

**Village of Champlain
Village Board Meeting
May 10, 2021**

A meeting of the Board of Trustees of the Village of Champlain was held on Monday, May 10, 2021 at the Village Office, 11104 Rt. 9, Champlain, New York.

MAYOR'S APPOINTMENT TO THE BOARD OF TRUSTEES

Mayor McFetridge appointed Charles Conner as Board of Trustee member, replacing Trustee Amy Gehrig. Trustee Conner took the Oath of Office.

MEETING CALLED TO ORDER & ROLL CALL

Mayor McFetridge called the meeting to order at 6:30 pm.

Present were Mayor McFetridge, Trustees Molinski, Thomas Trombley and Kim Trombley, Conner, Supt. Jolicoeur, Codes Officer Mattot, Clerk/Treasurer Munoz and Secretary Sousa.

APPROVAL OF MINUTES

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to approve minutes of the April 5, 2021 Organizational/Board Meeting.

All members present voted aye. Motion carried.

A motion was made by Trustee Kim Trombley and seconded by Trustee Molinski to approve the minutes of the April 12, 2021 Special Board Meeting. All members present voted aye. Motion carried.

PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY

There was no one from the community present this evening.

REPORT FROM CODE ENFORCEMENT OFFICER

- Took photos of Monahan's at 192 South Street and spoke with Judge Triller
- Sent letter to Krystal Berger about trash at 38 South St.
- Removed couch from Mill Street
- Issued building permit to Nick Roach for re-roofing at 58 Church Street
- Issued building permit to Randall Savage for pool and deck at 66 Church Street.
- Photographed open windows at Delefrange's house at 29 Cedar Street.
- Spoke with Central Nutrition about parking at 11149 Rt. 9
- Spoke with Thomas Murnane in regard to burned out house at 11167 Rt. 9.
- Spoke with Judge Triller in regard to dismissal of burned property at 11167 Rt.9
- Spoke with Mark Baker regarding area variance for a garage
- Followed up on garbage at 38 Church Street
- Visited Monahan to check on cleanup as well as help with demo and building permit
- Followed up with letter and notice of Violation to Krystal Berger at 38 Church St.
- Issued building permit to Jacob Ashline for 12x20 shed at Filion Lane
- Followed up on 11167 Rt. 9 property with Thomas Murnane
- Training Class 9A (4 days)
- Monthly Census survey
- Spoke with Allan Commo about possible business next door (155 South Street). EZ DUZ It Junk Removal.
- New photos of 11167 Route 9 Main Street property
- Spoke with Brian chevalier after furnace malfunction at 5 Spruce Street. Fixed.

- Received Use Variance Application for Susan Billow (127 Elm Street)
- Spoke with David Phelps in regard to storage trailer for IFC (11083 Route 9)
- Multiple emails and phone calls.

Trustee Kim Trombley asked about the court's dismissal of the burned out house case and our next step. Codes Officer Mattot said that he spoke with Attorney Tom Murnane and the engineer who did the original report, Doug Ferris. He has asked Mr. Ferris to do a more in-depth engineering report and to make sure that it is signed. Mr. Ferris would need to get inside of the building to get more details of the damage.

Trustee Kim Trombley asked about the property on Cedar Street. Codes Officer Mattot said that he took photos of un-boarded windows and evidence that people may be getting into the building. He will need to get hold of the owner to let him know what needs to be done.

Trustee Thomas Trombley noted that he already sees grass violations on Prospect Street. Codes Officer Mattot said that he has been very busy with limited time here and asked that the board email him the details of any violations and he will look into them.

REPORT FROM THE MAYOR

Mayor McFetridge welcomed spring and outdoor weather. She reminded residents that campfires are not permitted in the Village at this time. The board will discuss this topic tonight and make a decision on the campfire ban. She has received many complaints about fireworks in the Village. There are strict rules in NYS concerning the use of fireworks. It is illegal, so don't shoot them off.

We are looking for volunteers to assemble two pieces of playground equipment and put up a volleyball net. If you are interested, call the village office to get your name on the list.

The community garden will be tilled soon. There will be plots available and are on a first come, first served basis. You can sign up by calling the village office.

Mayor McFetridge thanked Amy Gehrig for many years of service to the Village of Champlain. Amy was a long-time board trustee, and served as interim Mayor. She was a dedicated member of the community and was always looking for ways to save the taxpayers money. She and her husband Paul have sold their house and moved out of the area. We wish them well in all of their future endeavors.

