

**Village of Champlain  
Village Board Meeting  
April 4, 2022**

**MEETING CALLED TO ORDER/SALUTE TO THE FLAG**

A Meeting of the Board of Trustees of the Village of Champlain was held on Mon., April 4, 2022 at the Village Office, 11104 Route 9, Champlain, New York. Mayor McFetridge called the meeting to order at 6:35 p.m.

**BOARD MEMBERS SWORN IN**

Newly elected board members Charles Conner and Joel Herzog were sworn into office.

**ROLL CALL OF MEMBERS**

Present were Trustees Trombley, Molinski, Conner and Herzog, Mayor McFetridge, Superintendent Jolicoeur & Clerk/Treasurer Munoz.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

A motion was made by Trustee Conner and seconded by Trustee Trombley to approve the minutes of the March 14, 2022 Board Meeting. All members voted aye. Motion carried.

**PUBLIC HEARING: 2022-2023 ANNUAL BUDGET**

A motion was made by Trustee Molinski and seconded by Trustee Trombley to close the regular meeting. All aye.

A motion was made by Trustee Conner and seconded by Trustee Molinski to open the Public Hearing. All Aye.

There was no one from the public here to comment or ask question on the 2022-2023 Budget.

Mayor McFetridge summarized the budget. GF budget is \$544,120.00 with a tax rate of \$4.00/K raising \$243,028.

Water Fund budget is \$314,912 at a new rate of \$5.75/K gal

Sewer Fund budget is \$351,652.50 with no change in sewer rates.

A motion was made by Trustee Molinski and seconded by Trustee Trombley to close the Public Hearing. All aye.

A motion was made by Trustee Conner and seconded by Trustee Molinski to open the regular meeting. All Aye.

**ORGANIZATIONAL MEETING (see below)**

**REPORT FROM CODES ENFORCEMENT OFFICER**

Codes Officer Matott provided the board with a report for March 2022. (see below)

**REPORT FROM THE MAYOR**

Mayor McFetridge reported the following:

Mayor McFetridge congratulated the newly elected Trustees Joel Herzog and Charles Conner and thanked them for serving our community.

Spring Brush pickup will be early to mid-May. Please watch the website, facebook and newspaper for details. There is no brush pile where resident can drop off their brush.

New York State has a burn ban in effect until May 15<sup>th</sup> and burning is not allowed in the Village. The Village burn ban may be lifted at the end of May, but at this point, no burning in the Village until the board has acted on the moratorium.

Arbor Day/Earth Day will be celebrated on April 30<sup>th</sup>.with activities for children, a tree planting and a village wide cleanup. A cleanup is scheduled for 10 a.m. with bags and gloves provided. People will be assigned areas to pick up. Tree planning will be at 1:00 pm with 100 trees to be given away.

**REPORT FROM TRUSTEES**

Trustee Trombley

Trustee Trombley addressed several issues brought up related to the Water Board recommendations.

1. The insurance costs for the water towers at West Service Rd. is \$2,278/yr and the insurance costs for the water tank at Prospect St. is \$1,972/yr. If we agreed to share the costs of insurance with the Town of Champlain, our portion would be \$2,125/year. This was not a recommendations by the Water Board, but a request from the Town to share that cost. It is not considered O&M so it will require a separate agreement.

2. A copy of the Village Water Law will be provided to the Town.
3. She looked over the IMA regarding insurance coverage: Section #6 does not specifically say that it includes the water towers, but does not say that it doesn't include them. Discussion followed.

A motion was made by Trustee Conner and seconded by Trustee Trombley to pay 50% of the insurance costs for the water towers on West Service Rd. and Prospect Street.

Trustee Kim Trombley said that the Town supervisor will start on a contract to be reviewed by the Village, and which should also go to the Town and Village lawyers before signing.

Roll Call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

Trustee Molinski

The Easter Bunny will be at the Library this Saturday at 3 p.m. for family pictures. The event is free but donations will be accepted. There will be stuffed Easter eggs for the kids and a craft to take home.

Arbor Day/Earth Day will be celebrated on April 30<sup>th</sup>. There will be seed pot and birdfeeder crafts for kids to create at the meeting house at noon.

She also suggested that if you are out walking, bring a trash bag and help clean up your Village.

There will be a Women's History Tea at the Library sometime mid-May.

Trustee Conner

Trustee Conner reported that the last Game Day went well with about 8 people there. This will be the last Game Day until late fall. The community garden should be opening at the end of May. Please call the Village office to sign up for a plot.

