

Village of Champlain

Village Board Meeting

August 13, 2018

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, August 13th, 2018 at the Village Office, 11104 Route 9, Champlain, New York. Present were Mayor Martin, Trustees McFetridge and Gehrig, Clerk/Treasurer Munoz, Secretary Sousa, Superintendent Jolicoeur and Codes Officer Tetreault. Trustees Kim Trombley and Thomas Trombley were excused this evening. Mayor Martin called the meeting to order at 6:30 p.m.

A motion was made by Trustee Gehrig and seconded by Trustee McFetridge to approve the minutes of the July 9, 2018 board meeting. All members present voted aye. Motion carried.

PRESENTATION OF PETITIONS, COMMUNICATIONS, NOTICES AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY

No one was present from the community this evening.

REPORT FROM CODES OFFICER

Codes Officer Tetreault reported the following for July:

- 139 Elm Street grass is cut, property has sold.
- 29 Pine Street grass not cut. The property management company has changed & working with new manager. (Mayor Martin updated the board that this property's grass has been cut)
- Oak Street property (David Bernier) has a 30 day extension for a court return date, hopefully to work something out with the Village.
- 11243 Rt. 9 (Dale Counter) has cut grass and appeared in court.
- 42 Willow Street tree issue still ongoing. Owner has to remove fallen tree.
- Demolition has started on the 68 Oak Street property that burned.
- Issued permit for new modular home on Willow Street
- Issued permit for home renovation at 11236 Rt. 9
- Issued roofing permit to Brent Letourneau, Scott Short and Jamie Labelle.
- Issued permit for Lloyd Peterson for storage shed AT 11238 Rt. 9.
- Had garbage removed from apartment house at 11158 Rt. 9
- Answered calls for permit issues, complaints and zoning issues.

Codes Officer visited 194 South St., where it was reported by a neighbor that someone was burning pallets in the back yard, but saw no evidence of that. It was suggested that we tell the neighbor that, if she sees something again, she should call the Fire Department.

REPORT FROM THE MAYOR

Mayor Martin thanked a number of businesses and people for the successful Village Fest held on August 11, 2018.

- Stewarts for their contribution of ice cream for the Ice Cream Social
- Kinney Drugs for their contribution of water for the Annual 5K Fun Run/Walk
- Dunkin Donuts for their contribution of coffee and donuts.
- Exhibitors including the Champlain Memorial Library, The Clinton County Health Dept., the Champlain Fire Dept. and Champlain-Mooers EMS.
- Dr. Celine Paquette for opening the Samuel de Champlain Museum for the day.
- Border Patrol agent Chad Downie for stopping by.
- Village Office staff, Juanita & Mary
- Dept. of Public Works staff and Supt. Jolicoeur
- Family members who helped provide food for volunteers
- Village Board members who helped to organize and attended the event
- Race observers
- Erin Sousa for her help with serving and Milo for entertainment.
- Nikki Molinski and Tricia Wrye for providing the children's activities
- Woodmen of the World for the Bounce House
- Calvin Castine of Home Town Cable for his annual coverage of this event
- The Clinton County Sheriff's Dept. for traffic control during the 5k Fun Run/Walk

This event would be very difficult to have if we did not have the generous support of the community businesses and individuals offering their time and efforts. We highly recommend supporting local businesses that make this and many local events possible throughout the year.

REPORT FROM THE TRUSTEES

Trustee Janet McFetridge reported:

Music in the Park featuring Tracy Decoste, Jeff Wenig and Ron Gregoire will be held on Sunday, Aug. 19th at 6:00 at Bill Earl Park on River Street.

The dance class registration held yesterday had a great turnout. Another registration is scheduled for tomorrow.

The Farmers Market continues on Saturday mornings for a few more weeks.

Rowing continues on Friday evenings at 6:00 pm. Youth rowing is at 1 pm on Sunday.