Mayor McFetridge welcomed Chuck Conner to the Board of Trustees, assuming the position opened up by Amy Gehrig's resignation.

As COVID restrictions are lessened, we will continue to keep the community updated about local gatherings.

The Farmers Market will begin in July. We will have community kayaking one evening a week.

She remains hopeful that at least one concert can be offered. All of this information will be shared on our Facebook page and website.

On a personal note, Mayor McFetridge thanked everyone for their expressions of condolences extended to her and her family after the passing of her husband. She witnessed again how this community encircles each other during times of both joy and of sorrow. It is deeply appreciated.

REPORTS FROM BOARD OF TRUSTEES

Trustee Nicci Molinski

Trustee Nicci Molinski reported that they had their seed-starting on April 8th with 17 kids attending.

The kids went home with a pot planted with vegetable seeds.

At the May 1st Earth Day celebration, they made wind chimes and wind socks with recycled items.

May 15th, the library will hold a Spring Cleanup Day. They will clean up the yard and scrape to be ready for painting the building.

We were not awarded the Pollinator Garden Grant this year but will try again next year.

Trustee Thomas Trombley

Trustee Thomas Trombley thanked Amy Gehrig for her service in the Village and welcomed new Trustee Chuck Conner to the Board.

He commended the DPW crew on cleaning of the streets,

The Blood Drive was successful with 18 or 20 people able to donate.

Regarding the kayak launch, he reported that John Trombly at Modern Mechanical needs to get some measurements to get the railings made for the dock. He intends to get that done but has been busy with little help. We can put it in the water without handles and add them later.

It was agreed that the launch be on the upside of the river to make it easier to get kayaks in and out.

Trustee Kim Trombley

Trustee Kim Trombley welcomed new Board Member Chuck Conner.

The Water Board will be at the Town meeting tomorrow night. The Town Council members have all information and the water board will be there to answer any of their questions.

Trustee Thomas Trombley thinks we should question where they are with our previous request. The Town was going to bring it to their attorney first. But we have not yet heard back from them.

Trustees Kim and Thomas Trombley will not be at our June Board meeting.

Trustee Chuck Conner

Trustee Conner has nothing to report this evening.

REPORT FROM THE CLERK/TREASURER

The board was provided the Expense and Revenue Report for April 2021.

The following transfers need to be approved:

Transfers:

TO: A5110.1	STREETS-PERSONAL SERVICES	\$11,000.00
FROM: A5410.4	SIDEWALKS-CONTRACTUAL	\$11,000.00
TO: A9050.8	UNEMPLOYMENT	\$311.00
FROM: A9040.8	WORKERS COMP	\$311.00
TO: A5182.4	STREET LIGHTING-CONTRACTUAL	\$237.00
FROM: A9040.8	WORKERS COMP	\$237.00
TO: F1440.1	ENGINEER-PERSONAL SERVICES	\$8,236.00
FROM: F8340.2	TRANS&DISTRIB-EQUIPMENT	\$8,236.00
TO: F8320.4	TRANS&DISTRIB-CONTRACTUAL	\$259.00
FROM: F8340.2	TRANS & DISTRIB-EQUIPMENT	\$259.00
TO: F9050.8	UNEMPLOYMENT	\$125.00
FROM: F9040.8	WORKERS COMP	\$125.00
TO: G9050.8	UNEMPLOYMENT	\$187.00
FROM: G9040.8	WORKERS COMP	\$187.00

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to approve the transfers as present. Roll Call vote:

Trustee Kim Trombley	Aye
Trustee Thomas Trombley	Aye
Trustee Conner	Aye
Trustee Molinski	Aye
Mayor McFetridge	Aye

Motion carried.

PRESENTATION OF WARRANT AND PAYMENT

A motion was made by Trustee Kim Trombley and seconded by Trustee Conner to approve the warrant in the amount of \$39,773.65. Roll call vote as follows:

Trustee Kim Trombley	Aye
Trustee Thomas Trombley	Aye
Trustee Conner	Aye
Trustee Molinski	Aye
Mayor McFetridge	Aye

Motion carried.

REPORT FROM THE SUPERINTENDENT

Streets

- We have completed spring brush and leaf pickup
- We will be done sweeping this week

Water

- We dug to repair a water service line on South Street
- We changed 2 water meters that had frozen and were leaking
- We dug to repair a curb stop on Butternut Street

Sewer

- Supt Jolicoeur is working on scheduling to have sludge hauled out in the next 2 weeks.
- Supt. Jolicoeur has called and left messages twice and has not had a call back with a quote on the sewer tank repair.

