

**Village of Champlain
Village Board Meeting
March 13, 2023**

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, March 13, 2023 at the Village Office, 11104 Route 9, Champlain, New York.

MEETING CALLED TO ORDER & ROLL CALL

Mayor McFetridge called the meeting to order at 6:30 p.m. Present were Mayor McFetridge, Trustees Trombley, Conner & Herzog and Clerk/Treasurer Munoz. Trustee Molinski was excused this evening.

APPROVAL OF MINUTES

Motion by Trustee Conner, seconded by Trustee Trombley to approve the minutes of the Feb. 13th 2023 Regular Board Meeting. All members present voted aye. Motion carried.

Motion by Trustee Conner, seconded by Trustee Herzog to approve the minutes of the Feb. 27th, 2023 Budget Workshop meeting. All members present voted aye. Motion carried.

Motion by Trustee Conner, seconded by Trustee Trombley to approve the minutes of the March 8, 2023 Special Meeting. All members present voted aye. Motion carried.

PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY

No one was present from the community this evening

REPORT FROM CODES ENFORCEMENT OFFICER

Code Enforcement Officer Matott provided the board with a report for March 2023.

REPORT FROM THE MAYOR

Mayor McFetridge reported the following:

Thank you to our plow drivers for all of their hard work keeping our roads and sidewalks safe.

We have received a grant from Stewarts for a Sensory Garden, which promotes learning about the environment using our 5 senses.

Village Elections: March 21st from noon until 9 p.m. at the Village Office

Author Joy Demars author of *9 Days a Soldier* March 30th at 6:30 pm. At the CMH.

International Slow Art Day April 15th from 1-3 p.m.

Arbor Day Celebration: April 29th.

Mayor McFetridge is working with AARP Rural Lab, which brings people from rural areas together to share ideas. Making communities designed for all ages is stressed. She invited the public to offer input.

REPORT FROM TRUSTEES

Trustee Trombley

Trustee Trombley reported that reports are coming in to the water board. Next meeting is in May.

Trustee Conner

Trustee Conner reported that the Knights of Columbus will be doing something for the 150th celebration.

Trustee Herzog

Trustee Herzog thanked to the road crew for their assistance when he went off the road and for keeping the roads clean and safe.

REPORT FROM CLERK/TREASURER MUNOZ

The board has been provided the Expense and Revenue Report for February 2023.

PRESENTATION OF WARRANT AND PAYMENT

The warrant was presented to the board with additional invoices of \$62,063.88 for a total of \$85,281.92 Motion by Trustee Trombley, seconded by Trustee Herzog to approve the warrant with additional invoices for a total of \$85,281.92. Roll Call vote:

Trustee Trombley Aye
Trustee Conner Aye
Trustee Herzog Aye
Mayor McFetridge Aye

Motion carried.

TRANSFERS

The following transfers will need to be made:

TO:	A1420.1	LAW-PERSONAL SERVICES		\$500.00
FROM:	A9010.8	RETIREMENT	\$500.00	
TO	A1490.2	PUBLIC WORKS ADMIN		\$210.00
FROM	F9010.8	RETIREMENT	\$210.00	
TO	A1989.4	SHARED SERVICES		\$50.00
FROM	A9010.8	RETIREMENT	\$50.00	
TO	A5142.2	SNOW REMOVAL-EQUIP		\$10,780.00
FROM	A5112.2	ROAD CONSTRUCTION	\$10,780.00	
TO:	A5142.2	SNOW REMOVAL-EQUIP		\$2,000.00
FROM:	A5142.4	SNOW REMOVAL-CONTRACTUAL	\$2,000.00	
TO:	G1420.1	LAW-PERSONAL SERVICES		\$800.00
FROM:	G9010.8	RETIREMENT	\$800.00	

Motion by Trustee Herzog, seconded by Trustee Trombley to approve transfers as written.

Roll call vote:

Trustee Trombley Aye
Trustee Conner Aye
Trustee Herzog Aye
Mayor McFetridge Aye

Motion carried.

TO:	F8340.1	TRANS & DISTR-PERSONAL		\$18,000.00
FROM:	F599	FUND BALANCE	\$18,000.00	
TO:	G8110.2	SEWER ADMIN – EQUIP		\$40,375.00
FROM:	G599	FUND BALANCE	\$40,375.00	

Motion by Trustee Conner, seconded by Trustee Trombley to approve transfers as written.

Roll call vote:

Trustee Trombley Aye
Trustee Conner Aye
Trustee Herzog Aye
Mayor McFetridge Aye

Motion carried.

