

**Village of Champlain  
Village Board Meeting  
May 13, 2024 6:30 p.m.**

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, April 13, 2024 at the Village Office, 11104 Route 9, Champlain, New York.

**PLEDGE OF ALLEGIANCE**

**MEETING CALLED TO ORDER & ROLL CALL**

Mayor McFetridge called the meeting to order at 6:30 p.m. Present were Mayor McFetridge, Trustees Trombley, Molinski, Herzog and Conner, Clerk/Treasurer Munoz. Supt Jolicoeur and Paul Valiquette.

**APPROVAL OF MINUTES**

Motion by Trustee Conner, seconded by Trustee Molinski to approve minutes of the April 15<sup>th</sup> board meeting. All members present voted aye. Motion carried.

Motion by Trustee Herzog, seconded by Trustee Conner to approve minutes of the April 25<sup>th</sup> board meeting. Trustee Trombley & Molinski abstained. All other members present voted aye. Motion carried.

**PUBLIC HEARING: Rehabilitation of former Elementary School at 140 Elm St.**

At 6:32 p.m. motion to close the Regular meeting by Trustee Molinski, seconded by Trustee Trombley.

All members present voted aye. Motion carried.

Motion to open Public Hearing by Trustee Trombley, seconded by Trustee Conner.

All members present voted aye. Motion carried.

The Public Hearing is in regards to the rehabilitation of the former elementary building at 140 Elm St. This is part of the application process for the Restore NY grant. Paul Valiquette, the owner of the property, is here. The application is due May 22<sup>nd</sup>. The Village has letters of support. Mr. Valiquette has met with Randy Carter and will have a budget by the end of the week. He will be meeting with Alex next week. He was unsure of the timeline for awarding of the grant. There was no one from the public present this evening.

At 6:35 p.m. motion to close the public hearing by Trustee Molinski, seconded by Trustee Trombley.

All members present voted aye. Motion carried.

Motion to go back into regular session by Trustee Trombley, seconded by Trustee Conner.

All members present voted aye. Motion carried.

**PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY**

No one was present from the community this evening.

**REPORT FROM CODES ENFORCEMENT OFFICER**

Codes Enforcement Officer Matott provided the board with a Report for April 2024

**REPORT FROM THE MAYOR**

We are continuing our water line improvements; Elm St. is almost complete and South St. work has begun.

Main St. will follow that. We will be replacing some sidewalks, starting with Main St downtown, as we have a grant for that area.

We now have 2 new shops: Vinyl Destination & Champlain Village Arts. Please support these businesses.

We continue to offer events in the Village: The Art Coalition, Plant Swap & Talk last week. In June: Insects, Common and Uncommon, at the Champlain Meeting House.

The Village continues to offer the Farmers Market, Community Garden, kayak rack, Concerts in the Park, Recreation Trail, Library, Disc Golf course, horseshoe pits and much more.

Currently, campfires are not allowed in the Village. The board will be discussing this later in the meeting.

**REPORT FROM TRUSTEES**

Trustee Herzog

Trustee Herzog had nothing to report this evening.

Trustee Conner

Trustee Conner congratulated the Fire Dept. on their groundbreaking. Hopefully it can be completed timely. Thank you to all of the Fire Commissioners for their work on this project.

Trustee Molinski

Trustee Molinski thanked those who helped with planting on Arbor Day. The children made greenhouse gardens.

The NCCS “Annie” was well attended and a great show. Summer programs at the library to be announced soon.

Trustee Trombley

Trustee Trombley has the tax roll and will be working on EDU’s. Once the Water Board has their final reports, they will begin working on the Water Board Report.

Trustee Trombley asked Supt. Jolicoeur about putting in the kayak launch this year.

Supt. Jolicoeur said that there were missing parts that he will have to get. Once the water has gone down some, they can take a look. It has been 2 years since it has been in.

Trustee Trombley reported that there was a nice turnout for the Fire Dept. groundbreaking.

**REPORT FROM CLERK/TREASURER MUNOZ**

The Board was provided the Expense & Revenue report for April 2024.

