

**Village of Champlain
Village Board Meeting
Feb. 10, 2025 6:30 p.m.**

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, Jan. 13, 2025 at the Village Office, 11104 Route 9, Champlain, New York.

PLEDGE OF ALLEGIANCE/MEETING CALLED TO ORDER & ROLL CALL

Mayor McFetridge called the meeting to order at 6:30 p.m. Present were Mayor McFetridge, Trustees Trombley, Molinski and Conner, Supt. Jolicoeur and Clerk/Treasurer Munoz. Also present were Colleen Jackson from Cancer Services, Cody Douglas from Clinton County Health Dept. and Brandie Williams from 104 Church St. Trustee Herzog was excused this evening.

APPROVAL OF MINUTES

Motion by Trustee Conner, seconded by Trustee Molinski to approve minutes of the January 13th board meeting. All members present voted aye. Motion carried.

PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY

Brandie Williams was here as a student of a CCC government course. She has come to our meeting to observe the process and write a report for her class.

Colleen Jackson was here as the community outreach spokesperson for the Cancer Services Program.

They are looking for people uninsured or under insured to provide cancer screenings. It is paid for by fund from a NYS grant and from the Fitzpatrick Cancer Center. Services cover Clinton, Essex and Franklin counties, focusing mostly on rural areas. She asked that we share information about the program and contact information for these services.

Cody Douglas was here as the Public Health Educator from the Clinton County Health Dept. The program “Eat Smart, Waste Less” is funded by a grant from NYS DEC to decrease food waste in Clinton County.

River Valley Regenerative in Redford and Casella both collect food scraps for a fee. This program has funds to help provide buckets for scrap food storage to be picked up. This program provides posters, educational materials & sessions, tips and resources for reducing food waste. Mr. Douglas provided information on costs and other options to offset costs.

The Board was very interested in the program and agreed to proceed gathering more information to participate.

REPORT FROM THE MAYOR

Mayor McFetridge thanked the DPW for their hard work on the roads and sidewalks.

Once the bucket truck is repaired, Christmas decoration will be taken down.

The village will be having a farmers market again this year. Please contact the village for information on signing up. There is no charge to participate.

Mayor McFetridge asked residents to support our local businesses including Mahoney’s Hideaway on Elm St., Vinyl Destination on Main St., What’s in Store downtown on Main St. and all of our other local business at our shopping plaza.

REPORT FROM TRUSTEES

Trustee Conner

Trustee Conner reported that he has attended Planning and Zoning board meetings, and we have 3 new businesses coming into the Village. This will benefit us both tax-wise and employment-wise.

He thanked the DPW for their hard work.

Trustee Molinski

Trustee Molinski reported that the Library is looking for 2 more trustees for their board. They meet 5 times a year to oversee business, adopt policies, and approve purchases. Please consider volunteering.

She also thanked all of those who welcomed her into their homes while she was getting signatures for elections.

Trustee Trombley

Trustee Trombley said that she is on our roads a lot and they have been great. She has also received compliments on our new sidewalks.

The water board is working on the tax roll and hope to have their report ready in June or July to be approved by Aug. or September.

Mayor McFetridge added her thanks to Clerk/Treasurer Munoz for all of her work getting things ready for budget. She also thanked Dep. Clerk Spring for her work on the Planning and Zoning Boards.

REPORT FROM CLERK/TREASURER MUNOZ

Clerk/Treasurer said that we are 8 months into our budget year. Light/electric bills are going higher, which includes the street lighting, sewer plant and water plant. We should have an assessment done of our usage and where there may be waste. We have a fixed rate for electricity with Constellation, but delivery charges seem to be increasing.

The Board was provided the Expense & Revenue report for January 2024.

Transfers:

To:	A1910.4	Allocated Insurance		\$57.00
From:	A9060.8	Hosp. & Med Insur.	\$57.00	
To:	A1490.4	Public Works Admin.		\$500.00
From:	A5110.4	Street Maint. Contract.	\$500.00	
To:	A5110.2	Street Maint. Equip.		\$2,000.00
From:	A5110.4	Street Maint. Contract	\$2,000.00	
To:	F8310.4	Water Admin. Contract.		\$2,000.00
From:	F8340.2	Transmis. & Distrib. Equip.	\$2,000.00	

GENERAL JOURNAL ENTRIES NECESSARY TO FUND ACCOUNT IN NEED

Motion by Trustee Trombley, seconded by Trustee Conner to approve the transfers as written.

Roll Call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Mayor McFetridge	Aye

Motion carried.

PRESENTATION OF WARRANT AND PAYMENT

The warrant was presented with additional invoices of \$4,832.19 for a total of \$35,585.19.

Motion by Trustee Conner, seconded by Trustee Molinski to approve the warrant with additional invoices.

Roll call vote:	Trustee Trombley	Aye
	Trustee Molinski	Aye
	Trustee Conner	Aye
	Mayor McFetridge	Aye

Motion carried.

