

**Village of Champlain
Village Board Meeting
December 12, 2022**

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, Dec. 12, 2022 at the Village Office, 11104 Route 9, Champlain, New York.

MEETING CALLED TO ORDER & ROLL CALL

Mayor McFetridge called the meeting to order at 6:30 p.m. Present were Mayor McFetridge, Trustees Kim Trombley, Nicci Molinski, Charles Conner & Joel Herzog, Clerk/Treasurer Munoz.

APPROVAL OF MINUTES

Motion by Trustee Conner, seconded by Trustee Molinski to approve the minutes of the Nov. 14th Regular Board Meeting. All members present voted aye. Motion carried.

PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY

There was no one present from the community this evening.

REPORT FROM CODES ENFORCEMENT OFFICER

Code Enforcement Officer Matott provided the board with a report for October. See below.

REPORT FROM THE MAYOR

Mayor McFetridge reported the following: We had a wonderful crowd at our tree lighting and parade of lights. Thank you to Sally Jarvis for organizing the lighted vehicles. Thank you to the DPW crew for the beautiful decorations at Paquette Park and the hanging decoration on the light poles. Thanks to Mary and Juanita for helping to organize the event. Thank you the Dunkin' for the hot chocolate and for providing servers. Thank you the Nicci Molinski and Tricia Wrye for setting up and running all of the kid's activities, including the candy cane hunt. Finally, a huge thank you to Santa who always comes to share his joy with all of the children.

On Dec. 11th at 4:30 p.m. we will gather at the K of C parking lot for Christmas Caroling. Come join the fun.

The Village of Champlain has received the designation as an AARP Age Friendly Community. Transportation is a primary concern, and for those taking the CART bus, there has been no place to sit while waiting for its arrival. Thanks to a request from County Legislature Calvin Castine, Woodmen of the World has purchased a bench that has been placed in front of Kinney Drugs. A longer term goal is to have a bus shelter installed to protect riders from the weather. I wish you all a Merry Christmas and happy holidays. Please reach out to those around you who would enjoy a card, a short visit or a plate of cookies. Happy New Year!

REPORT FROM TRUSTEES

Trustee Herzog

Trustee Herzog reported that he attended the Fire Dept. meeting, & they went over their concerns. They asked for a map of hydrant locations in the Village. Janet stated that she got the map of hydrants from the Supt and sent it to the Fire Dept.

Trustee Conner

Trustee Conner reported that the next Game Day will be on Jan. 29th from 1-3 p.m. at the Meeting House. All are invited to attend.

Trustee Molinski

Trustee Molinski reported that 18 children attended the Kid's Crafts and Candy Cane hunt.

Jan. 15th at 1 p.m. *Pollination “Bee” Informed* program by a retired beekeeper. This is open to the public. House Decorating Contest judging will take place Dec. 19th-21st. There will be 1st, 2nd & 3rd place winners.

Trustee Trombley

The board was provided the Addendum to the Water Board Report.

The EFC authorized the release of the remaining \$30,219.73 left over from the Water Project grant. This amount will be used to reduce the loan payment from \$314,537 to \$284,317.27 due in January 2023. The debt payments for the village and town are \$83,295.29 and \$201,021.98 respectively.

Water Board Recommendations:

- Meter at Wastewater Plant, which will be done with upgrades in 2023.
- Fire District use of water: we wrote to them asking them to let us know about fires.
- Calibrate well and distribution meters: That has not yet been done.
- Water Tank maintenance agreement: that has been completed
- Capital Purchases: agreed with the Town on that.

The board was okay with the report and agreed that Mayor McFetridge could write a letter of acceptance..

REPORT FROM CLERK/TREASURER MUNOZ

The board has been provided the Expense and Revenue Report for November 2022.

PRESENTATION OF WARRANT AND PAYMENT

The warrant was presented to the board. Clerk/Treasurer Munoz reported that we are on target except for wages. We paid Woody’s sick/vacation time at retirement, hydrant work and vault work is taken out of the water account, and we have an additional employee temporarily. If we need to, we can transfer funds.

