

Village of Champlain Village Board Meeting May 11, 2020

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, May 11, 2020 at the Village Office, 11104 Route 9, Champlain, New York. Present were Mayor McFetridge, Trustees Thomas Trombley, Kim Trombley, Gehrig and Molinski, Clerk/Treasurer Munoz, Secretary Mary Sousa and Superintendent Jolicoeur.

Mayor McFetridge called the meeting to order at 6:30 p.m.

APPROVAL OF MINUTES

- A motion was made by Trustee Kim Trombley and seconded by Trustee Thomas Trombley to approve the minutes of the March 9 board meeting. All members voted aye. Motion carried.
- A motion was made by Trustee Gehrig and seconded by Trustee Molinski to approve the minutes of the March 20th Board meeting. All board members voted aye. Motion carried.
- A motion was made by Trustee Gehrig and seconded by Trustee Kim Trombley to approve the minutes of the April 6th Board meeting. Trustee Gehrig asked that the Stewarts Grant amount be corrected to read \$650. All board members voted aye. Motion carried.
- A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to approve the minutes of the April 28th Board meeting. All members voted aye. Motion carried.

PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY

No one from the community was present this evening

REPORT FROM CODES ENFORCEMENT OFFICER

Codes Officer Tetreault reported the following for March/April 2020:

- Completed code required training and recertification
- Checked Oak Street property. Messy yard but no junk or trash visible.
- Checked garbage issue at Rt. 9 property. After repeated visits and notes left, called solid waste sheriff and garbage has been removed.
- Sent notice of violation to Neil Coulombe concerning mobile home. Spoke to Mr. Coulombe and he is working on having the mobile home removed as soon as possible.
- Final inspection and C of O for St. Mary's project.
- Issued permit to Jerod Laurin for re-roofing
- Issued permit to Richard Pombrio and Mike Thibodeau
- Issued permit to Dylan Gladd for re-roofing.
- Burning garbage issue at Willow Street mobile home. Called Sheriff and ticket was issued.
- Inspected burned structure on Rt. 9. Letter to Village Board will recommendations.
- Spoke to various contractors concerning ability to work under current conditions.

Trustee Gehrig said that the Oak Street property has garbage. Mayor McFetridge will let the Codes Officer know of this.

REPORT FROM MAYOR MCFETRIDGE

Report from Trustee Gehrig

Trustee Gehrig reported that she is waiting to hear on two grants for the downtown playground area.

Report from Trustee Kim Trombley

Trustee Trombley reported that we had the docking and accessories for the kayak launch/dock delivered last week and the curbing is on back order. Modern Mechanical is working on the gangway, which should be done within a month. Trustee Thomas Trombley will work on getting bids from some contractors for putting in a concrete base for the gangway.

Mayor McFetridge had looked into our liability if an organization rented kayaks in the village. They would have to have coverage at \$1million and the village would be listed as co-insured.

The board agreed that, due to the current situation, we will wait until next year to look at this again.

Report from Trustee Thomas Trombley

Trustee Trombley thanked everyone who donated blood on April 20th. The blood drive was very successful, with 37 donors. He thanked the Champlain EMS for letting him hold the blood drive at their location.

The K of C Virtual Food drive raised \$5,200 and the Go Fund Me page is still open for donations.

Report from Trustee Molinski

Trustee Molinski reported that the school community is trying to do something for graduation seniors. The Booster Club has put a video out on Facebook.

She will be doing a live-stream cooking class on Facebook on May 30th at 1 p.m. with room for 20 kids.

Amazing Fund Runs will be done virtually with children running on their own and reporting times.

High School Graduation is currently on hold and we should hear more by May 29th.

REPORT FROM THE CLERK/TREASURER

The board was copied with the Expense & Revenue Reports for April.

The General Fund may just about break even. The Water & Sewer funds will have some excess.