WATER LINE REPLACEMENT PROJECT

Motion by Trustee Conner, seconded by Trustee Trombley to approve payment of \$7,999.50 to Barton & Loguidice for water line replacement. Roll Call vote:

Trustee Trombley	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

REPORT FROM THE SUPERINTENDANT

Supt Jolicoeur provided the board with a report for March 2023.

PURCHASE REQUISITIONS

<u>Spray-on Bed Liner</u>	Yipes	\$679.00
---------------------------	-------	----------

Supt. Jolicoeur has a quote from Yipes. He has spoken with Bailey Ford who may be able to do it for less. He would like approval of up to \$679.00.

Motion by Trustee Trombley, seconded by Trustee Herzog to approve up to \$679.00 for spray in bed liner.

Roll call vote:

Trustee Trombley	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

CORRESPONDENCE

1. Quarterly Franchise Fees from Charter Communications
2. Letter in support of Kailey Maher for Arts Council grant
3. Northern NY Water Works Conference: Water/Wastewater seminar registration
4. NY rural Water Annual Tech training workshop registration
5. Wastewater credit request from Valerie Daniels
6. JCEO monthly Report
7. Corresp from Stewart’s regarding Holiday Match grant

NEW BUSINESS

1. Elections

Tuesday, March 21st from noon – 9 p.m.

2. Wastewater Credit request

Motion by Trustee Trombley, seconded by Trustee Conner to approve wastewater credit of \$724.80 to Valerie Daniels at 28 Locust St.

3. Water Works Conference

One day class on April 26th held in Canton offers 6 credit hours. Cost is \$60 per person and both Kevin Sterling and Robert Pulsifer could attend. Motion by Trustee Conner, seconded by Trustee Herzog to approve registration of up to 2 people at \$60 each and mileage to attend the Water Works Conference on April 26th. Discussion followed. Roll call vote:

Trustee Trombley	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

4. NY Rural Water Association Conference

This is a 3 day workshop in Lake Placid from May 22-24th. Full registration is \$340 per person. Hotel will be \$129/night. Breakfast and lunch are covered but dinners are on your own. Discussion followed.

Motion by Trustee Trombley, seconded by Trustee Herzog to approve \$600 for Kevin Sterling's registration and hotel, plus cost of mileage and meals for the NY Rural Water conference. Roll call vote:

Trustee Trombley	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

5. Budget Public Hearing

Motion by Trustee Conner, seconded by Trustee Trombley to set the public hearing for the 2023-2024 Annual Budget for Monday, April 3rd at 7:00 p.m. All members present voted aye. Motion carried.

OLD BUSINESS

ADJOURNMENT

There being no further business before the board, at 7:01 pm, a motion was made by Trustee Trombley, seconded by Trustee Connor to adjourn. All members present voted aye. Motion carried.

Mary E. Spring
Secretary

CODE ENFORCEMENT REPORT: MARCH 2023

- Annual code refresher
- Issued multiple tickets for multiple violations at 16 Cedar St that have not been fixed. Landlord has attempted to make repairs not consistent with code and has stated that he will not abide by his building permit. Court case was completed and sent to Court. Following tickets, landlord has agreed to rectify all violations and conduct work in accordance with the issued permit. Case set for arraignment in March.
- Conversations with owner of burnt property on Route 9. Second floor has been removed and he is awaiting structural analysis to see if the first floor can be saved. Building is secure until that happens.
- Research on PIP zoning regulations. Appears that any area in the PIP that abuts Residential has added regulations. This applies to most of the PIP as it abuts Town areas that are zoned Residential. Village Code does not differentiate, so it is believed these regulations would apply. Notified Mayor to be aware if we want to change it at some point.
- Permit issued for roofing on Elm Street.

SUPERINTENDENT REPORT: MARCH 2023

Water:

- We continue to have many alarms at the water plant. We are trying to get help from WIGAN to fix the ongoing multiple alarms.
- We found more homes with water leaks after the cold snap.
- We will be doing monthly water meter readings.

Sewer

- Contractors are continuing work on the UV disinfection project at the WWTP.
- We have issues with the pump at the Main St. lift station. Supt. Jolicoeur is waiting for a quote for a new control panel. The current panel is over 30 years old and outdated. It only uses Flyte pumps, which are more expensive and have a 6 month lead time.
- We need to get a call-out system installed to call out when we have alarms.
- The office doors needs to be changed; will not close properly

Equipment:

- We installed new disconnect switch on the sewer jetter.
- We changed air regulator valve on 2021 Peterbilt.
- We changed the wire harness on the pickup plow.
- We changed cutting edge on the truck plow
- Service on office generator was complete.

Streets:

- Plowing and sanding as needed.
- Received another load of salt.

Misc./To Do

- Purchase spray in bed liner.