

**Village of Champlain
Village Board Meeting
June10, 2019**

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, June 10 2019 at the Village Office, 11104 Route 9, Champlain, New York.

MEETING CALLED TO ORDER & ROLL CALL

Mayor McFetridge called the meeting to order at 6:32 p.m.

Present were Mayor McFetridge, Trustees Thomas Trombley, Kim Trombley, Amy Gehrig and Nicci Molinski, Clerk/Treasurer Munoz, Superintendent Jolicoeur, Codes Officer Tetreault and Secretary Sousa.

APPROVAL OF MINUTES

A motion was made by Trustee Gehrig and seconded by Trustee Kim Trombley to approve the minutes of the May 6th Regular Board Meeting. All members present voted aye. Motion carried.

A motion was made by Trustee Thomas Trombley and seconded by Trustee Gehrig to approve the minutes of the May 28th Special Board Meeting. All members present voted aye. Motion carried.

PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY.

No one from the community was present this evening.

REPORT FROM CODES ENFORCEMENT OFFICER

Codes Office Mike Tetreault provided the board with his report for May:

- Issued building permits to Lidia Traykova for attached garage
- Issued building permit to Joyce Laramie for reroofing
- Issued building permit to Joe Ashline for addition to house.
- Issued building permit to Clarke Herdic for pool replacement.
- Reported cleanup at former elementary school is complete
- Reported garbage issue at 11137 Rt. 9 has been resolved (Ricky Duprey/Sandra Barber)
- Met with property owners at 188 & 190 South Street (Sean and Courtney Monahan) and discussed property maintenance issues. Issued court appearance to owner of 190 South Street and Notice of Violation to 188 South St.
- Sent letter concerning property maintenance to owner of 11191 Rt. 9 (Patricia Labarge). Issue has been resolved.
- Held training for new members of the Zoning Board. Explained procedures and basic zoning.
- St. Mary's project has started. Work is progressing. Abatement work completed.
- Called on 29 Pine Street. Property in process of being sold with cleanup to follow.
- Answered questions concerning permits, property lines, zoning and other related issues.

Trustee Thomas Trombley asked about Prospect Street (Clarks).

Codes officer Tetreault said that he had given them the weekend to mow but that was not done. He will address that this week.

Trustee Thomas Trombley suggested a letter go out in April to those repeat offenders. It seems that they won't do anything until we put pressure on them.

REPORT FROM THE MAYOR

Mayor McFetridge reported the following:

The Elm Street Bridge has been cleaned and repainted. The blower project at the Wastewater Treatment plant is complete. Remediation of contamination at the Village Office progresses. Streets are cleaned, ditches dug, trees planted and docks installed. She thanked all village employees for keeping the village running smoothly.

Please check the Facebook page and Village website for schedules on concerts, long boat rowing, children's activities, farmers market and fun runs. The community garden has several plots available.

Messages of hate and racism have been heard and seen on playground, on the streets and on village property. This is not what we are or what we stand for. Everyone has the right to be treated fairly, regardless of who they love, the color of their skin or where they worship.

A group of residents will be meeting to discuss this issue. Mayor McFetridge welcomes others input and asked residents to contact her with their suggestions.

REPORT FROM TRUSTEES

Trustee Gehrig

Trustee Gehrig reported that she has an RFA to get assistance for the downtown study. This could help get businesses in the village downtown area with a focus on outdoor activities. We should have an answer in July.

We were approved for Concerts in the Park and we will be getting an addition concert this summer.

Paint has been ordered for the sidewalk stencils. She has a few options for stencils including a US map, world map, hopscotch, ½ basketball court and an agility series of activities. There are grant funds and playground funds to help pay for these stencils. Discussion followed.

Trustee Thomas Trombley

Trustee Thomas Trombley reported that the Water Project negotiation team met and the Town representatives seemed agreeable to the proposed payment schedule and the Village's control of water rates. They felt that the Town board would be agreeable as well.

Trustee Trombley said that there will be a section in this agreement for our lawyer to write in some sort of schedule for repayment of the O&M costs by the Town. We are waiting to hear back from the town, but things do look promising.

He asked about the washed out areas on the Rec. Trail and who is responsible for fixing that.

Supt. Jolicoeur said that we need time and equipment to get that done. We can fill in the areas, but it may not stay. He can find out what the county used on the trail and get more of that material.

Mayor McFetridge will check with the County to see if they plan to do any more work there.

Trustee Molinski

Trustee Molinski met with some community members to create a summer camp. That will take place Mondays and Wednesdays from 11-12:30, July 15th through August 14th.

There will be activities geared towards all ages at the playground. Information can be found on the Facebook event “Champlain Kids Connected Summer Camp 2019”.

June 28th will be the Longest Day of Play from 1-3 pm at the playground. This is a county-wide event and further information can be found on the Clinton County Health Dept. website.

Fun Runs will begin on Sunday, June 23rd at 5:00 p.m. and will be held every other week at River Street Park. Kids attending 4 out of 5 sessions will receive a t-shirt.

Report from Trustee Kim Trombley

Trustee Kim Trombley said that she not yet heard anything on the kayak launch grant, but expects to hear sometime in June or July.

Mayor McFetridge offered the suggestion that we purchase one kayak launch system to be put in the boat launch on River Street now. If we receive the grant that Trustee Kim Trombley has been working on, we can purchase another kayak launch to be put in at the playground area. The grant is part of revitalization study plan and it has to be put in there. A lot of people are interested and could use this launch and there are funds in the playground fund to help pay for this. Also, there is money left from another Health Dept. grant that could help pay for the rails, whether we get the launch through the grant or purchase it ourselves. But if we wait until August for the kayak launch grant, the water may be too low.

