

**Village of Champlain
Village Board Meeting
June 08, 2020**

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, June 8, 2020 at the Village Office, 11104 Route 9, Champlain, New York.

MEETING CALLED TO ORDER & ROLL CALL

Mayor McFetridge called the meeting to order at 6:32 p.m.

Present were Mayor McFetridge, Trustees Thomas Trombley, Kim Trombley, Amy Gehrig and Nicci Molinski, Clerk/Treasurer Munoz, Superintendent Jolicoeur and Secretary Sousa.

APPROVAL OF MINUTES

A motion was made by Trustee Kim Trombley and seconded by Trustee Molinski to approve the minutes of the May 28th Special Board Meeting. All members present voted aye. Motion carried.

PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY.

No one from the community was present this evening.

REPORT FROM CODES ENFORCEMENT OFFICER

Codes Enforcement Officer Tetreault was not present this evening.

REPORT FROM THE MAYOR

Mayor McFetridge reported the following:

Good Evening. As we move into the fourth month of life in a pandemic, I thank all of you for your commitment to keeping yourself and others safe. Life has changed, and it may never be as it was before. Face masks, standing apart, hand sanitizers, one way aisles and so much more have become the norm. It is difficult for us to adjust and accept these requests. It is very evident in talking to many of you, that people are struggling- loneliness, frustration, disappointment of missed celebrations. But among this sadness, I also see families fishing along the banks of the Great Chazy; kids riding their bikes throughout the village, mothers and children geocaching and hiding painted rocks, individuals getting” beaned or wined” or youngsters getting” smiles”. So many of you are making the best of hard circumstances.

The Village has formed a health safety plan for the office and garage. The front door is unlocked.

We ask that you wear a mask when you come in. If someone is already at the window when you arrive, please wait outside. We simply do not have the space for people to congregate safely. .

Bills may be paid in person or dropped in the deposit box on the front of the building. The surfaces will be cleaned frequently. Our goal is to keep the public and the employees healthy.

Thank you to all who have completed the fire pit permit forms. Remember these are required to have a recreational fire pit in the village. You can pick up the applications at the office. There is no fee for this permit and in most cases they can be processed the same day.

Melody Trombley and Diane Morrelli deserve a huge thank you for their help in organizing and ordering the Hometown Heroes banners. It is important to recognize our local citizens who served our country. Many people have asked how to get a banner for a family member. The

information and applications are here at the office. These banners are purchased by the family and will be returned to them after several years of being displayed. We are very proud to honor these heroes.

Finally, I would like to take a minute to discuss the fiscal constraints that the COVID 19 virus has placed on municipalities across the nation. Revenues for cities, towns and villages come from property taxes, state aid and sales tax money. Due to a decrease in sales tax income and uncertainty about state aid, it is certain that we will be facing a shortfall in revenues. It is too early to know what that decrease will be, but we are preparing to curb purchases and reduce spending. To that end, I want everyone to know that I will not be drawing a salary as Mayor of the Village for this fiscal year. Again, I thank all of you for doing your part in staying healthy and looking out for each other. Let's remain Champlain Strong.

REPORT FROM TRUSTEES

Trustee Thomas Trombley

Trustee Trombley thanked Woody Kissel for the tour of the Water Plant for the Water Board. The next Water Board meeting will be held on June 22nd.

Concrete Pad for kayak launch gangway

Trustee Trombley was in contact with 5 vendors. 1 declined and 2 did not respond. He received two quotes:

Laduke's Flatwork

44' of 12"x 20" concrete footing. #4 rebar. 2' OC. \$4,930.00
44' of 12"x 4' concrete wall with #4 rebar 2' OC
6'x16'x 6" broom finished pad to sit on 12" wall.
All concrete 4,000 psi with #4 rebar.
*3 weeks out for work

Matt Cook

44' x 12" x 6' concrete walls \$4,880.00
44' x 12" x 2' concrete footer
6'x16'x4" concrete slab
#4 rebar, Slab to be broom finish
Slab to be rebared to top of wall
*2 months out for work

A motion was made by Trustee Gehrig and seconded by Trustee Kim Trombley to approve LeDuke's Flatworks at \$4,930.00. Discussion followed.

Roll Call Vote:

Trustee Kim Trombley	Aye
Trustee Molinski	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

The EMS will be co-sponsoring a blood drive on June 29th, 2020 at the EMS Station.

Trustee Kim Trombley

Trustee Trombley had nothing new to report this evening

Trustee Gehrig

Trustee Gehrig reported that the Stewarts Grant of \$650 did not cover the full cost of a volleyball net and balls. We could use part of the Charles Wood Grant of \$2,500 to pay for the rest. There are options as to what other playground equipment we could get with the Clinton County Health Dept. \$5,000 grant and the remaining funds from the Charles Wood Grant. She will type up those options for the Board. Mayor McFetridge will check with our insurance company as to which equipment we could have at the playground. We will need to install the equipment ourselves and also install wood chips under all of the playground equipment eventually.