Trustee Herzog

Trustee Herzog reported on our tour of both the old and new water plant last Friday.

He also noted that the water line repair is our biggest issue right now.

**REPORT FROM THE TREASURER**

The board has been provided the Expense and Revenue Report for February 2022.

Water/Sewer Billing totals: Water- \$58,598.00 Sewer-\$65,696.52

Transfers

To:	A5142.2	Snow: Equipment	\$500.00
From:	A5142.4	Snow: Contractual	\$500.00
To:	A5110.4	Street Maintenance: contractual	\$2,000.00
From:	A5410.4	Sidewalks: contractual	\$2,000.00
To:	F8330.4	Purification: contractual	\$4,000.00
From:	F8340.2	Trans & Distrib. equipment	\$4,000.00

Motion by Trustee Conner, seconded by Trustee Molinski to approve these transfers as written. Roll call vote:

Trustee Trombley	Aye
Trustee Molinski	Aye
Trustee Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**PRESENTATION OF WARRANT AND PAYMENT**

There are additional invoices of \$9,115.72 to be added to the warrant for a total warrant of \$27,962.89. Motion by Trustee Trombley, seconded by Trustee Conner to approve the warrant for a total of \$27,962.89.

Roll call vote:

Trustee Trombley	Aye
Trustee Nicci Molinski	Aye
Trustee Charles Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**REPORT FROM THE SUPERINTENDANT**

Supt. Jolicoeur provided the board with a report for March 2022. (see below)

**Purchase Requisitions**

**1. Sensors for Water Plant                      Thermo Orion                      \$2,500.00**

Motion by Trustee Trombley, seconded by Trustee Conner to approve purchase of sensors for water plant plus shipping for up to \$2,550.00. Roll call vote:

Trustee Trombley	Aye
Trustee Nicci Molinski	Aye
Trustee Charles Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**2. Pre Filter for Wigan NANO                      Water Surplus                      \$2,160.95**

Motion by Trustee Conner, seconded by Trustee Herzog to approve the purchase of 3 micron filters for the Wigan NANO plus shipping for up to \$2,300.00. Roll call vote:

Trustee Trombley	Aye
Trustee Nicci Molinski	Aye
Trustee Charles Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**3. Chemicals and Supplies                      HACH                      \$1,298.14**

Motion by Trustee Trombley, seconded by Trustee Conner to approve the purchase of various chemicals and supplies for the water plant plus shipping for up to \$1,350.00. Roll call vote:

Trustee Trombley	Aye
Trustee Nicci Molinski	Aye
Trustee Charles Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**4. Air Filters for WWTP                      Filpro Corp                      \$389.00**

Motion by Trustee Conner, seconded by Trustee Molinski to approve the purchase of air filters for the WWTP plus shipping for up to \$425.00. Roll call vote:

Trustee Trombley	Aye
Trustee Nicci Molinski	Aye
Trustee Charles Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**5. Valve Box Cover Remover C.A. Turner Co. \$357.00**

Motion by Trustee Herzog, seconded by Trustee Molinski to approve purchase of valve box cover remover plus shipping for up to \$375.00. Roll call vote:

Trustee Trombley	Aye
Trustee Nicci Molinski	Aye
Trustee Charles Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**6. Chain De-scaler USA Bluebook \$247.37**

Motion by Trustee Trombley, seconded by Trustee Molinski to approve the purchase of a Pipe Descaler plus shipping for up to \$250.00. Roll call vote:

Trustee Trombley	Aye
Trustee Nicci Molinski	Aye
Trustee Charles Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**7. Subsurface Leak Detector C.A. Turner Co. \$3,742.00**

Motion by Trustee Conner, seconded by Trustee Trombley to approve purchase of subsurface leak detector plus shipping for up to \$3,800.00. Roll call vote:

Trustee Trombley	Aye
Trustee Nicci Molinski	Aye
Trustee Charles Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**8. Backhoe Line Replacement Dragoons Farm Equip. 2 @ \$255.56**

Motion by Trustee Conner, seconded by Trustee Molinski to approve purchase of backhoe line replacement parts plus shipping for up to \$550.00. Roll call vote:

Trustee Trombley	Aye
Trustee Nicci Molinski	Aye
Trustee Charles Conner	Aye
Trustee Herzog	Aye
Mayor McFetridge	Aye

Motion carried.

