

**Village of Champlain  
Village Board Meeting  
February 13, 2023**

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, Feb. 13, 2023 at the Village Office, 11104 Route 9, Champlain, New York.

**MEETING CALLED TO ORDER & ROLL CALL**

Mayor McFetridge called the meeting to order at 6:30 p.m. Present were Mayor McFetridge, Trustees Kim Trombley, Nicci Molinski, Charles Conner & Joel Herzog and Clerk/Treasurer Munoz.

**APPROVAL OF MINUTES**

Motion by Trustee Conner, seconded by Trustee Trombley to approve the minutes of the Jan. 9, 2023 Regular Board Meeting. All members present voted aye. Motion carried.

Motion by Trustee Molinski, seconded by Trustee Conner to approve the minutes of the Feb. 8<sup>th</sup>, 2023 Special Board meeting. All members present voted aye. Motion carried.

**PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY**

No one was present from the community this evening

**REPORT FROM CODES ENFORCEMENT OFFICER**

Code Enforcement Officer Matott provided the board with a report for January 2023.

**REPORT FROM THE MAYOR**

Mayor McFetridge reported the following:

Please do not park on the streets between the hours of 2 am and 6 am. And do not block sidewalks with trash cans or vehicles. The DPW works hard to keep our streets and sidewalks clear and these items impede that.

The Village has been awarded status as a Tree City USA again this year. We will continue to plant trees and maintain those that we have. We will celebrate our Annual Arbor Day on April 29<sup>th</sup>.

Thank you to Julia Renda for suggesting the Ice Sun catcher contest. Several creative sun catchers were made and displayed at the Meeting House.

Thank you to the Champlain Fire District for their presentation explaining the factors of Fire Protection. There are plans to make river access easier for the fire trucks if needed. The hydrants that are not functioning will be repaired in our upcoming water line project. Fire calls are now shared with the Mayor and the Superintendent.

Thank you to Juanita for working with EFC on getting grants and loans processed for our projects.

**REPORT FROM TRUSTEES**

Trustee Herzog

Trustee Herzog had nothing to report this evening.

Trustee Conner

Trustee Conner reported that the Game Day was cancelled as the weather did not cooperate. The Garden shed was ordered, delivered and has been assembled.

Trustee Molinski

Trustee Molinski is planning a Kid's Winter Themed event at the library on Feb. 21<sup>st</sup> at 10 a.m.

A cooking class is planned for March 4<sup>th</sup> at 11 a.m.

There will be a Garden Club activity on March 25<sup>th</sup> at 11 a.m.

The North Country Skating Club's show is coming up in March.

NCCS will be doing “The Wizard of Oz” at the end of March.

Trustee Trombley

Trustee Trombley had nothing to report this evening.

**REPORT FROM CLERK/TREASURER MUNOZ**

The board has been provided the Expense and Revenue Report for January 2023.

The following transfers will need to be made:

TO:	A7110.4	PARKS-CONTRACTUAL		\$1,000.00
FROM	A9010.8	RETIREMENT	\$1,000.00	

(For base built for new garden shed)

TO	F1420.1	LAW-PERSONAL SERVICES		\$500.00
FROM	F9010.8	RETIREMENT	\$500.00	

TO	G8189.1	OTHER SANITATION PERSON		\$5,000.00
FROM	G8120.4	SANITARY SEWER-CONTR	\$5,000.00	

(for wastewater treatment plant operator)

TO	G9730.7	BOND ANTICIPATION NOTES-INT		\$10,625.75
FROM	G8130.2	TREATMENT & DISPOSAL-EQUIP	\$10,625.75	

(needed to pay off sewer bond interest)

Motion by Trustee Trombley, seconded by Trustee Conner to approve transfers as written.

Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**PRESENTATION OF WARRANT AND PAYMENT**

The warrant was presented to the board with additional invoices of \$800.18 for a total of \$39,086.61.