Transfers:

TO:	A1410.4 PUBLIC HEALTH		\$140.00
FROM:	A9060.8 HOSP & MED INSUR	\$140.00	
TO:	A1490.2 PUBLIC WORKS ADMIN		\$1,600.00
FROM:	A5110.4 STREETS CONTRACTUAL	\$1,600.00	
TO:	A5110.1 STREETS-PERSONAL SERV		\$5,600.00
FROM:	A5142.1 SNOW REMOVAL-PERSONAL SERV	\$5,600.00	
TO:	A5110.2 STREETS-EQUIP		\$1,650.00
FROM:	A5110.4 STREETS-CONTRACTUAL	\$1,650.00	
TO:	A9050.8 UNEMPLOYMENT INSUR..		\$ 500.00
FROM:	A9060.8 HOSP. & MED INSUR.	\$ 500.00	
TO:	F9050.8 UNEMPLOYMENT INSUR.		\$ 200.00
FROM:	F9060.8 HOSP. & MED INSUR.	\$ 200.00	
TO:	G8110.4 SEWER ADMIN; CONTRACTUAL		\$5,500.00
FROM:	G8189.1 OTHER SANITATION; PERSONNEL	\$5,500.00	
TO:	G8130.4 SEWAGE TREATMENT & DISPOSAL		\$ 400.00
FROM:	G8120.4 SANITARY SEWERS-CONTRACTUAL	\$ 400.00	
TO:	G9050.8 UNEMPLOYMENT INSUR.		\$ 300.00
FROM:	G9060.8 HOSP. & MED. INSUR.	\$ 300.00	

No account can have a negative balance. General Journal entries necessary to fund account in need.

Motion by Trustee Conner, seconded by Trustee Trombley to approve these transfers as written. Roll call vote:

- Trustee Trombley                   Aye
- Trustee Molinski                   Aye
- Trustee Conner                    Aye
- Trustee Herzog                    Aye
- Mayor McFetridge                Aye

Motion carried.

Water Line Replacement Project

04/25/2024	Fiscal Advisors	\$5,292.00
04/25/2024	Premier Printing Inc.	\$2,015.00
04/02/2024	Orrick, Herrington & Sutcliffe LLP	<u>\$5,805.00</u>
		\$13,112.00

Motion by Trustee Trombley, seconded by Trustee Herzog to approve these payments for a total of \$13,112.00

Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**PRESENTATION OF WARRANT AND PAYMENT**

The warrant of \$21,631.76 was presented with additional invoices of \$5,965.39 for a total of \$27,597.15.

Motion by Trustee Molinski, seconded by Trustee Conner to approve the warrant with additional invoices. Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**REPORT FROM THE SUPERINTENDANT**

Supt Jolicoeur provided the board with a report for April 2024.

The bucket truck has been fixed and they can now put out the banners.

He asked Trustee Trombley to provide him with reports of Town hydrant usage when she gets them. It is helpful to know if we are showing high usage at the tanks. She will get this information for him. Discussion followed.

**CORRESPONDENCE**

1. CHIPS funding balances

**NEW BUSINESS**

1. Dog Law

The board was provided with a draft which is a combination of the Village of Champlain Dog Law from 1984 and sections of the new Town Dog Law. The Town of Champlain is referenced regarding fees, penalties and seizures.

Mayor McFetridge did not add information on tethering, but provided a short law from Westchester County to consider adding to our dog law. We need to decide if and what we would add for tethering.

Trustee Trombley asked if the county has made a final decision. If the county does approve it, it would not be necessary for the village to make a law.

Mayor McFetridge said that the county has not yet made a decision yet.

She thinks that it would be included under "Prohibited Acts" 47-3.

Trustee Trombley has reservations on enforcement of the law and getting people to file complaints can be difficult.

Trustee Conner said that we cannot worry about what people will or won't do. It will be enforced like any law.

Mayor McFetridge stated that someone has to file a complaint and there has to be consequences. She walks on village streets and there are animals close to the sidewalk that scare pedestrians and cyclists.

Trustee Herzog sympathized with Trustee Trombley, but would like see our streets safer to walk.

He felt that these are reasonable restrictions on keeping animals outside. It doesn't mean they can't be tethered, but they can't be left all day. Further discussion followed.

Trustee Conner feels we should have laws. If we don't have something, there is nothing we can do about it.

The law will be enforced like any other law.

Trustee Molinski felt it is reasonable. It doesn't ban tethering, but puts restrictions.

Trustee Conner motioned that we include a form of tethering restrictions in our dog law, seconded by Trustee Molinski. Trustees Conner, Molinski, Herzog and Mayor McFetridge voted aye. Trustee Trombley voted nay.

Motion carried.

Trustee Herzog will work with Mayor McFetridge on drafting an amended dog law.

## 2. Recreational Campfires

The board reviewed the Recreational campfires application and regulations with dates from May 19<sup>th</sup> –Oct. 14<sup>th</sup>. Those applying for renewals will not have to draw another map unless there are changes from last year.

Motion to approve by Trustee Molinski, seconded by Trustee Trombley.

