

**Village of Champlain
Village Board Meeting
July 11, 2022**

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, July 11, 2022 at the Village Office, 11104 Route 9, Champlain, New York.

MEETING CALLED TO ORDER & ROLL CALL

Mayor McFetridge called the meeting to order at 6:30 p.m. Present were Mayor McFetridge, Trustees Kim Trombley, Nicci Molinski, Charles Conner & Joel Herzog and Clerk/Treasurer Munoz. Also present was Talia Perrea from the Community Sun.

APPROVAL OF MINUTES

A motion was made by Trustee Conner and seconded by Trustee Molinski to approve the minutes of the June 13th Regular Board Meeting. All members present voted aye. Motion carried.

PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY.

REPORT FROM CODES ENFORCEMENT OFFICER

Codes Enforcement Officer Matott provided the board with a report for June 2022.

- Multiple letters to residents regarding grass
- Multiple burn permits issued and inspected.
- Issued 4 permits for work. (addition, renovation, deck, roofing)
- Letter to 22 Maiden Lane regarding junk in driveway. Was covered with tarp and a2nd letter is being sent with violation notice.
- Court trial for 6 Cane St. Did not finish and adjourned until July 19th.
- Letter to owner of 11191 Rt. 9 regarding trash outside. Owner stated he is not responsible as it was his mother's property and she died. Info has been sent to Village Attorney
- Assisted Rouses Point with large-scale case against ERS Rouses Point, main work is done and court dates are upcoming.
- Multiple calls regarding upcoming tax auction. Information on zoning and code relayed regarding properties that are in the Village.

REPORT FROM THE MAYOR

Mayor McFetridge reported the following:

July 31st @ 6:30 pm Taylor Lavalley at Bill Earl Park on River St. w/ a food truck at this event.

August 19th @ 6:30 Busco Bandits at Bill Earl Park

Farmers Market every Saturday from 9 a.m. – noon.

Thank you to Manny and Sheila Coupal for their donation of land to the Village downtown.

We will be doing flushing next week. You may experience some discoloration of water.

Please call the Village Office if you have questions or concerns.

REPORT FROM TRUSTEES

Trustee Kim Trombley

The water board will be meeting next week. Joe Ashline has the Village information on EDU's and is waiting on information from the Town.

Trustee Trombley will be working on condensing the Water Board report as it is currently very lengthy.

Trustee Nicci Molinski

The Outdoor classroom went well with kids planting herbs, vegetables and sunflowers.

On July 23rd at 10 a.m. they will be painting the raised beds.

Trustee Molinski is working on a Pollinator grant.
 The next Geo-caching event will take place July 17th at 10 a.m. at Bob Venne Park.
 The Champlain Memorial Library has Kids Art events on July 13, 30th, and Aug. 17th at 1 p.m.
 The Champlain Memorial Library will hold a 55+ workshop on Google photo's on July 21st at 10:30 a.m.
 Children are encouraged to bring something to sell at the Farmer's Market this Saturday from 9 – noon.
 The Fun Runs have started up. Information on dates and times is available on Champlain Kids Connected.

Trustee Charles Conner

Trustee Conner thanked the Mayor and Codes Enforcement Officer for their response to an event on Friday.
 There is still room in the Community Garden for planting. Contact the Village Office for a plot.

Trustee Joel Herzog

Trustee Herzog is interested in getting involved with the Village Website to update our Public Image.
 He also requested a village email account.

REPORT FROM CLERK/TREASURER MUNOZ

The board has been provided the Expense and Revenue Report for June 2022.
 Our billing for July 1st totaled \$60,391.75 for water and \$64,489.09 for sewer.

PRESENTATION OF WARRANT AND PAYMENT

The warrant of \$11,587.66 with additional invoices of \$13,869.45 was presented to the board. A motion was made by Trustee Conner and seconded by Trustee Trombley to approve the warrant with additional invoices for a total of \$25,457.11. Roll Call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

Transfer

From:	G8130.2	\$12,000.00
To:	G9730.7	\$12,000.00

For Interest on BAN.

Motion to approve by Trustee Trombley, seconded by Trustee Molinski. Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

Wastewater Treatment Plant Disinfection and Capital Improvements

Motion by Trustee Conner, seconded by Trustee Molinski to approve payment to Barton & Loguidice for engineering services in the amount of \$10,864.25. Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

Water Line Replacement Project

Motion by Trustee Trombley, seconded by Trustee Molinski to approve payment to Barton & Loguidice for engineering services in the amount of \$8,390.70. Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

REPORT FROM THE SUPERINTENDANT

Supt Jolicoeur reported for June 2022.

