

**Village of Champlain
Village Board Meeting
January 11, 2021**

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, January 11, 2021 at the Village Office, 11104 Route 9, Champlain, New York.

MEETING CALLED TO ORDER & ROLL CALL

Mayor McFetridge called the meeting to order at 6:30 p.m.

Present were Mayor McFetridge, Trustees Molinski (Zoom), Thomas Trombley (Zoom), Kim Trombley (Zoom), Gehrig (Zoom), Clerk/Treasurer Munoz, Superintendent Jolicoeur (Zoom) and Secretary Sousa (Zoom).

APPROVAL OF MINUTES

A motion was made by Trustee Gehrig and seconded by Trustee Thomas Trombley to approve the minutes of the December 14th Board Meeting. All members voted aye. Motion carried

PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY.

There was no one here from the public to comment tonight.

REPORT FROM CODES ENFORCEMENT OFFICER

There was no report from the Codes Enforcement Officer.

The new Codes Officer, Daniel Stone, is in training with Codes Officer Tetreault.

REPORT FROM THE MAYOR

With this New Year upon us, we look forward to accomplishing a number of projects in the Village. The Board of Trustees has begun to establish a priority lists of needed improvements, including sidewalks, paving, upgrades at the wastewater treatment plant, waterline replacement, and community engagement among others. There are two pieces of equipment that will be installed at the playground. I will be looking for volunteers to help with that job in the spring. Anyone interested in getting involved should contact the village office to have their name added to the list of volunteers.

This weekend, we are happy to participate in the grand opening of Central Nutrition at 11149 Route 9. Thank you to Dawn Boulerice for her investment in the Village of Champlain. We wish her the best of luck in this endeavor and encourage everyone to support this local business.

There will be a Champlain Day of Service as part of the larger National Day of Service 2021, from January 16-18. Participants may select from three options: leave food donations on the porch of the Champlain Meeting House to be contributed to the JCEO food shelf, leave valentines for senior citizens in the box of the Meeting House and they will be distributed later, and clean up the litter around your neighborhood. Post pics on the event page or on Champlain Proud to show your actions.

Finally I urge all of you to remain vigilant in this fight against COVID. We are well aware of cases around us and we know this virus does not discriminate among its victims. Please wear a mask, stay socially distant, and wash your hands. We all must protect one another as we, in the Village of Champlain, always do when we are faced with adversity.

REPORT FROM TRUSTEES

Trustee Gehrig: Trustee Gehrig had nothing new to report this month.

Trustee Molinski

Trustee Molinski reported she will not be doing the cooking class due to COVID cases. She will be posting a recipe and asked that participants post pictures. There will be a Trivia night around the end of January/beginning of February.

Trustee Kim Trombley

Trustee Kim Trombley asked for copies of the Teamsters Union contract for herself and Trustee Molinski to go through to make comparisons regarding longevity pay.

Trustee Thomas Trombley

Trustee Thomas Trombley reported that the Blood Drive was very successful, with 28 donating and 21 donors processed.

In regards to the Water Board and agreement with the Town on water rates, we do not know where the Town stands on the agreement. Trustee Thomas Trombley read a letter he drafted for the Town and asked for the Boards okay to send it:

*Supervisor Larry Barcomb
Town of Champlain PO Box 3144
729 Route 9
Champlain, NY 12919*

Dear Supervisor Barcomb & Council Members,

The Village of Champlain has approved the recommendations provided in the Water Board's Report dated October 7th, 2020. To date, the Town of Champlain has not provided any communication to either the Water Board or the Village Board acknowledging their agreement or rejections of the recommendations.

Therefore, the Village of Champlain Board of Trustees states unequivocally that without a letter of agreement from the Town, the Village will not make any adjustments. This encompasses the reduction of water rates and the sharing of the water storage tanks' Operation & Maintenance until said correspondence indicating agreement is received.

The Village Board is setting a deadline of February 15th to receive the Town's acceptance of the report and recommendations. If this is not complied with, the Village will contact legal counsel for guidance in regard to initiating arbitration as required in the current IMA between the Town and Village. This action will result in unnecessary expenditure of taxpayer dollars. We look forward to hearing from you soon.

*Respectfully,
Janet McFetridge, Mayor
Cc: Trustees, Village of Champlain*

Discussion followed. The Village Board of Trustees approved sending this letter to the Town.

REPORT FROM CLERK/TREASURER MUNOZ

The board has been provided the Expense and Revenue Report for December 2020.

January 1st water/sewer billing totals are: Water-\$61,080.61 and Sewer- \$66,886.54.

