

# **Village of Champlain Village Board Meeting February 11, 2019**

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, February 11, 2019 at the Village Office, 11104 Route 9, Champlain, New York. Present were Mayor Martin, Trustees McFetridge, Thomas Trombley and Kim Trombley, Clerk/Treasurer Munoz, Codes Officer Tetreault and Secretary Sousa. Trustee Gehrig and Supt. Jolicoeur were excused this evening.

Mayor Martin called the meeting to order at 6:32 p.m.

A motion was made by Trustee McFetridge and seconded by Trustee Kim Trombley to approve the minutes of the January 14<sup>th</sup> Regular Board Meeting. All members present voted aye. Motion carried.

## **PUBLIC COMMENT**

No one from the public was present this evening.

## **REPORT FROM CODES OFFICER TETREAU**

Codes Officer Tetreault reported the following:

- Issued building permit to Judy Demers for re-roofing
- Issued building permit to PM Leary for remodeling after house fire on Moore St.
- Responded to inquiry for lot at 36 Spruce Street for single/double wide (not allowed)
- Responded to Mr. Thibodeau concerning vacant building on Main Street. He wishes to have a first floor apartment on building he can't rent for business.
- Responded to complaint from tenant Cory Gephart regarding Chestnut Street apartment. No heat and refuses to purchase heating oil. Ongoing issue.
- Completed annual DOS report as required
- No further progress on Willow Street modular home. Hope to complete in spring.

## **REPORT FROM MAYOR MARTIN**

The recent rising and falling temperatures have caused icy roads, water main breaks and frozen pipes. Mayor Martin thanked Trustee McFetridge for hosting the Climate Change program. Mr. Ray Johnson, environmental specialist, was the featured speaker and had some important insight regarding climate change, how it affects many aspects of our lives today, and the influence that it will have on our futures.

- The contamination reduction project continues. The work being done in the cellar of the Village Office will hopefully reduce the odors that necessitated the early closing of the office for a few days last week. There is more work to be done on the parking lot and outside the building, including construction of a vacuum system that will vent the offending odors away from the building. This contaminated area will require close observation and remediation for a long period of time.

- The WWTP replacement blower's delivery date has been moved back to the middle of March, if the manufacturer can get the new blowers ready for shipment. The deadline for final contract completion is the middle of April and hopefully this will be accomplished.
- The streetlight aggregation project is moving forward. We have received an agreement with a company that will do an audit of streetlights, electric bills, and other items. Mayor Martin will contact NYSEG this week to discuss the matter and find out the final buyout price if the Village chooses to purchase arms and lights currently on the poles. At a later date, the board will be presented with more information as to the overall costs of replacing the existing lights with new LED lamps.
- Ms. Balmer, a representative of RCAP (Rural Community Assistance Program) was here a couple of meetings ago. She was instrumental in developing an RFP needed to seek an engineering firm and funding to replace many water mains that are experiencing breaks. With the current funding cycle, we may be looking at late 2019 or early 2020 for funding, unless we are in an emergency situation with the water system which would then require that we find more costly funding sources.
- We must also begin seeking engineering services for the mandated secondary treatment systems for the WWTP. We still have a couple of years to get this implemented, but the sooner we get started, the greater the possibility of state funding for this required addition that is needed before treated effluent enters the river. Another RFP will need to be developed to address this matter.
- Current water/wastewater bills are now past due. Shutoff notices will be sent soon, with service shutoffs to follow.

Report from Trustee Thomas Trombley

Trustee Thomas updated the board on his progress on the water rate project. He is in the process of writing policy or code for calculating EDU's in the Village. Several options for this policy include using square footage data from the tax assessor or by water usage. Discussion followed.

Report from Trustee McFetridge

Trustee McFetridge thanked Ray Johnson for his presentation on Climate Change  
 Sewing classes will be held on February 13<sup>th</sup> and February 27<sup>th</sup> at the Meeting House  
 Book Club will meet on February 28<sup>th</sup> at 6:30 pm.  
 Slow Art Day will be held on April 6<sup>th</sup> this year.  
 Arbor Day celebration will be held on April 27<sup>th</sup>.