**CORRESPONDENCE**

1. Corresp. from Codes Office to Ballin at 63 Lawrence Paquette Dr. regarding inspection
2. Corresp from Attorney Murnane to Daniel Labarge regarding 11191 Rt. 9 property.
3. Corresp from Mayor McFetridge to Sheriff Favro regarding Elm Street truck traffic
4. Request from American Legion Auxiliary 912 to distribute poppies in the Village.

**NEW BUSINESS**

1. Sewer service for the Town of Champlain

Mayor McFetridge reported:

The Town is working with engineers for a sewer line along Rt. 11 to attract businesses. There are several options for sewer: 1) Sewer lines on our side of the High School would come to the Village & the rest to Rouses Point 2) All to Village of Rouses Point or 3) All to Village of Champlain. We currently charge \$13.28/K gal. for Town sewer customers. The Town

wonders if we could reduce that rate with promise of more customers. If sewer service goes by you, you are required to hook up. This would require another agreement with the Town.

Mayor McFetridge has spoken with Matt Cooper who said that our WWTP was built to handle much more than we currently handle, and it would not affect the upgrades and new disinfection system currently being done.

This would be services from the Rt.9/Rt.11 intersection East to Rouses Point underpass.

We do not take care of any of the Town sewer. We take in and process town sewer but the Town takes care of their own lift stations and lines.

Mayor McFetridge is in support of the project.

Trustee Molinski felt that this was a good plan for the future.

Trustee Conner is in support as long as we are not losing money in the process.

Trustee Trombley felt it would help build infrastructure in the area.

The Board of Trustees is in support of this project and Mayor McFetridge will share this with the Town.

2. Permission for the American Legion Auxiliary to distribute poppies.

Motion by Trustee Molinski, seconded by Trustee Conner to approve the American Legion Auxiliaries distribution of poppies for donation in the Village of Champlain. All members present voted aye. Motion carried.

3. Carryover of vacation time.

The following employees are requesting that any of their 2021-2022 vacation time not used by May 31<sup>st</sup>, be carried over into the 2022-2023 year. Discussion followed.

<u>Employee</u>	<u>Vacation time remaining to date</u>
Michael Jolicoeur	76 hrs.
James Ondras	176 hrs.
Woodrow Kissel	124 hrs.

Motion by Trustee Trombley, seconded by Trustee Conner to approve the carryover of vacation time unused as of May 31<sup>st</sup> for the above employees. All members present voted aye. Motion carried.

**OLD BUSINESS**

1. Sale of Village Property at Perry Mills Rd

Trustee Trombley has been in contact with the 2 parties interested in the Perry Mills Rd. property. She told them that it is assessed at \$38k, but the Village is willing to negotiate and to please give us an offer. She has not yet heard anything from either party. They are aware that the property will be sold as is.

A special Board Meeting is scheduled for Monday, April 18<sup>th</sup> at 10:00 a.m. to adopt the 2022-2023 Budget.

**ADJOURNMENT**

There being no further business before the board, at 8:01 pm, a motion was made by Trustee Trombley and seconded by Trustee Conner to adjourn. All members present voted aye. Motion carried.

*M. Spring, Secretary*

### **\*CODE ENFORCEMENT OFFICER'S REPORT**

- CEO Annual Conference Training
- Report of gas leak at 17 Cedar St. Nothing found. Fire safety violations noted and inspection scheduled.
- Final inspection of permit #1641. CO issued.
- Issued demolition permit for 102 Church St. Will start within the month if weather cooperates.
- Spoke with resident on Moore St. regarding opening a home occupation: dog grooming business.
- Complaint of unregistered vehicle on South St. Awaiting response from the owner. Also awaiting answer on timeline for demolition.
- Call out for gas smell on Main St. Found to be a skunk.
- Fire Safety and Property Maintenance Inspection of Ballin after sprinkler issue. Multiple violations noted. Letter sent with 30 day period to fix.
- Follow up on trash at 19 Locust St. Has been cleaned and court has been notified.
- Spoke with owner of 188 and 192 South St. about trash. Two weeks to clean up. Looking at options for 192: possibly will condemn it.
- Issued permit for garage on Church St.
- Info on building for lot on Dubois Rd.
- Info to Key Bank for addition to building for ATM.
- Final inspection to permit #1632 and #1638. CC issued.
- Email to owner of 11158 Route. 9 regarding roof. Second and final notice.
- Issued appearance ticket to owner of 188 and 192 South St. for trash on both properties.
- Met with Mike Jolicoeur, Champlain FD and Ballin regarding pond for sprinklers. They are going to fill it and service any leaks so system can be turned on.