The Following Transfers to General fund are needed:

To:	A1620.2	Building: Equipment	\$4,587.00	
From:	A1989.4	Shared Services		\$3,500.00
From:	A1910.4	Unallocated Insurance		\$1,087.00
(New fire alarm Systems)				
To:	A8010.1	Codes Officer	\$70.00	
From:	A8010.11	Consultant		\$70.00
To:	A8666.4	Property Maintenance	\$3.00	
From:	A5110.4	Streets Contractual		\$3.00
To:	A5110.1	Streets: Personal Services	\$15,000.00	
From:	A5410.4	Sidewalks		\$15,000.00

A motion was made by Trustee Tomas Trombley and seconded by Trustee Kim Trombley to approve these transfers. Roll Call vote as follows:

Trustee Molinski	Aye
Trustee Kim Trombley	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

The Following transfers to Sewer fund are needed:

To: G1440.1	Engineering	\$2,055.00	
From: G8130.2	Sewage & Treatment Equip.		\$2,055.00
To: G8110.4	Sewer Administration	\$1,275.00	
From: G8130.2	Sewage Treatment & Equip.		\$1,275.00

(Chemicals, waste transport permit)

A motion was made by Trustee Gehrig and seconded by Trustee Molinski to approve these transfers. Roll call vote as follows:

Trustee Molinski	Aye
Trustee Kim Trombley	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

PRESENTATION OF WARRANT AND PAYMENT

There are invoices of \$9,125.98 to be added to the warrant for a total of \$46,426.28.

A motion was made by Trustee Gehrig and seconded by Trustee Thomas Trombley to approve the warrant with additional invoices for a total of \$46,426.28. Roll call vote as follows:

Trustee Molinski	Aye
Trustee Kim Trombley	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

REPORT FROM SUPT. JOLICOEUR

Supt. Jolicoeur reported the following:

It has been a challenge with reduced staff but they have done the following:

- Spring Brush cleanup, street sweeping, equipment maintenance, mowing, ditching and culvert cleaning.

To Do:

- Paving: He will be working on getting of list of streets to be paved this year and get them ready for paving.

- Hydrant Flushing: We should have 3 people working streets in June to do flushing
- Equipment maintenance, Cutting shoulders, ditching, cleaning culverts, installing drainage, DI repair, paving and patching, sidewalk and curb replacements
- Build a small retaining wall and move conduit for the new generator at the water plant.
- Haul sludge from the drying tanks.
- Work at WWTP including emptying tanks, changing diffusers, repairing crack in one tank, repainting piping.
- The Rec Trail needs some work done. Lots of spots are washed out and they need to be ditched. The bridge over the gully is washing out and collapsing. We need to shovel out under bridge by hand and add stone and fabric. Supt. Jolicoeur and Mayor McFetridge met with the county regarding this matter. This is our responsibility as we own that section of the trail now. The bank is sliding in and will have to be closed eventually if it doesn't get repaired. Mayor McFetridge will try to reach out to the company that did the work to see what they will do to help.

Purchase Requisition

One of two pumps for headworks building needs to be either repaired or replaced. In 2018 we replaced one pump that had been installed in 1998.

Peak Motor & Pump	Pump Repair	\$15,399.00
Peak Motor & Pump	New Pump	\$25,956.00

If we have it repaired, they will offer the same warranty as with a new pump. The housing is the only thing that will remain as all the inner parts will be new. Supt. Jolicoeur's recommendation is that we have it rebuilt. Discussion followed.

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to have the headworks pump rebuilt by Peak Motor & Pump at a cost of \$15,399.00. Roll call vote as follows:

Trustee Molinski	Aye
Trustee Kim Trombley	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

CORRESPONDENCE

1. Corresp from Codes Officer Tetreault to Neil Coulombe
2. Stewarts Holiday Match Grant for \$650
3. Reimbursement of Village Taxes from Clinton County Treasurer
4. USDA \$18k grant approval for water system upgrade
5. Notice of Violation for 188 South Street.
6. Notice of Violation for 192 South Street
7. Corresp. From Beth Parker @ 25 Spruce Street requesting sewer credit.
8. Corresp. From Codes Officer to DSS regarding home inspection

NEW BUSINESS

Wastewater credit

Beth Parker contacted us regarding a hot water tank rupture in March. Supt. Jolicoeur confirmed that the water from this break did not enter the wastewater system. The amount of excess water used during this time was 13k gallons. The amount of sewer credit at \$4.80/Kgal would be \$62.40.