Report from Trustee Kim Trombley

While out getting signatures for her election petition, Trustee Trombley said that most residents are very complimentary of the Village DPW, office and Board of Trustees.

Report from Clerk/Treasurer Munoz

The board has been copied with the Expense/Revenue report for January.  
 Two transfers are needed.

To:	G8666.4	Building Maintenance	\$15,700
From:	G599	Fund Balance	\$15,700

For Pipeline Mechanical for new blowers

To:	A8666.4	Building Maintenance	\$1,000
From:	A7110.4	Parks	\$1,000

For fence around Patterson’s property.

A motion was made by Trustee McFetridge and seconded by Trustee Thomas Trombley to approve these transfers. Roll Call vote as follows:

Trustee Kim Trombley	Aye
Trustee McFetridge	Aye
Trustee Thomas Trombley	Aye
Mayor Martin	Aye

Motion carried.

**PRESENTATION OF WARRANT AND PAYMENT**

There are additional invoice to be added to the warrant in the amount of \$4,171.41.

A motion was made by Trustee Thomas Trombley and seconded by Trustee McFetridge to approve the warrant with additional invoices of \$4,171.41 for a total of \$42,979.23.

Roll Call vote as follows:

Trustee Kim Trombley	Aye
Trustee McFetridge	Aye
Trustee Thomas Trombley	Aye
Mayor Martin	Aye

Motion carried.

**REPORT FROM SUPT. JOLICOEUR**

- Changed the springs on the Peterbilt.
- We borrowed a tandem plow to use. It did not have a sander so we had to make multiple trips with a 1-ton to sand the streets. We have our truck back and should be in good shape for the upcoming storm
- The Village of Lake Placid came down to help find a water leak. We found a water main break on Main Street near the office that was fixed. We may have another break further down Main Street as water is running on the edge of the road. Supt. Jolicoeur will get somebody here again to help determine if it is another break.
- They have been using the sand/salt mix but we are almost out. We have reached our salt quota for the year and will have to find salt somewhere to make it through the rest of winter. He suggested we up our salt order for next year so we don’t run into this same situation when we have a winter with this much snow and ice.
- A resident’s water line froze under Main Street two days in a row last week. We were able to thaw it out and instructed resident to let the water run to keep from freezing.
- The DPW crew is working to get the thick layer of ice off of the sidewalks. Please use caution if you walk on the sidewalks.

- We have another storm coming, so please do not park on village streets or sidewalks so that we can keep them clean. Also, please pick up your trash cans and don't leave them curbside so that we can scrape ice off of the streets.

## **CORRESPONDENCE**

1. 4<sup>th</sup> quarter sales tax revenue from Clinton County Treasurer
2. Corresp. from John Rowe of 45 Oak Street
3. JCEO Monthly report
4. Clinton County Soil & Water: Municipal Assistance Programs
5. Troy & Banks Agreement for Utility Audit

## **NEW BUSINESS**

### Oxygen machine charging

Mayor Martin said that the Clinton County Health Department contacted municipalities to see if they are able to have their office facilities available for oxygen machine charging during an emergency situation, when electricity may be out for an extended period of time. The board agreed that the village office would be available for residents to use.

### WWTP Inspection

Mayor Martin said that we had a WWTP Inspection 4-5 weeks ago. Some remediation was needed, and that has been addressed. However, we still need a Certified Assistance WWTP Operator. Our current operator was going to retire in 2 years but has extended that to 4 years. We currently have an employee who has acquired many hours already. He is interested in this position, but does not want to be taken off of the streets. Mayor Martin said that he has agreed to take the home study course, with the village paying for that and books, etc. He will need to spend 6 months or 1,000 hours at the WWTP and everything he does will have to be documented, to show that he is actively working at the plant. This will give us the certified assistant that we need to keep the WWTP running.

### Budget Review

The board members were copied the latest tentative budget. Discussion followed on some changes made and whether or not to raise taxes this year. A budget workshop was scheduled for February 25<sup>th</sup> at 6:00 p.m.

## **OLD BUSINESS**

## **ADJOURNMENT**

There being no further business before the board, at 7:42 pm, a motion was made by Trustee Kim Trombley and seconded by Trustee McFetridge to adjourn. All members present voted aye. Motion carried.