar Street (Elmer Picard). No occupants/vacant, but needs work.
- Researched history of junk issue with Rodney Ducharme (34 Maiden Lane). Enforcement of junk law to follow up with property owners (SNJ).
- Left second request for permits at 131 Elm Street (James Gillis).
- Spoke to Mr. Ballard concerning property on Cedar St. and potential use of certain properties.
- Letter to Village Board outlining process for removal of burned building: 11167 Rt. 9.
- Followed up on project on Cane Street. Concrete poured. Framing to start.
- Followed up on at Price Chopper for Fire Code compliance for entrance and exits.
- On vacation for last week of July.

REPORT FROM THE MAYOR

Good evening, friends and neighbors. One of the most common complaints I get nightly is the use of fireworks in the village. Residents are justifiably upset when the loud noises scare their pets and awaken children. These devices that fly in the air are illegal. Law enforcement has been contacted. I request that those of you who are setting these off, stop. I understand that we are all stressed and restless, but the fireworks are causing more stress for many members of the community. Please be respectful and cease this activity.

As I am sure you are all aware, we continue to have water main breaks in the village which results in long hours of work to repair and requires boil water notices to be posted until we can get a clean report from the Health Department. We are actively pursuing grants and loans to replace the most troublesome pipes. This will be a long process and I ask for your patience. I will continue to update you as we move forward in this project. I encourage all of you to participate in some of the weekly activities that we have in the Village. The Farmer's Market is being held every Saturday from 9 until noon. There are several vendors selling produce, maple products, baked goods, cheese, crafts and trees. Also, a community kayak outing is taking place leaving from the River Street boat launch on the Great Chazy River either Wednesday or Thursday at 5 pm. Details are posted on the Champlain on the Move Facebook page. In addition, don't forget to take a walk along the Northern Tier Rec Trail. It is a beautiful, safe path connecting Champlain to Rouses Point.

Finally, I thank you for wearing a mask when distancing is not possible. In the village office, in our stores and other businesses, I see nearly everyone behaving responsibly by using a mask. This as a critical tool which will reduce the spread of COVID-19. May you enjoy the remainder of the summer, stay healthy and remember to take care of one another.

REPORT FROM TRUSTEES

Trustee Molinski

Trustee Molinski reported that there is 1 Fun Run left with 2 families/4 kids participating. The library will be open Tues. & Wed. 11:30am -5:30pm and Saturdays 10am -1 pm. Masks are required and people can come in the doorway only. Allison will be there to assist. Story Hour will be coming soon, possible Halloween events are being planned and the Spring Raffle has been extended. See Allison at the library for details.

Trustee Thomas Trombley

Trustee reported that the kayak launch is finally in. He thanked Clarke Herdic for his assistance in assembling the dock and launch. He also thanked the crew and John Trombly for their assistance in getting the dock in the water and putting the gangway in place. Mayor McFetridge has some concerns and would like to see if we could put a railing in place. The Water Board is waiting on data for their August 24th meeting and would like their reports ready by the end of September. There will be a Blood Drive on August 31th from 3-7 pm at the EMS station on Route. 11.

Trustee Kim Trombley

Trustee Trombley thanked the crew, contractors and especially Thomas Trombley for all of his help with this project. Mayor McFetridge thanked both Kim and Thomas Trombley.

REPORT FROM CLERK/TREASURER MUNOZ

The board has been provided the Expense and Revenue Report for July.

The following Transfer is needed for engineering costs for the Water Line replacements.

From: F909	Fund Balance	\$16,500.00
To: A1440.1	Engineering	\$16,500.00

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to approve the above transfer. Roll call vote:

Trustee Molinski	Aye
Trustee Kim Trombley	Aye
Trustee Thomas Trombley	Aye
Mayor McFetridge	Aye

Motion carried.

PRESENTATION OF WARRANT AND PAYMENT

There are additional invoices of \$2,573.45 to be added to the warrant for total of \$28,435.33. A motion was made by Trustee Thomas Trombley and seconded by Trustee Molinski to approve the warrant with additional invoices for a total of \$28,435.33. Roll Call vote:

Trustee Molinski	Aye
Trustee Kim Trombley	Aye
Trustee Thomas Trombley	Aye
Mayor McFetridge	Aye

Motion carried.

REPORT FROM THE SUPERINTENDANT

Supt Jolicoeur reported the following for the DPW:

They are working mostly on streets and may be paving by the end of this week. They are installing culverts and sewer manholes on Prospect right now and should be ready to have South Street (west of Rt. 9) & Racine Way paved, and binder put down on Prospect Street. Supt Jolicoeur is working with the county about coming back in September to finish Prospect St.

CORRESPONDENCE

1. Corresp. to Board of Trustees from Codes Officer Tetreault regarding 11167 Rt. 9.
2. Corresp. From Clinton county Treasurer with 2nd quarter sales tax revenue.
3. Notice of Violation to Nicole Sass for 42 Willow St.
4. Notice of Violation to Francis Taitt for 11167 Rt. 9
5. Notice of Violation to Andrew Pawlus for 46 Church St.