All members voted aye. Motion carried.

## 3. Park Development

In regards to the new park at Cedar St./ Church St., there is dirt there to fill in the area and we will add a bench. There are some other issues to work out at that location.

## 4. Executive Session

At 7:26 p.m. Trustee Trombley motioned to come out of regular session, seconded by Trustee Molinski.

All members voted aye. Motion carried.

Trustee Trombley motioned to go into Executive Session, seconded by Trustee Conner.

All members voted aye. Motion carried.

At 8:30 p.m. Trustee Trombley motioned to come out of Executive Session, seconded by Trustee Molinski.

All members voted aye. Motion carried.

Trustee Conner motioned to resume the regular session, seconded by Trustee Trombley.

All members voted aye. Motion carried.

Motion by Trustee Conner, seconded by Trustee Trombley to have Supt. Jolicoeur start with 20 hours/week for the next 2 weeks, with further review of the Comp Time policy.

All members voted aye. Motion carried.

## 5. Last meeting date of 2023-2024

The final meeting for the 2023-2024 fiscal year will be held on May 23<sup>rd</sup> at 6:30 p.m.

## 6. Vacation rollover requests

The following employees requested a rollover of unused vacation time.

Juanita Munoz	4 vacation days
Michael Jolicoeur	11 vacation days
Stephen Durham	2 vacation days

Motion by Trustee Trombley, seconded by Trustee Molinski to approve rollover of these vacation days to be used by Oct. 31, 2024. All members voted aye. Motion carried.

## **OLD BUSINESS**

## **ADJOURNMENT**

There being no further business before the board, at 8:37 p.m. a motion was made by Trustee Herzog, seconded by Trustee Trombley to adjourn. All members voted aye. Motion carried.

## **REPORT FROM CODES ENFORCEMENT OFFICER**

Codes Enforcement Officer Matott provided the board with a Report for April 2024

- Issued permit for deck on Rt. 9
- Sprinkler issue at Price Chopper; working with management and store currently on fire watch
- State form information for housing grants
- Notice of violation for property maintenance violation at 38 Church St.
- Court case for 54 Moore St.
- Violation against new smoke shop for flashing signs. Advised owner to have them stop flashing.
- Inspection of trash complaint on Meadow Lane has been cleaned. Complaint closed.
- Vacant building list.
- Curbing inspection for Tesla at PC Plaza.
- Discussion on subdivision and water to lots on Spruce St. per new buyer.
- Check of junk issue on Rt. 9. Has been cleaned up.
- Form inspection for Tesla.
- Complaint on Rt. 9 regarding fencing and debris, violation being issued.
- Housing community survey completed.
- Check of sprinkler at Ballin. Nearly complete.
- Check of sprinkler at Universal Interiors. No starts. Violation being issued.

## **REPORT FROM THE SUPERINTENDANT**

Supt Jolicoeur provided the board with a report for March 2024.

### **WATER**

- We had 3 water main breaks. 1 at 46 Elm St. and we piped temp service lines above ground for 3 homes until the new line was ready for service. The other 2 breaks were at 11094 Rt. 9 both areas are being replaced with the water line project.
- The new water main replacement has started. The section on Elm St. from Walnut to 46 Elm is installed, pressure test completed and line disinfected. Samples were taken on 2 consecutive days and we are waiting on results. Once passed, the line can be put into service. Supt. Jolicoeur has been working with contractors and overseeing the line replacement. He is collecting GPS coordinates and taking pictures so that we have precise locations of our infrastructure.
- 2 water meters that had frozen last winter were changed out.
- 2 PRV valves that had broken were changed out.

### **SEWER. \**

- The UV system was signed off and is in use.
- Components on the clarifier were installed and the sewer upgrades are nearing completion.
- Contractors will be back to finish up a few items and will be finishing groundwork and paving.
- Piping for the 8 tanks has been ordered and we are waiting on the shipment.

### **EQUIPMENT**

- The 1-ton will need to go to the shop for repairs when we can spare it.
- The 2010 Peterbilt needs some repairs done and inspection.

## STREETS

- Street sweeping has started and should be finished up this week.
- Brush pickup will continue until the end of May.
- Mowing and trimming has begun.

## BUILDINGS

- The new door was installed at the wastewater plant.

## MISC

- The new raised bed planters have arrived.
- The flower barrels will be put out as soon as they are completed.
- Supt. Jolicoeur is working on the LCSL inventory.
- Brush pickup on May 3<sup>rd</sup>, 17<sup>th</sup> and 31<sup>st</sup>.