Motion by Trustee Conner, seconded by Trustee Molinski to approve the warrant with additional invoices for a total of \$39,086.61. Roll Call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**WWTP DISINFECTION & IMPROVEMENT PROJECT**

Motion by Trustee Trombley, seconded by Trustee Herzog to approve payment of \$233,836.80 to Perras and \$8,091.39 to Pipeline from the loan. Roll Call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

Motion by Trustee Conner, seconded by Trustee Herzog to pay Barton & Loguidice \$29,592.00. roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**REPORT FROM THE SUPERINTENDANT**

Supt Jolicoeur provided the board with a report for January 2023.

Trustee Trombley asked about paving this year. Mayor McFetridge stated that we have talked about this and have the funds. The roads we would like to see paved this year are Elm St., Maiden Ln., Walnut St., Church St., Butternut St. and Maple St.

**PURCHASE REQUISITIONS**

Tenco Reversible 10’ React System \$3,120.00

(Includes 3-40’ sections w/ backer plates, blade assemblies, hardware kit, block assembly and curb guards)

This system has several movable sections that adjusts to changes in the road such as dips so is scrapes better.

Supt. Jolicoeur is applying for a Clinton County Local Highway Salt Reduction/Environmental Protection Project Grant for \$1,500 to offset this cost.

Motion by Trustee Conner, seconded by Trustee Herzog to allocate \$3,120 for the Tenco Reversible 10’ React system from Northern Supply. Roll Call Vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

Sabre V-Blade Kit 8’6” + left and right V-blade carbide nose piece. \$1,829.95

Supt. Jolicoeur needs to replace the cutting edge on the pickup plow. He can save \$300 in shipping costs if he picks it up on Feb. 14<sup>th</sup> in Plattsburgh.

Motion by Trustee Herzog, seconded by Trustee Conner to approve the expenditure of \$1,829.95 for the Sabre V-Blade Kit from Chemung Supply Corp. Roll Call vote:

Trustee Trombley
Trustee Molinski
Trustee Conner
Trustee Herzog
Mayor McFetridge

Motion carried.

Superintendent Jolicoeur is also looking to purchase a new pickup truck. Discussion followed.

**CORRESPONDENCE**

1. CHIPS Funding

**NEW BUSINESS**

1. Thibodeau Easement

Mayor McFetridge needs the board’s approval to sign the easement contract with Mr. Thibodeau.

Motion by Trustee Herzog, seconded by Trustee Molinski to allow Mayor McFetridge to sign the Easement Contract with Mr. Thibodeau. Discussion followed. All members voted aye. Motion carried.

2. Comprehensive Plan

Mayor McFetridge said that the meeting went well with the Dept. of State. We need to talk about who will represent the Village on the committee. The grant for the Comprehensive plan does require a 10% match, which can be in-kind services. That amount comes to \$5,120.00.

3. Budget Workshop

The board has been provided an updated budget sheet, Supt Jolicoeur’s list and information on possible water and sewer rate changes. A budget workshop was scheduled for March 27<sup>th</sup> at 5 pm.

4. PUBLIC HEARING: LOCAL LAW #3 of 2023 TO OVER RIDE THE TAX CAP

At 7:02 p.m. Motion by Trustee Trombley, seconded by Trustee Conner to close the regular meeting.

All members present voted aye. Motion carried.

Motion by Trustee Conner, seconded by Trustee Molinski to open the Public Hearing

All members present voted aye. Motion carried.

No one was present from the public this evening

At 7:03 Motion by Trustee Trombley, seconded by Trustee Molinski to close the Public Hearing

All members present voted aye. Motion carried.

Motion by Trustee Conner, seconded by Trustee Molinski to re-open the regular meeting.

All members present voted aye. Motion carried.

Motion by Trustee Molinski, seconded by Trustee Conner to accept Local Law #3 of 2023 Authorizing a Property Tax Levy in excess of the limit established in General Law §3-C. Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

Clerk/Treasurer Munoz stated that our assessments increased by \$28,000 this year. A 2% increase would have been \$8,000, so this caused us to go \$20,000 over the tax cap. This will give us a little extra income, but does require us to override the tax cap.