NEW BUSINESS

1. Resolution of Adoption of LGS-1 Retention and Disposition Schedule.

RESOLUTION OF ADOPTION OF LGS-1 RETENTION AND DISPOSITION SCHEDULE

BE IT RESOLVED,

By the Board of Trustees of the Village of Champlain that the Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

AND BE IT FURTHER RESOLVED,

that in accordance with Article 57-A: (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Motion Kim Trombley

Second Thomas Trombley

Roll Call Vote:

Trustee Molinski

Trustee Kim Trombley

Trustee Thomas Trombley

Mayor McFetridge

Carried.

OLD BUSINESS

1. Resolution of Thanks to John Trombly @ Modern Mechanical:

**BOARD RESOLUTION OF THE VILLAGE OF CHAMPLAIN
IN RECOGNITION AND DEEP APPRECIATION OF GENEROSITY AND SKILLS TO
MODERN MECHANICAL
JOHN AND HEATHER TROMBLY**

IN RECOGNITION AND PROFOUND APPRECIATION OF GENEROSITY AND SKILLS
BY JOHN AND HEATHER TROMBLY

WHEREAS, John and Heather have always been supportive of the VILLAGE OF CHAMPLAIN and have worked tirelessly to be a part of local businesses; and

WHEREAS, John and Heather have provided outstanding design and fabrication knowledge to construct a gangway and lifting device for our kayak launch project; and

WHEREAS, John and Heather have provided the materials and labor free of charge to the VILLAGE OF CHAMPLAIN, exhibiting generosity, thoughtfulness and altruistic behavior; and
be it

RESOLVED that the VILLAGE OF CHAMPLAIN Board of Trustees formally acknowledges and extends its profound appreciation to John and Heather Trombly for their many hours of work to the VILLAGE OF CHAMPLAIN towards the construction of the kayak launch project.

We, the Board of Trustees, hereby certify that the VILLAGE OF CHAMPLAIN, comprised of four members, were present at a meeting duly and regularly called, noticed, convened and held this 10th day of August, 2020, and that the foregoing Resolution was duly adopted at said meeting by the affirmative vote of four members, and opposed by 0 members, and that said Resolution has been duly recorded in the Minute Book and is in full force and effect.

Mayor Janet McFetridge

Water Line Scope of Project

The Board was provided with an updated version of Cost estimates for water main replacement. This version includes the actual costs of each additional alternatives.

The base location, which is in the direst need, is on Main Street from Ashline Dr. to the river crossing (Cedar Street). We have the option of 1) replacing the water main only or 2) replacing the water mains and service to the right-of-way. Supt. Jolicoeur said that the second option will include new curb stops, 8 of which will require boring under the road. That is what makes option #2 much more expensive. Option #1 will include 10 feet of piping for connections that are on the long side of the main.

TT asked how critical curb stops are and if ours are okay.

MJ We can change out curb stops ourselves and do that all of the time. There is one that we may consider which freezes every year because it isn't deep enough.

The board was okay with going with option #1 on this project.

Mayor McFetridge will ask Matt Cooper about doing the one curb stop that is a problem.

Mayor McFetridge asked the board to consider what we would like to have put in the packet to request the grant and loan. She doesn't want to go with the full \$1.5 million project and is looking for things we can cut out. She is hopeful that we can get the WIIA Grant and doesn't feel that we have a good chance of getting the CBDG grant.

Elm Street: Has had 5 breaks in the past year and is only \$44K.

Rt. 9 Willow to Mill: We may need to have only 90' done on that section instead of the whole 250'. We were supposed to change from AC to ductile and part of it has been changed out. It is much more expensive to do anything along Rt. 9 as it's a state road.

Mayor McFetridge will ask Matt Cooper about doing just 90' along that stretch.

Rt. 9 Ashline to South Street has had only one break on that stretch. But there are no valves along that main line to shut off, only one for Ashline. Would like to see valves on both sides of the crossing.

Cedar Street is now a dead end and the replacement there would create a loop. We have not had any breaks there and is not a necessity.

Rt. 9 Willow to Willow: We had breaks in the middle and on both intersections with Willow Street. There are problems with the water flow if there is a break north of Willow or towards Locust Street.

Supt. Jolicoeur recommended prioritizing the following:

- 1) Ashline to river crossing (Base Project).
- 2) Elm Street

- 3) Willow to Willow
- 4) Ashline to South
- 5) Willow to Mill
- 6) Cedar Street

Trustee Thomas Trombley would like to have it all included and we can scrap some projects if we don't get funding.

Mayor McFetridge is concerned with the debt service if we did get the full funding.

Supt Jolicoeur asked if the project can be reduced if funding is reduced.

Mayor McFetridge said that usually you apply for the projects you intend to do, and if you get the funds, you have to use it all. She will check to see if we get the award do we have to spend the maximum amount or can we pare it back.

Further discussion followed.

Matt Cooper and Anthony Young will be at our September meeting. Mayor McFetridge will keep the board informed.

ADJOURNMENT

There being no further business before the board, at 7:24 pm, a motion was made by Trustee Kim Trombley and seconded by Trustee Thomas Trombley to adjourn. All members present voted aye. Motion carried.