Main Water Line Replacement Project

01/29/2025	Barton & Loguidice	\$3,241.00
------------	--------------------	-------------------

Wastewater Treatment Plant Disinfection & Improvements

01/29/25	Barton & Loguidice	\$240.00
----------	--------------------	-----------------

Motion by Trustee Trombley, seconded by Trustee Molinski to approve payment to Barton & Loguidice in the amounts of \$3,241.00 for water line replacement and \$240.00 for Wastewater Treatment Plant Disinfection & Improvements.

Roll call vote: Trustee Trombley Aye
 Trustee Molinski Aye
 Trustee Conner Aye
 Mayor McFetridge Aye

Motion carried.

Budget Update

Clerk/Treasurer Munoz has gone through the budget and added in wages, insurance and other known increases in expenses. All funds are in deficit. General: \$50K, Water: \$50K and Sewer: \$100K. Sewer has a new payment for the WWTP disinfection and improvements. We will have to raise funds with sewer rates and fees.

REPORT FROM SUPERINTENDENT

WATER:

- Water main break on Church was excavated and repaired
- Water meters read with some leaks and frozen lines found.

STREETS

- The DPW crew is busy maintaining roads and sidewalks with snow and cold temps.
- Hydrants were cleared of snow.
- Salt was mixed with a load on order. We will then remix and refill our shed

SEWER

- The sewer line of one resident was clogged and has been fixed.

MISC

- Small equipment serviced: water pumps, plate tamper, Honda generator, compactor ram, and pressure washer.
- 2022 pickup, backhoe (installed led light bar)
- Replaced roof on loader and installed roof mount led light. Replaced peterbilt cutting edge on wing. Replaced broken door handle on 1-ton. Replaced flow valve on hot water pressure washer.
- Once bucket truck is repaired, Christmas decorations will be taken down.

CORRESPONDENCE

1. Wastewater credit request from Sherry Lingle at 11260 Rt. 9

NEW BUSINESS

1. 2025 Election notice:
To be noticed in newspaper, village office and website

2. Tax Cap Override
We are required to approve this in case we go over the tax cap.
Motion to approve the Tax Cap Override made by Trustee Trombley, seconded by Trustee Conner.

Roll Call Vote:

Trustee Trombley Aye
Trustee Molinski Aye
Trustee Conner Aye
Mayor McFetridge Aye

Motion carried.

3. Cody Douglas: CC Health Dept on Food & waste composting
Mr. Douglas presented earlier in the meeting.

4. Colleen Jackson: Cancer screening services
Ms. Jackson presented earlier in the meeting

5. General Code
We have had a number of local laws passed since 2020, most of which we were required to pass. The cost of \$3,585-\$3,790 includes placement, removal, updates, instructions, printing, shipping and handling for 7 local

laws. A motion to approve the costs of updating our Code was made by Trustee Conner and seconded by Trustee Trombley. Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Mayor McFetridge	Aye

Motion carried.

6. Wastewater Credit request from Sherry Lingle

This request meets the requirements for a wastewater credit.

A motion to approve a wastewater credit in the amount of \$126 for Sherry Lingle at 11260 Rt. 9 was made by Trustee Trombley and seconded by Trustee Conner. All members present voted aye. Motion carried.

OLD BUSINESS

1. Purchase of Fire Station

Supt Jolicoeur reviewed the needs of the Village: we have 3 bays and 4 pieces of equipment that are left outside. The loader is too tall to bring inside. The outside elements are not good for our equipment.

The Fire Dept. building has more open area to put equipment. Everything could be inside. Ceilings are higher. Stan Burdeen provided a comparison of the Village garage and property to the Champlain Fire District building and property.

He feels we should consider purchasing this building but will need to talk to the Fire District about costs.

Trustee Trombley feels that it is worth pursuing and getting some pricing.

Trustee Conner said that we must think about the added costs of operating two buildings at the same time.

Trustee Trombley asked if we would move everything to that space; consolidate, shut the current building down and put everyone in the same location.

Mayor McFetridge said that there is not enough office space there right now. But it would be a better spot for us. She has message the Village attorney on how we could do a shared services transfer that might make things less expensive.

2. Chad Duprey Water/Sewer Service Fees

Trustees Trombley and Conner have reviewed this matter and our water code.

Trustee Trombley feels that Chad Duprey should not be charged fees since there is no lateral connection going to that property at 11138 Rt. 9. When the new water line was installed in front of his property, he did not want it, so no lateral connection was made to the building. Therefore, he should not pay the service fee.

She feels that we need to add a section in our code to state that if there is no service lateral to the property, there should be no service charge.

Trustee Conner agreed that since the service is not available to him, he should not be charged.

The service line was removed on Sept 18th so we should refund the Dec.1 billing service fees. We will apply a credit of that amount to the property next door; 11136 Rt. 9. The account will become inactive.

A motion was made by Trustee Trombley and seconded by Trustee Conner to credit one quarter's service fees at this property to 11136 Route 9 account and to remove future service fees for 11138 Rt. 9.

All members voted aye. Motion carried.

Budget Workshop

A Budget Workshop has been scheduled for Wed., Feb. 26th at 5:30 p.m. at the Village Office.

ADJOURNMENT

There being no further business before the board, at 7:36 p.m. a motion was made by Trustee Molinski, seconded by Trustee Trombley to adjourn. All members voted aye. Motion carried.

Mary Spring, Secretary