

**Village of Champlain
Special Village Board Meeting
January 17, 2022**

MEETING CALLED TO ORDER/SALUTE TO THE FLAG

A Meeting of the Board of Trustees of the Village of Champlain was held on Mon., January 17, 2022 at the Village Office, 11104 Route 9, Champlain, New York. Mayor McFetridge called the meeting to order at 10 a.m.

ROLL CALL OF MEMBERS

Present were Mayor McFetridge, Trustees Molinski, Conner, Kim Trombley, Clerk/Treasurer Munoz and Joel Herzog via Zoom. Also present were Chad Deans and Scott Yelle.

PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY.

NEW BUSINESS

Local Law #1 to Override the Tax Cap

Mayor McFetridge stated that today's meeting was scheduled in order to discuss a local law to override of the Tax Cap. The state put the 2% tax cap in a few years ago and each year a formula is used to determine what our cap will be.

We are starting our budget process now to see what is needed and what we have. There will be a Public Hearing before that budget is passed.

Our water fund and sewer fund are both self-funded. The General Fund is supported by property taxes, sales tax and a few other items. 50% of our general fund currently pays salary and benefits. Other items include streets, snow, paving, sidewalks, youth activities, transportation and equipment.

The state started a 2% tax cap a few years ago and if, for some reason, we go over, we need to have approved an over-ride of the tax cap.

Chad Deans asked if the general fund covers street lights.

Mayor McFetridge said yes, it does. Our new LED lights have saved us money.

Scott Yelle asked what is being proposed.

Mayor McFetridge said that we need to pass the local law, otherwise we need to cut enough to stay within our current budget. We don't have an exact number of need vs. income. We are just asking for approval to go over our current tax rate of \$3.96/K if needed.

Scott Yelle asked if this is just for one year.

Mayor McFetridge said yes.

Clerk/Treasurer Munoz said that if we raised taxes by \$.01, we would raise an additional \$536.00. Our tax base is low and we have \$1M in untaxed properties.

Our budget also includes sales tax income, which has turned out better than expected in 2020.

We don't have to use the local law to override the tax cap, but are required to adopt the local law if we do have to use it.

AT 10:22 a.m., Chad Deans and Scott Yelle left the meeting.

The Public Hearing for Local Law #1 to Override the Tax Cap was set for February 14th 2022 at 6:30 p.m.

Comp Time Policy

Trustee Kim Trombley read through the proposed Comp Time Policy:

Unlike hourly employees, salaried exempt employees are not entitled to overtime pay by law. However, The Village of Champlain, NY offers salaried employees compensation time (“comp time”) when salaried employees are required to work more than 80 hours in any pay period. The time may accumulate up to a maximum of 40 hours, to be used within two (2) months.

Requests to use comp time should be submitted to the Mayor in the same way other requests for time off are made. Requests to use more than four (4) hours of comp time must be made at least seven (7) days in advance. Other requests should be made as early as possible.

A motion was made by Trustee Trombley and seconded by Trustee Molinski to approve this policy as written.

This policy will become effective at the beginning of the next pay period (January 24, 2022). Kim Trombley stated that we would need to keep a rolling spreadsheet.

Trustee Kim Trombley amended her motion to include that this policy will replace the existing Comp Time Policy in the Personnel Policy.

Trustee Kim Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Nay
Mayor McFetridge	Aye

Motion carried.

Trustee Joel Herzog asked that the Comp Time Policy be put on the agenda of the February 14th 2022 Board Meeting.

ADJOURNMENT

There being no further business before the board, at 10:35 a.m. a motion was made by Trustee Trombley and seconded by Trustee Molinski to adjourn. All members present voted aye. Motion carried.

*M. Spring, Secretary
01/18/2022*