5. 150<sup>th</sup> Celebration

Trustee Conner had some ideas for the Village’s 150<sup>th</sup> celebration: Farmers Market, craft market, booths for various community groups, Chinese auction for fundraising, food trucks, BBQ, opening the Samuel de Champlain museum. Mayor McFetridge thought sometime around Sept. 23<sup>rd</sup>. Trustee Herzog suggested making the Cornhole tournament on River Street a part of the celebrations. We should have the 2 playground pieces installed and the volleyball net set up. Discussion followed. We are looking for community input.

Discussion on NYS Housing Compact Proposal and if it has been approved. We are waiting to hear NYCOM’s opinion on this matter.

Trustee Trombley provided the board with a copy of the new Logo to be used on the website that the Town has been working on.

**ADJOURNMENT**

There being no further business before the board, at 7:19 pm, a motion was made by Trustee Trombley, seconded by Trustee Connor to adjourn. All members present voted aye. Motion carried.

Mary E. Spring  
Secretary

**CODE ENFORCEMENT REPORT: January 2023**

- Called out for sprinkler issue at Price Chopper. Repairs are scheduled.
- Conversation with owner of 11167 Rt. 9. Being cleaned up and engineer is surveying the inside once cleaned. Outside debris will be gone within the week.
- Check of Cane St. trash. Cleaned up. Mattresses also cleaned on Locust St.
- Census report on new construction in the Village.
- Letter to 38 Church Street regarding bagged trash on the ground.
- Letter to owner of 158 South St. regarding demo of trailer and debris cleanup.
- Spoke to owner of 16 Cedar St. Electrical work is done. Waiting on electrical inspection.
- Final inspection of #1663, 1649, 1644, 1660, 1665, 1669. CO/CC issued.
- Check of progress at 11167 Rt. 9 top portion nearly off. Ground being cleaned up.
- Check of Cane St. Trailer containing trash removed.
- Trailer of trash at 188 South St. removed.
- Couch removed from Spruce St. Mattresses removed from Locust St.
- NYSERDA energy compliance survey.
- Noise complaint at 17 Cedar St. Tenant will not answer door. Landlord has started eviction process.
- Permit expiration letters for #1607, 0608,, 1620 1584.
- Final inspection of j#1664, 1590. CO/CC issued.
- CO #607. CC #1584. Closed out #1608. Pool was discontinued and taken down.
- Power shut off to 16 Cedar St. as it is condemned and was not allowed to be energized. Permits were picked up and paid for regarding work to 18 & 16 Cedar St. Walk through of 16 Cedar St. with landlord, electrician and electrical inspector where multiple violations were still found. Landlord was issued 9 appearance tickets for violations.

**SUPERINTENDENT REPORT: January 2023**

**Water:**

- West Service Rd water tank was approved from CCHD and is back online
- We excavated and capped both sides of a 10" water main on Walnut Street.
- Monthly interim water readings was completed
- We read water meters 2 extra times to try to identify any leaks in homes or unoccupied buildings.
- On 2/4 50,000 gallons of water was drawn from the fire station for the Weathercock fire in Chazy.
- On 2/5 @ 3:16 am, the alarm dialer showed low water in the tank. the source of the leak was located at 5:00 a.m. Owner in charge of building was notified.

**Sewer**

- Contractors working on UV disinfection project are on hold until spring at the WWTP
- We were able to Jet and remove blockage in a plugged sewer main that was backing up.

**Equipment:**

- 2010 Peterbilt has a fuel line leak. All lines are corroded and in bad shape. New parts are ordered.
- 2021 Peterbilt seems to be low on power when plowing. Peterbilt is going to reprogram transmission to see if this helps. The vibrator stopped working on the sander box and a new circuit breaker ordered.
- Removed flat tire on loader, had it repaired and it is back in service.
- Changed cutting edge on the loader.

**Streets:**

- Plowing and sanding as needed
- Moved and hauled away snow

- Mixed sand and salt

**Misc./To Do**

- Ditched a spot along Rec trail to keep water off, but still have a lot of work to do.
- Installed new light at the salt shed.