### **\*SUPERINTENDENT'S REPORT**

#### **WATER:**

- A WIGAN tech was here to show us how a Clean In Place was done on the NANO filtration system. Our NANO filter membranes are still usable so they may not have to be replaced for a few more years. The cost is about \$30K. We have 3 sensors that need replacing. We are going to change our pre-filters from 5micron to 3 micron. We will also have to install a filter for raw water prior to green sand filters as we are pulling small stones from the wells which are getting into valves and flow limiters, causing alarms. WIGAN will send us recommendations for this filter system.
- One frozen water meter had to be changed out. One PRV failed.

#### **SEWER**

- One pump at the Main St. lift station was pulled and replaced

#### **EQUIPMENT**

- We are starting to get spring equipment ready.
- Leaking hoses on the sweeper were replaced and it is set for street cleanup.
- Wing parts for the old plow truck were delivered and repaired.
- Once the chance of snow is over, we will un-harness trucks and have work done.

#### **STREETS**

- Plowing and sanding has slowed down
- Spring cleanup of sod and sand has started
- Some Pothole cold patching was done and will continue as needed
- We will be doing brush pickup only once it has dried up. We will not be picking up bagged debris or leaves.

#### **TO DO:**

- Loader tire needs to be sent out to be vulcanized. We have a spare, but rim did not fit so we will modify it.
- The 1-ton dump box has holes where metal has rotted away. We will have to take OOS and have a new steel bed welded in.

- The backhoe has a hydraulic leak. Will order a line for replacement.

## **\*ORGANIZATIONAL MEETING April 4, 2022**

### **MAYOR'S APPOINTMENTS**

The following appointments were offered by Mayor McFetridge:

- A. Thomas Murnane be and is hereby appointed Village Attorney for a term of one year expiring on April 3, 2023, at the retainer set by annual budget appropriation.
- B. Mary Spring be and is hereby appointed Deputy Clerk for a term of one year expiring on April 3, 2023, at the salary set by annual budget appropriation.
- C. Michael Jolicoeur be and is hereby appointed Superintendent of Public Works for a term of one year expiring April 3, 2023, at the salary set by annual budget appropriation.
- D. Chris Matott be and is hereby appointed Fire/Building Codes & Zoning Enforcement Officer for a term of one year expiring April 3, 2023, at the salary set by annual budget appropriation.
- E. Juanita Munoz be and is hereby appointed Records Access Manager for a term of one year expiring April 3, 2023, at no salary.
- F. Juanita Munoz be and hereby appoint Clerk/Treasurer for a term of two years expiring April 1, 2024 at the salary set by annual budget appropriation.
- G. Mary Spring be and is hereby appointed Registrar of Vital Statistics for a term of one year expiring April 3, 2023, at the salary set by annual budget appropriation.
- H. Thomas Ryan is hereby appointed to the Planning Board for a term of five years expiring April 5, 2027.
- I. Mark Maddy is hereby appointed to the Zoning Board of Appeals for a term of five years expiring April 5, 2027.

Motion to accept these appointments: Trustee Chuck Conner  
Seconded by: Trustee Nicci Molinski  
All members voted aye. Motion carried.

## MAYOR'S COMMITTEE APPOINTMENTS/DESIGNATIONS

April 4, 2022 TO APRIL 3, 2023

The following appointments were offered by Mayor McFetridge:

A. Deputy Mayor	Charles Conner
B. Water & Sewer Commissioner Deputy Commissioner	Charles Conner Kim Trombley
C. Streets/Sidewalk Commissioner Deputy Commissioner	Kim Trombley Nicci Molinski
D. Equipment/Tool Commissioner Deputy Commissioner	Charles Conner Joel Herzog
E. Building/Property Commissioner Deputy Commissioner	Joel Herzog Charles Conner
F. Parks/Recreation Commissioner Deputy Commissioner	Nicci Molinski Joel Herzog
G. Personnel Commissioner Deputy Commissioner	Kim Trombley Nicci Molinski
H. Harassment Committee Member Harassment Committee Member	Joel Herzog Kim Trombley
I. Shared Services Commissioner Deputy Commissioner	Joel Herzog Nicci Molinski
J. Insurance Commissioner	Kim Trombley
K. Planning Board Liaison	Charles Conner
L. Zoning Board Liaison	Janet McFetridge
M. Champlain Fire District Liaison	Janet McFetridge
N. Chairperson of the Zoning Board of Appeals Vice-Chairperson of the ZBA	Peter Visconti Julie Gallagher
O. Chairperson of the Planning Board Vice-Chairperson of the Planning Board	Thomas Ryan Sue Lefebvre
P. Budget Officer	Janet McFetridge
Q. Recreation Committee	Janet McFetridge