She thanked Supt. Jolicoeur for putting in the new benches in the parks and community garden.

Trustee Amy Gehrig thanked EAHCN for the benches that were donated to the village.

She applied for funds for the kayak launch, but we did not receive it. She will continue to work on that and try to divide the cost between several sources.

She thanked The CVPH Foundation for funds for Hip Hop Dance.

She will continue to pursue opportunities for funding for our community.

Trustee Kim Trombley was not present

Trustee Thomas Trombley was not present

REPORT FROM THE CLERK/TREASURER

Clerk/Treasurer Munoz said that the board has been copied with the Expense and Revenue report for July.

PRESENTATION OF WARRANT AND PAYMENT

Clerk Treasurer Munoz said that we need to make a transfer to cover the engineering costs for the I&I study and blowers.

To: G1440.1	Engineering/Sewer	\$19,425.00
From: G599	Fund Balance	\$19,425.00

A motion was made by Trustee Gehrig and seconded by Trustee McFetridge to approve this transfer.

Trustee Gehrig was not in favor of transferring any more money until we have some kind of answers from the engineers, Barton & Loguidice.

Mayor Martin had sent an email to B&L regarding progress on the two studies. We received information on blower schematics. He also received some information and a lot of pictures for the I&I Study. There is more material to come on that. We will eventually be reimbursed for the I & I study costs. Mayor Martin wants more information specifically on the blowers. Per Superintendent Jolicoeur and WWTP operator, the blowers are in need of replacement now.

Mayor Martin was told by B&L on June 28th that contracts and documents are being prepared for internal review. They would be sent to us by the end of July so that the village could pass a resolution in August and then to go to public bid. At this point we have received nothing on that end.

Mayor Martin informed the engineers that, without information coming our way, no money should be going their way.

On the warrant item #59, there are two vouchers for payment to B&L. We can vote to pay B&L and hold those checks until we get some response, or table payment until next month's meeting.

Trustee Gehrig said that she feels it is irresponsible to put more money to the engineers without any response from them.

Mayor Martin said we would be looking at a resolution at September's meeting unless we get information earlier and have a special meeting. It would be November-December before we have new blowers. He is fine with taking those payments out of the warrant until we receive more information, but is not sure how long the current blowers will hold.

Trustee McFetridge wanted to clarify that we shouldn't be looking at this as one bill. It is for two separate things.

There is the \$30,000 grant which will go towards the I&I study being done by B & L.

The \$50,000 grant is for the blowers, which we should be more concerned with right now.

Trustee Gehrig asked if this study brings funding for the blowers?

Trustee McFetridge said that the \$30,000 is for the I&I study.

The \$50,000 for blowers came to us as a Clean Energy Community.

Discussion followed.

Trustee Gehrig amended her motion to table the transfer of funds, table payment of the \$15,840.00 invoice to B&L for the I&I Study, and to pay the invoice of \$3,585.00 for blowers.

Roll call vote as follows:

Trustee McFetridge	Aye
Trustee Gehrig	Aye
Mayor Martin	Aye

Motion carried.

Clerk/Treasurer Munoz said we have additional invoices in the amount of \$9,657.31 to be added to the warrant, less the EV Connect invoice of \$590.00, less B&L Blower invoice of \$15,840.00 for a total of \$36,971.11.

A motion was made by Trustee Gehrig and seconded by Trustee McFetridge to approve payment of the warrant with additional invoices for a total of \$36,971.11.

Trustee Gehrig asked about the EV Charger.

Trustee McFetridge said that it has never worked, and we will not pay this invoice until it is working.

Clerk Munoz has been in contact with EV Connect, attempting to get it working properly.

Trustee Gehrig asked what the \$570 is for. Trustee McFetridge said that the cost is for the software for the EV charger.

Mayor Martin asked about the NCC invoice for a new camera at the water plant.

Clerk Munoz said that the bill is from February 26th. A technician installed new camera, programmed tough switch in office and downloaded necessary firmware for camera upgrade.