Report from Trustee Molinski

The virtual cooking class was held on May 30th. She delivered “Dirt Cup” ingredients to 17-18 kids and it was a very successful.

The Virtual Fun Run has started up and will continue through August. Participants have one week to complete each themed challenge. 23 kids/families are participating.

REPORT FROM CLERK/TREASURER MUNOZ

The board has been provided the Expense and Revenue Report for May, the end of our fiscal year.

Water and Sewer had extra funds. General fund went over and we spent some of our fund balance.

Reserve Funds

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to put \$20,000 into Water/ Inventory Reserves F845 for filters for the Water Treatment Plant and replacement Meters.

Supt. Jolicoeur said that the meters should last 10-20 years and we have meters that are now 4-5 years old. The cost about \$150 for residential and \$400-500 for big meters.

Filters for the water plant are \$27,500 for a full set but we are not sure how long between replacements.

Roll call vote:

Trustee Kim Trombley	Aye
Trustee Molinski	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

PRESENTATION OF WARRANT AND PAYMENT

There are additional invoices of \$2,190.34 to be added to the warrant of \$14,679.04 for total amount of \$16,869.38.

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to approve the warrant with additional invoices for a total of \$16,869.38.

Roll Call vote:

Trustee Kim Trombley	Aye
Trustee Molinski	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

REPORT FROM THE SUPERINTENDANT

Supt Jolicoeur reported the following for the DPW:

- WE did our monthly meter reading with quite a few high reads from toilets leaking
- They are working on hydrant flushing now
- They repaired a water main break on South Street.
- They will be ditching, replacing culverts and cutting shoulders.
- They need to prepare roads for asphaltting, curb sidewalks, ditch the bike path.
- He reported that dumping is no longer allowed at the Elm Street lot. People were dumping lumber, fencing, nails and screws. Discussion followed.

GENERATOR FOR WATER PLANT

	<u>Quote #1</u>	<u>Quote #2</u>	<u>Quote #3</u>
VGenerator	\$40,762	\$38,260	\$38,260
<u>Labor</u>	<u>10,600</u>	<u>9,420</u>	<u>12,500</u>
Total	51,362	47,680	50,760
W 2yr (+550)	51,912	(+475) 48,155	(+475) 51,235
w 5yr (+1,050)	\$52,412	(+875) \$48,555	(+875) \$51,635

The Board has already approved the expenditure of \$45,432 for the purchase and installation of a new generator at the April 6, 2020 board meeting.

A motion was made by Trustee Thomas Trombley and seconded by Trustee Gehrig to approve an additional \$2,248 for the purchase and installation of a new generator under quote #2.

Trustee Thomas Trombley amended his motion to approve an additional \$3,123 for the purchase and installation of a new generator with the 5-year warranty under quote #2.

Roll Call vote:

Trustee Kim Trombley	Aye
Trustee Molinski	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye

Mayor McFetridge

Aye

Motion carried.

CORRESPONDENCE

- Corresp. from Clinton County Treasurer with 1st quarter sales tax
- Corresp from Champlain Fire Dept. regarding decision on new fire station
- Corresp to Francis Taitt regarding “Unsafe Structure”.
- Corresp to Neil Coulombe regarding removal of mobile home
- Corresp from Charles Wood Foundation regarding playground grant

NEW BUSINESS

Budget

Mayor McFetridge said that our sales tax revenue is estimated to be going down between 20% and 75% with our July payment. The month of April was down 21%. She guessed that our revenue will be down around \$40,000. We will need to watch spending and she gave a number of examples of where we will save money this year due to the Coronavirus, including NYCOM training, culture and recreation, Village Fest, long boats, the youth program and a temp employee.

One of our expenses she would like to see cut is the fence around the Patterson property on Main Street which costs us \$1,300/year and cannot be relieved onto that property’s taxes because it is no longer on the tax roll. It was suggested that we move that fence to the dump yard on Elm Street to keep people from dumping there. Discussion followed.

Tax Cap

Clerk/Treasurer said that we went over our tax cap this year. We need to transfer \$2,988 into a A695 Deferred tax revenue account to be put against our tax levy next year.

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to open an A695 Tax Revenue account in the amount of \$2,988.

Roll Call Vote:

Trustee Kim Trombley	Aye
Trustee Molinski	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

EXECUTIVE SESSION

At 8:01 p.m. a motion was made by Trustee Thomas Trombley and seconded by Trustee Molinski to go into Executive Session. All members voted aye. Motion carried.

At 8:18 a motion was made by Trustee Kim Trombley and seconded by Trustee Gehrig to come out of Executive Session. All members voted aye. Motion carried.

During Executive Session, a motion was made by Trustee Thomas Trombley and seconded by Trustee Molinski to approve the contract with the Teamsters.
Roll Call Vote resulted in a vote of 4 ayes and 1 nay. Motion carried.

OLD BUSINESS

Contamination cleanup

The project is up and running and completed

ADJOURNMENT

There being no further business before the board, at 8:20 pm, a motion was made by Trustee Gehrig and seconded by Trustee Thomas Trombley to adjourn. All members present voted aye.
Motion carried.