Nicci Molinski

Motion to accept these appointments: Trustee Kim Trombley

Seconded by: Trustee Nicci Molinski

All members voted aye. Motion carried.

**BOARD APPOINTMENTS**

The following appointments were offered by the Board of Trustees.

- A) Claire Clark and Marie Dupee be and are hereby appointed Inspectors of Election for a term of one year expiring April 3, 2023 at the salary set by annual budget appropriation, with Marie Dupee as chairperson.
- B) Beverly Maynard be and is hereby appointed Village Historian for a term of one year expiring April 3, 2023, at the salary set by annual budget appropriation.
- C) Kimberly McGoldrick be and is hereby appointed Recreation Director for a term of one year expiring April 3, 2023, at the salary set by annual budget appropriation.

**Motion to approve these appointments: Trustee Nicci Trombley**

**Seconded by: Trustee Charles Conner**

**All members present voted aye. Motion carried.**

**BOARD DESIGNATIONS**

**OFFICIAL NEWSPAPER**

The Press-Republican, Plattsburgh, NY be and hereby designated the official newspapers of the Village of Champlain during the year April 4, 2022 through April 3, 2023.

**Motion to approve this designation: Trustee Nicci Molinski**

**Seconded by: Trustee Joel Herzog**

**All members present voted aye. Motion carried.**

**VILLAGE BOARD MEETING SCHEDULE**

The following dates be and are hereby designated as the official meeting nights of the Village of Champlain Board of Trustees during the year April 4, 2022 through April 5, 2023 and the time being at 6:30 p.m. at the Village Office, 11104 Rt. 9, Champlain NY:

May 9, 2022	November 14, 2022
June 13, 2022	December 12, 2022
July 11, 2022	January 9, 2023
August 8, 2022	February 13, 2023
September 12, 2022	March 13, 2023
October 17, 2022	April 3, 2023

Further, a copy of said resolution be forwarded to the news media and others having an interest in said meetings and requesting copies thereof, thereby officially notifying the public, as required by law and

in meeting the obligations of the Freedom of Information Act. Also, that said meeting dates be posted in one conspicuous place in the Village, as required by law.

**Motion to approve this designation: Trustee Nicci Molinski**  
**Seconded by: Charles Conner**  
**All members present voted aye. Motion carried.**

#### **ZONING BOARD OF APPEALS MEETING SCHEDULE**

The second Wednesday night of each month is hereby designated as the official meeting night of the Zoning Board of Appeals during the year April 4, 2022 through April 3, 2023, at the time of 5:00 p.m. at the Village Office, 11104 Route 9, Champlain, New York. Further, a copy of said resolution be forwarded to the news media and others having an interest in said meetings and requesting copies thereof, thereby officially notifying the public, as required by law, and in meeting the obligations of the Freedom of Information Act. Also, that said meeting dates be posted in one conspicuous place in the Village, as required by law.

**Motion to approve this designation: Trustee Kim Trombley**  
**Seconded by: Trustee Nicci Molinski**  
**All members present voted aye. Motion carried**

#### **PLANNING BOARD MEETING SCHEDULE**

The third Wednesday night of each month is hereby designated as the official meeting night of the Planning Board during the year April 4, 2022 through April 3, 2023, at the time of 5:00 p.m. at the Village Office, 11104 Route 9, Champlain, New York. Further, a copy of said resolution be forwarded to the news media and others having an interest in said meetings and requesting copies thereof, thereby officially notifying the public, as required by law, and in meeting the obligations of the Freedom of Information Act. Also, that said meeting dates be posted in one conspicuous place in the Village, as required by law.

**Motion to approve this designation: Trustee Nicci Molinski**  
**Seconded by: Trustee Charles Conner**  
**All members present voted aye. Motion carried.**

#### **2023-2024 ORGANIZATIONAL MEETING**

The Annual Organizational Meeting set for the 2023-2024 official year, and for the various appointments and committees, be and is hereby scheduled for April 3, 2023 at 6:30 p.m. at the Village Office, 11104 Route 9, Champlain, New York.