A motion was made by Trustee Conner and seconded by Trustee Molinski to approve the warrant with additional invoices of \$900.78 for a total of \$34,946.89. Roll Call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

REPORT FROM THE SUPERINTENDANT

Supt Jolicoeur provided the board with a report for October 2022. See below.

CORRESPONDENCE

1. Corresp from Lynn McCarty regarding 10 Cane Street
2. Request from Jennifer Shoram for wastewater credit

NEW BUSINESS

1. Water Rates

Water rates for the Town are currently \$6.25/K gal. We are saving some money on our loan repayment. The Village is saving some money on the O&M because the town has a larger % of EDU’s.

Mayor McFetridge had mentioned the idea of decreasing the Town rates by \$.25/K gal which would decrease what we collect by about \$2,700. Discussion followed. Trustee Trombley said that the Town will have to increase their rates by about a \$1/K gal. The Town has to set their rates tomorrow night.

Motion by Trustee Trombley to reduce water rates to the Town by \$25/K gal. No 2nd made. No vote taken.

Town rates will remain at \$6.25/K gal.

Amendment to Owner-Engineer Agreement w/ Barton & Loguidice (Water Line Replacement Project)

This is an increase of \$1,750 due to DOT requiring soil borings, \$5,000 for funding assistance and \$5,000 for ROW assistance.

Motion by Trustee Conner, seconded by Trustee Molinski to approve Amendment #1 to Owner-Engineer Agreement. All members present voted aye. Motion carried.

PUBLIC HEARING

At 7:00 p.m., motion by Trustee Molinski, seconded by Trustee Herzog to close the regular meeting.

All members present voted aye. Motion carried.

Motion by Trustee Conner, seconded by Trustee Molinski to open the Public Hearing.

All members present voted aye. Motion carried.

Mayor McFetridge stated that the NYS Uniform Fire Prevention & Building Code is governed by NYS. All municipalities must adopt a local law providing for the Administration & Enforcement of the NYS Uniform Fire Prevention & building code.

No one was present from the public to comment this evening.

Motion by Trustee Conner, seconded by Trustee Molinski to close the Public Hearing.

All members present voted aye. Motion carried.

Motion by Trustee Herzog, seconded by Trustee Molinski to reopen the regular meeting.

All members present voted aye. Motion carried.

2. Sewer Credit: Jennifer Shoram

A hose was left on outside which broke and leaked onto the lawn. Supt. Jolicoeur can confirm through observation and pictures that the leak did not enter the wastewater system. The amount of water lost due to the leak was 11,000 gallons.

Motion by Trustee Trombley, seconded by Trustee Conner to approve a wastewater credit of \$52.80 to Jennifer Shoram at 9 Cedar Street. All members present voted aye. Motion carried.

3. Local Law #1 of 2022

The local law provides for the administration and enforcement of the NYS Uniform Fire Prevention & Building Code (the Uniform Code) and the State Energy Conservation Construction Code in the Village of Champlain. Motion by Trustee Trombley, seconded by Trustee Conner to approve Local Law providing for the Administration & Enforcement of NYS Uniform Fire Prevention & Building Code. All members present voted aye. Motion carried.

4. Robert Wood Grant

We have funds left from the Robert Wood Foundation grant to spend on the Children's garden. Mayor McFetridge suggested a small shed to put near the garden that could be moved.

Motion by Trustee Molinski, seconded by Trustee Conner to approve the purchase of a shed for \$1,200.00.

Discussion followed. Trustee Conner will research sheds with a platform and shelving for supplies.

This matter was tabled until next month.

EXECUTIVE SESSION

At 7:13 Motion by Trustee Trombley, seconded by Trustee Molinski to close the regular meeting.

All members present voted aye. Motion carried.

Motion by Trustee Trombley, seconded by Trustee Conner to go into Executive Session.