A motion was made by Trustee Kim Trombley and seconded by Trustee Thomas Trombley to approve a sewer credit of \$62.40 for Beth Parker at 25 Spruce Street. All members voted aye. Motion carried.

Fire Pit Permit

Mayor McFetridge took information from a number of links along with our current Fire Pit policy to put together an application for a Fire Pit Permit. Trustee Gehrig would like to see the site plan with grid on the application. Sites would need to be approved by the Codes Officer. It was also suggested that rental properties will need to have the permission of the homeowner/landlord to get a permit. We would not be charging a fee for the permit. It was suggested that the permit owner must have the ability to call "911" on a home or cell phone. Mayor McFetridge will amend the requirements and submit it to the board for further suggestions and/or approval.

Bond Agreement & Loan Resolution :Snowplow purchase

Bond Resolution date May 11, 2020 authorizing the issuance of serial bonds and notes in anticipation of the issuance thereof and/or statutory installment bonds and notes in anticipation of the issuance thereof, of the Village of Champlain, New York in the County of Clinton, pursuant to the provisions of the Local Finance Law of the State of New York and pursuant to the Village Law of the State of New York in an amount not to exceed \$50,000.00 for the purpose of financing the cost of purchasing one new fully equipped plow truck for the Village of Champlain, New York, at a total project cost not to exceed \$195,000.00.

A motion was made by Trustee Gehrig and seconded by Trustee Kim Trombley to accept the full Resolution as written. Roll Call Vote as follows:

Trustee Molinski	Aye
Trustee Kim Trombley	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

A Resolution of the Board of Directors of the Village of Champlain authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring its 2021 Highway Snow Plow Truck to serve an area lawfully within its jurisdiction to serve. Whereas, it is necessary for the Village of Champlain to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of \$36,000 pursuant to the provision of New York State Finance Law.

A motion was made by Trustee Thomas Trombley and seconded by Trustee Gehrig to accept the full Resolution as written. Roll Call Vote as follows:

Trustee Molinski	Aye
Trustee Kim Trombley	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye

Mayor McFetridge Aye

Motion carried.

Bond Council Fees

A motion was made by Trustee Kim Trombley and seconded by Trustee Gehrig to approve the expenditure of \$3,000.00 for Bond Council provided by Roger Linden. Roll Call Vote as follows:

Trustee Molinski Aye

Trustee Kim Trombley Aye

Trustee Thomas Trombley Aye

Trustee Gehrig Aye

Mayor McFetridge Aye

Motion carried.

Recreation Trail Repairs

This matter was addressed earlier in the meeting.

Village Elections Postponed

Village Elections have been rescheduled for September 15, 2020.

End of Fiscal Year meeting

The final Meeting of the Board of Trustees for the 2019-2020 Fiscal year will be held on Thursday, May 28th at 6:30 p.m.

Mayor's Board Appointments

Natasha Nevius was appointed to the Planning Board for a term of 5 years expiring 04/03/2025

Julie Gallagher was appoint to the Zoning Board of Appeals for a term of 5 years expiring 04/03/2025

OLD BUSINESS

Contamination Cleanup

The blower is installed but there is water in the wells that needs to be removed before they can start them up. They will show Supt. Jolicoeur how all of this will work.

Village Fest

We will wait to make a decision on Village Fest. We don't know what restrictions will be at that point in time. Trustee Thomas Trombley said that the Car Show does not yet have a date and has not been advertised yet.

EDU Coordinator

Joe Ashline has been appointed as the EDU Coordinator.

Burned House at 11177 Rt. 9

Codes Officer Tetreault must follow protocol to have the structure removed. The owner is in a dispute with the Insurance Company, but the building has to come down as it is unsafe.

ADJOURNMENT

There being no further business put before the Board, a motion was made by Trustee Gehrig and seconded by Trustee Kim Trombley to adjourn at 8: 00 p.m. All members voted aye. Motion carried.

MS: 05/19/2020