Equipment

- The plow truck sander and plow were removed and washed
- The bucket truck is out of service. The main track inside the boom has broken and it cut the wires. Supt. Jolicoeur is trying to locate parts so it can be repaired.
- Tenco has started on the fabrication for the new plow truck body and plow setup.

Work to be completed

- We will be starting to flush hydrants on June 1st, which usually takes between 2-3 weeks.
- We will be working on getting prepped for paving. We will have to cut down shoulders and look at some drainage work.
- The county contacted Supt. Jolicoeur and anticipate starting their paving in June. It looks like they will be here to pave for us around the 2nd week in July.
- DOT is planning on resurfacing Rt. 9 from Rt. 11 to the Border. It will be ground down about 2” then repaved. This is supposed to be around the end of June through the beginning of July.
- The county will be paving Perry Mills road and Supt. Jolicoeur has asked them to pave to the end of Locust Street to prevent having a seam in the road.

PURCHASE REQUISITIONS

1) Tires for backhoe: up to \$2,000

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to approve up to \$2,000 for the purchase of four new tires for the backhoe. Roll Call vote as follows:

Trustee Kim Trombley	Aye
Trustee Thomas Trombley	Aye
Trustee Conner	Aye
Trustee Molinski	Aye
Mayor McFetridge	Aye

Motion carried.

2) Water training class for Backflow device recertification : \$435

A motion was made by Trustee Thomas Trombley and seconded by Trustee Conner to approve \$435 for backflow recertification for Supt. Jolicoeur. Roll call vote as follows:

Trustee Kim Trombley	Aye
Trustee Thomas Trombley	Aye
Trustee Conner	Aye
Trustee Molinski	Aye
Mayor McFetridge	Aye

Motion carried.

3) Sewer Training/Hotel/meals/travel 6/28-7/02/2021

We will have a better estimate of the total cost at our next board meeting.

Trustee Thomas Trombley asked which streets he is looking at for paving.

Supt. Jolicoeur would like to do the end of South Street, Willow, Oak, Maple, Butternut and Maiden Lane. He will prep streets that are easier to get ready first.

Trustee Conner asked if the new water line will be affected by the paving of Main Street.

Supt. Jolicoeur doesn't think it will be.

CORRESPONDENCE

1. Certificate of Disposition to Steven Trombley from Champlain Town Court
2. Corresp from Codes Officer Mattot to Krystal Berger regarding 38 Church Street.
3. Quote for playground groundwork from Inukshuk
4. Resignation from Board of Trustees member Amy Gehrig

NEW BUSINESS

Recreational Fire Permits

We will use the same application as last year. If residents applied last year and nothing has changed, they still have to apply but don't need to provide a drawing. The permit will allow recreational fires from May 22nd through October 17th.

Recreation Trail Repairs

Water running down the path has worn away the asphalt on the bridge. There is no easy solution to this problem. Supt. Jolicoeur can cut swales on the sides of the trail to turn water away from the path. The stone and bales under the bridge are sliding and need to be shored up. Stones will need to be placed there

by hand as it isn't possible to get equipment there. We can put a steel plate over the holes. Discussion followed.

Appointment of new Board of Trustees member

Chuck Conner was sworn in as a member of the Board of Trustees at the beginning of the meeting.

Playground groundwork

We have a grant of \$5K for ground cover at the playground. We also have 2 new pieces of equipment to go in and the basketball pole and hoop to go up. We have a quote from Marty Picard at Inukshuk for ground cover materials and labor, which may not be correct as the dimensions on the quote are different from the dimensions given. We would like to get volunteers for some of the labor. We will need the ground dug for equipment and cement and anchors put in. Then ground cover and then the installation of equipment.

This topic was tabled until our next meeting to verify the quote from Inukshuk is correct.

OLD BUSINESS

Led Lights

The new LED lights have been installed in the Village. NYSEG is checking the work to make sure all lights were changed out properly.

Tree City USA

The Village was awarded Tree City USA status again this year.

Solar Farms

Solar Farms is still signing people up.

Income Survey

The income survey for the Water Line Replacement Project funding has been mailed out. Hopefully we have results within our timetable.

Final Board Meeting

The final board meeting of the year will be held on Wednesday, May 26th at 5:00 p.m. at the Village Office.

ADJOURNMENT

There being no further business before the board, at 7:45 p.m. a motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to adjourn.

All members present voted aye. Motion carried.