Also installed switch. Only billing for new switch-rest is under warrant. Discussion followed on the warranty and cost of switch.

Amy asked if we can get more information on this. Mayor Martin said that we can do that. We can approve and hold the check.

Roll Call Vote.

Trustee McFetridge	Aye
Trustee Gehrig	Aye
Mayor Martin	Aye

Motion carried.

REPORT FROM THE SUPERINTENDENT

Supt. Jolicoeur reported the following:

There have been 3 water breaks since the last meeting.

They have done some ditching since grass has come in.

The salt shed back wall is done and we are waiting for salt.

Getting culverts and shoulders ready for paving as they will be here in a week or so and we are not ready. We are hoping to have Ashline Drive, Pine Street and Spruce Street paved and he will try to have them ready.

The county has striped Elm Street, Church Street & Paquette Blvd. They will do Prospect after the Town is done asphaltting there.

Trustee Gehrig asked about the turnaround at the end of Meadow Lane, where there are orange cones and "Private Property".

Supt. Jolicoeur said that we have permission from the owner to use the turnaround in the winter for the snow plow. The cones are there so that others do not use it for a turn around.

Mayor Martin wasn't sure if we have a written agreement with the owner of that property. We can use the turnaround as long as we put the cones back.

CORRESPONDENCE

1. Correspondence from NYS DOT regarding CHIPS funding.

NEW BUSINESS

Local Government Conference at Potsdam

Mayor Martin said that the Local Government Conference in Potsdam is coming up and we need to send planning and zoning board members for their hours in addition to the DPW and Trustees. There could be up to 16 people attending @ \$40 each for a total of \$640.

A motion was made by Trustee Gehrig and seconded by Trustee McFetridge to approve up to \$640 for the Local Government Conference.

Roll call vote as follows:

Trustee McFetridge	Aye
Trustee Gehrig	Aye
Mayor Martin	Aye

Motion carried.

NYCOM Fall Training School

Mayor Martin said that he would like to send two people to the NYCOM Conference in Lake Placid this year. The total cost for one staff member and one trustee would be \$1,986.36.

A motion was made by Trustee Gehrig and seconded by Trustee McFetridge to approve sending two people to NYCOM at a cost of \$1,986.36. Discussion followed.

Roll call vote as follows:

Trustee McFetridge	Aye
Trustee Gehrig	Aye
Mayor Martin	Aye

Motion carried.

OLD BUSINESS

Emergency Generator Purchase

Mayor Martin said that we will put this off until after we flush hydrants. We can run the generator then to see if it will keep up and satisfies our needs. If it doesn't, then we can consider buying a new generator. If we are out of power for a day or two, this generator will run the distribution and well pumps and will have enough softened water in those tanks. The board agreed.

110 Church Street

This project has been completed. Contractor did a very good job.

Blowers

We are waiting on information from B&L.

I & I Study

We are waiting on information from B&L. Payment is tabled until our next board meeting.

Contamination Cleanup

We have meeting with the DEC representative, Russ Mulvey, and the state contractor at 10:30 tomorrow morning.

DEC has communicated that this will be very expensive. They are looking for help from the Village in terms of banking the sides of the building and moving downspouts so that water flows away from the building foundation. They will be back to do more test bores in the cellar to see depth of contamination and to change location or depth of sump pump in cellar. We are not sure how much money is available from the Comptroller's office for this project. DEC representative is concerned about the health effects and want to do what is necessary to remedy this situation. Discussion followed.

Tree Grant

Trustee Gehrig didn't have any further information on that grant yet.

Supt. Jolicoeur said that we will be having the water tanks inspected tomorrow at around 9 a.m.

ADJOURNMENT

There being no further business before the board, at 7:38 pm a motion was made by Trustee Gehrig and seconded by Trustee McFetridge to adjourn. All members present voted aye. Motion carried.