WATER:

- Repaired water leak at 58 Church Street and replaced a curb box.
- 3 PRVs failed and were repaired
- Water readings completed
- Cleaned valve boxes
- Will be doing flushing at the beginning of next week.

SEWER

EQUIPMENT

- Replaced windshields on two vehicles

STREETS

- Cleaned ditches
- Mowing and trimming being done
- Will be preparing roads for paving. Maple St., Butternut St., Cane St., Walnut St., Church St., Elm St. and Maiden Ln. need to be paved either this year or next year.

RECREATION TRAIL

- Thank you to Alan Racine from the Town for drilling holes for the new posts
- Ditching and repair of washout areas
- Supt. Jolicoeur is concerned with the Rec. Trail. We have 4K from the county that can be used for any part of the project. We will need 330 tons of asphalt costing \$16K. We may have to hire someone out to do the Rec. Trail.

CORRESPONDENCE

1. Request for wastewater credit from Richard Gladd @ 1 Filion Lane
2. Corresp from Codes Officer to Ron Donahue at 22 Maiden Lane regarding property maintenance
3. Corresp from Codes Officer to Daniel Labarge at 11191 Rt. 9 regarding trash
4. Corresp from Daniel Labarge to Codes Officer regarding ownership of 11191 Rt. 9
5. Request for wastewater credit from Valerie Daniels at 28 locust St.
6. Notice of Violation for 11167 Rt. 9 property.

NEW BUSINESS

1. Wastewater credit: Richard Gladd at 1 Filion Lane

A service line between the meter pit and their house broke. Supt. Jolicoeur was at the property when they replaced the line and confirmed that water from the break did not enter the wastewater system.

A sewer credit of 23K @ \$4.80/K gal was offered.

Motion by Trustee Conner, seconded by Trustee Trombley to approve the wastewater credit of \$110.40.

All members present voted aye. Motion carried.

2. Wastewater credit: Valerie Daniels at 28 Locust St.

The tenants at this property vacated in early February and the boiler froze and broke. The sump pump was pumping out of the basement and Supt. Jolicoeur observed that the water from this break did not enter into the wastewater system. A sewer credit of 138K gal @ \$4.80/K gal was offered.

Motion by Trustee Trombley, seconded by Trustee Conner to approve a wastewater credit of \$662.40.

All members present voted aye. Motion carried.

3. Village Fest

Village Fest will take place on Saturday, Aug. 13th from noon- 3 p.m.

We will need to order tents, tables and chairs. We will also look into getting a bounce house.

The 5K run will be held in the fall as a separate event.

We typically have EMS, Fire Dept, Sheriff's Dept, State Police and Border Patrol's presence. Other ideas were presented for displays/tables and entertainment.

4. Age Friendly Community application through AARP

While working on the Comprehensive plan for the Town and Village, the consultants have suggested that becoming an Age Friendly Community will be good for grant applications. Changes to make a community more livable for seniors include expanded services and local discounts. There is no cost to apply, but it requires a resolution from the board. We will revisit this at our next board meeting.

5. Job Posting: WTP and WWTP operator

Woody Kissel will be retiring in the fall. His title is currently MEO (Motor Equipment Operator).

We should label the job correctly as Wastewater Treatment Plant Operator and Water Treatment Plant Operator to attract qualified candidates. We can add other duties to the position as per the Superintendent. A CDL will be necessary. Also, with the new plant upgrades, they will need a higher grade license.

Mayor McFetridge would like to advertise in July and interview in August.

She will send out the 1st draft of the job description to the board members for their review.

OLD BUSINESS

1. Subdivision of Village land

This matter was tabled.

2. Dog Control

This matter was tabled as we have not yet heard from the Town and we should be following the same rules. Discussion followed.

3. Water Tank Maintenance Contract

The Contract is still with our attorney. Mayor McFetridge will follow up.

4. Playground Equipment

Supt. Jolicoeur cannot find the instructions for installations. He has reached out to the company but has not heard back yet. Once we have details of the project, we can get some quotes and hire someone from outside to do the installations.

ADJOURNMENT

There being no further business before the board, at 7:33 pm, a motion was made by Trustee Trombley and seconded by Trustee Molinski to adjourn. All members present voted aye. Motion carried.

M. Spring, Secretary