PRESENTATION OF WARRANT AND PAYMENT

There are additional invoices of \$4,116.26 to be added to the warrant for total of \$48,612.30

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to approve the warrant with additional invoices for a total of \$48,612.30. Roll Call vote:

Trustee Molinski	Aye
Trustee Kim Trombley	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

REPORT FROM THE SUPERINTENDANT

Supt Jolicoeur reported the following for the DPW:

Streets

- Put stone shoulders on the edge of Prospect Street
- Sent work requests to NYSEG for 5 streetlights not working
- Supt Jolicoeur spoke with people parking on the edge of the road and sidewalks.
- Supt Jolicoeur asks that residents remove their trash cans after pickup.

Water

- Replaced one pressure reducer that failed.
- Repaired two water main breaks on Main Street: Dec. 15th and Dec. 25th.

Sewer

- Installed new block heater, rebuilt the starter and serviced/tested the WWTP Generator. It is now back in service.
- Installed new pump at a sewer lift station that malfunctioned.

Equipment

- changed fuel filters on the 2000 International dump truck
- Installed Quadplex switch on the Trackless
- Serviced and installed new plugs on the Sewer Jetter.

Misc.

- Changed chemical feed lines at the WTP
- Repaired boiler issues at the treatment plant.
- Ordered new motor for air handler in chemical room to be installed
- Removed and put away Christmas decorations.
- Removed trees that were causing a hazard with still more to remove.
- Picked up Christmas trees and will pick up any remaining until Jan. 15th. Please remember, clean trees only. (No tinsel or decorations). These are being repurposed as goat feed.

Purchase Requisition

We need to purchase a new E_ONE sewer pump. On New Year's Eve Supt Jolicoeur was able to get a new pump from another municipality and we need to replace it. We did had a spare pump, but it did not work properly. Supt. Jolicoeur has sent both non-working pumps away and hopes to get at least one good one back. These pumps from 1999 & 2002 are getting older and need replacing.

There is only one supplier for this part. Supt. Jolicoeur has 2 quotes, one which would have it sent to us with shipping costs and one which would have it sent to a local dealer without shipping costs.

A motion was made by Trustee Thomas Trombley and seconded by Trustee Gehrig to approve the purchase of an E-ONE sewer pump from Seiwart Equipment for \$2,818.00. Roll Call vote.

Trustee Kim Trombley	Aye
Trustee Molinski	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

CORRESPONDENCE

1. Corresp from Norman and Janice Koslofsky requesting a wastewater credit.

NEW BUSINESS

Credits to Town

We have had two calls to do work in the Town and had added labor and benefits to the bill. Our agreement with the town says that we can charge for labor only. We need to give a credit of \$22.85 from August and \$55.60 from November. Going forward, we will bill for labor only.

WWTP Disinfection and upgrades

Mayor McFetridge forwarded an email from Matt Cooper of Barton & Loguidice to the Board members for their review.

For a Hardship grant, we will need to combine the disinfection project with sewer upgrades for a total of around \$3million. This would mean taking out a substantial loan as 60% of the cost of upgrades has to come from a loan or our funds. If we do the required disinfection, 25% of the cost has to be covered by us.

Mayor McFetridge asked that the board read through the email carefully and send their thoughts to her. Mr. Cooper will come to our next meeting.

Resolution of 2021 Election Polling Place & Time

A motion was made by Trustee Thomas Trombley and seconded by Trustee Gehrig to approve said resolution. Roll Call vote as follows:

Trustee Kim Trombley	Aye
Trustee Molinski	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

Koslofsky Wastewater Credit

A motion was made by Trustee Thomas Trombley and seconded by Trustee Gehrig to approve a wastewater credit of \$120 to Mr. Koslofsky. All members present voted aye. Motion carried.

OLD BUSINESS

Comprehensive Plan

The board made great progress on the comprehensive plan last week. Mayor McFetridge will send a draft to the board members.

Reserve funds

The board agreed to wait until we have a Comprehensive Plan and then add reserve funds to that plan.

Water Credit Policy

Mayor McFetridge has done a lot of research on pressure reducer valves which, like water meters, belong to the village. We are responsible for any damage if there is a failure with the equipment.

Supt. Jolicoeur contacted EJ Prescott who have been in contact with A McDonald. A representative came and looked at them and have taken them back to the manufacturer to see why they are breaking.

There is a 10 year warranty, so they will be replaced, but that doesn't cover labor or damage. Mayor McFetridge said that we will wait until we hear what the manufacturer has to say.

Personnel Policy: Longevity

Once Trustees Molinski and Kim Trombley have a copy of the most recent Union contract, they can offer some suggestions on longevity pay.

Nominating Petition for Elections

Mayor McFetridge said that the number of signatures required for the Nominating Petition has been reduced to 10 or 11 signatures for the March 16th, 2021 Elections.

Mayor McFetridge said that Petitions can be left in the village office for signatures as it is a better option than going door to door right now.

ADJOURNMENT

There being no further business before the board, at 7:26 pm, a motion was made by Trustee Gehrig and seconded by Trustee Thomas Trombley to adjourn. All members present voted aye. Motion carried.