**Motion to approve this designation: Trustee Charles Conner**  
**Seconded by: Trustee Kim Trombley**  
**All members present voted aye. Motion carried.**

#### **YOUTH COMMISSION**

The Village shall continue its participation in and with the joint projects of the Town of Champlain Youth Program, and with the Clinton County Youth Bureau as a member of said county-wide youth organization.

**Motion to approve this designation: Trustee Nicci Trombley**

**Seconded by: Trustee Joel Herzog**

**All members present voted aye. Motion carried.**

## **VILLAGE POLICIES**

The Board of Trustees reviewed the following village policies:

- |                                            |                           |
|--------------------------------------------|---------------------------|
| 1. Investment Policy                       | 6. Social Media Policy    |
| 2. Procurement Policy                      | 7. Code of Ethics         |
| 3. Personnel Policy                        | 8. Fund Balance Policy    |
| 4. Rules of Procedures for Public Meetings | 9. Smoking Policy         |
| 5. Sexual Harassment Prevention Policy     | 10. Drug & Alcohol Policy |

**Motion to approve all policies as written: Trustee Charles Conner**

**Seconded by: Trustee Joel Herzog**

**All members present voted aye. Motion carried.**

## **ANNUAL RESOLUTIONS**

### **RESOLUTION FOR PAYMENT OF CLAIMS**

**WHEREAS** the Board of Trustees of the Village of Champlain has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, and

**WHEREAS** all such claims shall be presented at the next regular meeting of audit, and

**WHEREAS** the claimant and officer incurring or approving the claim shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

#### **NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the claims shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

**Section 2.** This resolution shall take effect immediately.

**Motion to approve: Trustee Nicci Molinski**

**Seconded by: Trustee Charles Conner**

**All members present voted aye. Motion carried.**

### **RESOLUTION FOR MILEAGE REIMBURSEMENT**

**WHEREAS** the Board of Trustees of the Village of Champlain has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village.

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the Board of Trustees shall approve reimbursement to such officers and employees at the rate of **\$.55 per mile.**

**Section 2.** This resolution shall take effect immediately.

**Motion to approve: Trustee Charles Conner**

**Seconded by: Trustee Nicci Molinski**

**All members present voted aye. Motion carried.**

**RESOLUTION FOR  
OFFICIAL BANK DEPOSITORIES**

**WHEREAS** the Board of Trustees has determined that Village Law # 4-412(3) (2) requires the designation of banks or trust companies for the deposit of all village monies;

**NOW THEREFOR BE IT RESOLVED:**

**Section 1.** That the board of trustees designates the following institutions as depositories of all moneys received by the village treasurer, clerk and receiver of taxes during the year April 4, 2022 through April 3, 2023:

TD Bank, Chazy Branch Office; Key Bank of N.Y., NA, Champlain Branch Office; Chase Manhattan Bank, New York, N.Y.; Key Trust Company, Albany, N.Y.; USDA/Rural Development, Ithaca, N.Y. and Champlain National Bank, Champlain Branch Office.

**Section 2. That this resolution shall take effect immediately.**

**Motion to approve: Trustee Joel Herzog**

**Seconded by: Trustee Nicci Molinski**

**All members present voted aye. Motion carried.**

**STANDARD WORK DAY AND  
REPORT RESOLUTIONS**

**BE IT RESOLVED,** that the Village of Champlain hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

TITLE	NAME	SS#	RETIRE. REG #	STANDARD WORKDAY	TERM	EMPLOYERS TIME KEEPING SYSTEM (Y/N)	DAYS/ MONTH
Trustee (2 yr term)	Kim Trombley	4880	3843390-0	6	04/05/2021 - 04/03/2023	N	2.25
Clerk/Treasurer (2 yr term)	Juanita Munoz	3709	4159442-5	8	04/04/2022 -04/01/2024	Y	

Supt. of Public Works (1 yr term)	Michael Jolicoeur	593	6026045-2	8	04/04/2022 - 04/01/2024	Y	
Trustee (2 yr term)	Nicci Molinski			6	04/05/2021 - 04/03/2023	N	2.25

**Motion to approve: Trustee Kim Trombley**  
**Seconded by: Trustee Nicci Molinski**  
**All members present voted aye. Motion carried.**