All members present voted aye. Motion carried.

At 7:21 motion by Trustee Conner, seconded by Trustee Molinski to come out of Executive Session.

All members present voted aye. Motion carried.

Motion by Trustee Molinski, seconded by Trustee Herzog to go back into regular session.

All members present voted aye. Motion carried.

Motion by Trustee Conner, seconded by Trustee Herzog to give Village employees that were employed through the COVID period a \$500 bonus for their hard work and efforts during those years. It was a rough period but we kept our offices and DPW open during that time.

Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

OLD BUSINESS

ADJOURNMENT

There being no further business before the board, at 7:26 pm, a motion was made by Trustee Trombley, seconded by Trustee Molinski to adjourn. All members present voted aye. Motion carried.

Mary E. Spring
Secretary

CODE ENFORCEMENT REPORT: SEPTEMBER 2022

- Calls with Renee's Repair regarding work at 18 Cedar St., also reports of electricity running there.
- Issued demo permit for cellular equipment on Route 9
- Request for info on 110 Church St., Nothing active.
- Zoning questions for land in PIP that was recently purchased for a home. Caller advised no residence can be placed in this zone per zoning law.
- Emails with fire investigators regarding status of 11258 Route 9 for cleanup
- Letter to Doug Powers regarding work being done at 10 Cane St. to determine if permit is needed.
- Corresp. with landlord of 16 Cedar St. regarding electric use to condemned property.
- Notice of violation to Ballin and Universal Interiors LLC regarding sprinkler systems.
- Letter to owner of 11258 route 9 regarding cleanup after fire.
- NYSERDA permitting survey for NYS.
- Unpermitted roofing on Locust St. Awaiting permit from contractor.
- Follow up with Ballin. They will be redesigning system to operator on Village water. Copy of their contract sent to prove work is starting.
- Unpermitted building on Prospect St. Permit applied for and issued for deck.
- Corresp with owner of burned building on Main St. Stated debris will be cleaned \$ building covered by end of month. Is looking to save 1st floor and front portion of 2nd story. Awaiting engineer report.
- Report of burning on Finley Lane. Nothing found upon arrival.
- Conversation with company installing new sprinkler system on Lawrence Paquette Dr.
- Second letter to owner of 11258 Route 9 regarding cleanup of burned property.
- Second letter to owner of 10 Cane St. regarding construction inside and debris piling up around house.

SUPERINTENDENT REPORT: NOVEMBER 2022

Water:

- Dug and replaced curb box and rod to shut off water at 59 Church St.
- Changed 1 PRV cartridge that had failed and 1 expansion tank that was leaking
- Continue to clean and repair hydrants issues found during flushing
- Interim water reading completed
- Worked with Ross Valve on PRV vaults.

Sewer

- Cut, painted and installed new panels at WWTP
- Ordered new pump for lift station at water plant
- NYSEG changed out bad transformer. Blowers had been tripping due to low voltage.

Equipment:

- Serviced generator on bucket truck
- Stored tractor and mower
- Stored sweeper
- Installed plow and sander on sidewalk machine

Streets:

- Plowed and sanded as needed.
- Removed flags and banners
- Put up Christmas decorations and decorated park
- Cut brush and unplugged spillway culverts at frog pond, per request from NYS Fish & Wildlife.

Misc./To Do

- Finish hydrant repairs
- Dig and fix hydrant on state road. It will be a challenge with 8" gas main next to hydrant.
- Cut and cap water line on Elm Street.
- Cut and cap water line on Walnut Street.
- Work on bike path ditching and washout repair.

New Equipment Purchase

Supt. Jolicoeur is looking into purchasing a new pickup truck.

5 people use daily:

- 7 year old $\frac{3}{4}$ ton pickup (good shape)
- 10 year old 1 ton dump truck (fair shape: box needs major repair & rotted through)
- 19 year old $\frac{3}{4}$ ton pickup truck that is in need of replacing.