The board agreed to wait to hear on the kayak grant before purchasing one ourselves.

REPORT FROM CLERK/TREASURER MUNOZ

The board has been provided the Expense and Revenue Report for May.

General fund balance has a rollover of \$50,000, but that includes \$30,000 in funds for paving that were not used this past year.

Water fund balance has a rollover of \$40,000. We can put some of that in reserve for inventory, which could be used to purchase nano-filters and water meters that will be needed in the future.

The sewer fund balance has a rollover of \$6,900.

Discussion followed.

A motion was made by Trustee Gehrig and seconded by Trustee Thomas Trombley to transfer \$30,000 from Water Fund Balance to Water Reserves for Inventory. Roll Call vote as follows:

Trustee Kim Trombley	Aye
Trustee Nicci Molinski	Aye
Trustee Thomas Trombley	Aye
Trustee Amy Gehrig	Aye

Mayor McFetridge Aye
Motion carried.

TRANSFERS

From:	G230	Cash Reserves	\$29,052.00
To:	G1440.1	Engineering services	\$29,052.00

We need to make this transfer to pay the 4th and 5th payments for the blowers at the WWTP.

A motion was made by Trustee Gehrig and seconded by Trustee Thomas Trombley to approve the transfer of funds. Roll Call vote as follows:

Trustee Kim Trombley	Aye
Trustee Nicci Molinski	Aye
Trustee Thomas Trombley	Aye
Trustee Amy Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

PRESENTATION OF WARRANT AND PAYMENT

There are additional invoices of \$3,753.06 to be added to the warrant for total amount of \$40,762.95.

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to approve the warrant with additional invoices for a total of \$40,762.95.

Roll Call vote as follows:

Trustee Kim Trombley	Aye
Trustee Molinski	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

REPORT FROM THE SUPERINTENDANT

Supt Jolicoeur reported the following for the DPW:

- Street cleaning is done.
- They are now ditching and installing culvert for paving. We do not yet have a date for paving by the County.
- Supt. Jolicoeur still needs to do the sequencing for hydrant flushing. They will have to do hydrant flushing and flow testing. The process may take 2-3 weeks.
- The DPW planted 6 Red Oak trees in the playground and at Bill Earl Park.

- Supt. Jolicoeur provided the board with an estimate for the cost of new snowplow add-ons, which does not include the cost of the truck itself. Just box, plow and wing, with sander built into the box.
- The Peterbilt cylinder is leaking. He is looking at the cost of rebuilding, but it may be less to buy a new one. A new cylinder is about \$2,600.
- Backhoe extension cylinder inside the telescopic boom is leaking. It is no longer under the extended warranty. He is checking with Dragoons to see if they can do the work here instead of having it hauled to Colchester.
- Supt. Jolicoeur said that we will need to order a snowplow by August or September of this year. We won't have it for the upcoming plow season, but will be ready for the following plow season. Trustee Thomas Trombley asked Supt. Jolicoeur to get some quotes for the next meeting. Mayor McFetridge said that we should have this information so that the board can start to make decisions on a new plow truck by August. Discussion followed.

Mayor McFetridge said that she and Supt. Jolicoeur were making a 1-5 year plan for equipment replacement.

CORRESPONDENCE

- Corresp. from Codes Officer to Patricia Labarge regarding property maintenance
- Mortgage Tax Distribution from Clinton County Treasurer
- Corresp. from Charles Wood foundation regarding grant for "Music in the Park"
- Appearance Ticket to Sean Monahan
- Appearance Ticket to Sean Monahan
- Notice of Violation to Courtney Monahan
- JCEO monthly report for May
- Quarterly franchise fee from Charter Communications

NEW BUSINESS

Fund Balance Policy

Mayor McFetridge asked for two board members to volunteer to work on putting together recommendations for a Fund Balance Policy. This is a required policy that we do not currently have in writing. Trustee Gehrig and Trustee Kim Trombley agreed to work on this together.

OLD BUSINESS

Blowers at WWTP

Blowers are installed and operating.

Contamination cleanup

They have to do suction tests to see what kind of blower they will need. Pipes will run down the side of the building with the blower at the back corner of the garage. They will also need to put new asphalt down in the parking lot. Right now they are in the engineering part of putting the blower system in place.

Water Project Negotiations

This was discussed earlier in the meeting.

LED Street Light Conversion

Because so many municipalities have joined this program, the cost per pole will be going down slightly. Wendell group will be doing street mapping this month.

Water Line Replacement study

Mayor McFetridge, Matt Cooper and Candace Balmer will be discussing how to go forward with this. The project will cost around \$950,000 for all of the lines. With the CBDG Grant of \$750,000 we would still need to fund \$200,000. The income survey being done for the CBDG Grant covers the areas of the line replacement only and those people alone would have to pay for the line repairs. We could reduce the line replacements to just Main Street, Cedar Street and part of Elm but there is still the question of whether or not we would qualify for this grant.

UV Decontamination system

Matt Cooper is working on this.

NCC Systems Security Cameras

All cameras are working right now. We still have a new one to be installed at the Library and the old one at the Library to be put in at the Water Plant.

Paving dates

We do not have a date for this yet.

Hydrant Flushing

Supt. Jolicoeur will be working on a flushing sequence for hydrant flushing and pressure testing.

Kayak Launch Grant

This has already been discussed earlier in the meeting.

ADJOURNMENT

There being no further business before the board, at 7:46 pm, a motion was made by Trustee Gehrig and seconded by Trustee Kim Trombley to adjourn.
All members present voted aye. Motion carried.