

**Village of Champlain
Village Board Meeting
February 24, 2020**

A Special Meeting of the Board of Trustees of the Village of Champlain was held on Monday, February 24th, 2020 at the Village Office, 11104 Route 9, Champlain, New York.

MEETING CALLED TO ORDER & ROLL CALL

Mayor McFetridge called the meeting to order at 6:12 p.m. Present were Mayor McFetridge, Trustees Thomas Trombley, Kim Trombley and Amy Gehrig, Supt. Jolicoeur, Clerk/Treasurer Munoz and Secretary Sousa.

BUDGET REVIEW

Mayor McFetridge and Trustee Kim Trombley are working on the Union Contract but do not have numbers yet as far as raises, so a 3% was used on this budget.

The amount for a temporary employee was cut in half. We can probably use a temporary employee during the summer for mowing/trimming but cannot afford someone for 2-3 months.

The lawyer and engineering fees were both reduced.

Clerk/Treasurer Munoz said this budget includes a tax increase of \$.04/\$k, which would raise around \$2,000. We currently have a tax cap of 1.78%. Discussion followed.

(At 6:16, Trustee Nicci Molinski arrived.)

Clerk/Treasurer Munoz said that we have decreased the amount of fund balance we have used from last year. She would not recommend going any more than \$.04/\$k tax increase.

Both Trustee Thomas Trombley and Kim Trombley would prefer raising taxes a little at a time to avoid one large increase in the future. 1.78% of \$3.96 (current tax rate) would be \$.07/\$k.

Trustee Gehrig is concerned with those on fixed incomes and young families.

Trustee Molinski said that both the fire station project and the school project will cause other taxes to go up too. Discussion followed.

Mayor McFetridge suggested that we return to this later in the meeting.

The Police Dept. and the Fire Dept. categories were deleted from our budget.

Clerk/Treasurer Munoz said that she has changed the Health Insurance A9060.8 to include herself under the Teamsters health insurance single plan, which would increase by a little over \$3,000. She would like to be part of that plan in the future if possible.

WATER FUND

Lab testing costs are down by \$2,000. We had to do wet testing last year, which was very expensive and we do not expect to have to do it again this year.

Trustee Thomas Trombley asked if the O&M is built into the revenues for water.

Clerk/Treasurer Munoz said that it was.

Trustee Thomas Trombley asked about F8389.4 (Water Debt) and if it could be reduced to \$100,000.

Mayor McFetridge felt there should be a little extra and this amount should cover the debt payment for the next few years with no increases. This fund will be renamed "Water Debt".

Trustee Thomas Trombley said that we should be putting fund balance into reserves for water line repairs, meter replacements and the nano-filters.

Mayor McFetridge said that we have a study being funded for the water line repair and will have more grants to apply for. We have \$109,000 in reserves for repairs right now.

Supt. Jolicoeur said that the house meters have a 20 year life and cost about \$150/ each. The larger meters have a 10 year life with a cost of about \$400 each.

The cost of the nano-filters is about \$27,500.

Discussion followed on how much to put/add into a Reserve fund for “Water Parts” or Inventory.

The Board was okay with leaving water rates as they are.

SEWER FUND

Trustee Thomas Trombley asked about the decrease in Personal Services G8120.1.

Clerk/Treasurer Munoz said it is for sewer jetting & manholes. It was changed from 5% of wages to a flat rate instead.

Mayor McFetridge said that the study for the WWTP Disinfectant program is being done now. Grants are due in July and awarded in December. The project must be done by 2023.

TAX RATE

Mayor McFetridge offered the board a \$.04/k tax increase or \$.06/k tax increase.

The board chose as follows:

Mayor McFetridge	\$.04
Trustee Thomas Trombley	\$.06
Trustee Kim Trombley	\$.06
Trustee Gehrig	\$.04
Trustee Molinski	\$.06

The majority rules with a tax increase of \$.06/\$k.

Clerk/Treasurer Munoz will run numbers with the \$.06 increase.

Purchase Requisition

Supt. Jolicoeur requested the following purchases:

Interior Door Panel Parker Chevrolet A5110.2 \$321.30

A motion was made by Trustee Kim Trombley and seconded by Trustee Thomas Trombley to approve the purchase of an interior door panel for the 1-ton in the amount of \$321.30 from Parker Chevrolet.

Roll call vote:

Trustee Kim Trombley	Aye
Trustee Molinski	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

Pump Roller Assembly Evoqua F8330.2 \$99.91

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to approve the purchase of a Pump Roller Assembly for the Water Plant in the amount of \$99.91 from Evoqua.

Roll call vote:

Trustee Kim Trombley	Aye
Trustee Molinski	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

Stop Signs Traffic Sign Store A5110.2 \$429.35

Includes 10 high-intensity prismatic stop signs that need to be replaced to meet new code as per Insurance co. and MUTCD (manual on uniform traffic control devices)

A motion was made by Trustee Gehrig and seconded by Trustee Kim Trombley to approve the purchase of 10 stop signs in the amount of \$429.35 from The Traffic sign Store.

Roll call vote:

Trustee Kim Trombley	Aye
Trustee Molinski	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

Li-ion APX Battery Wells Communications A5110.2 \$163.00

DPW needs spares to keep in rotation for their radios.

A motion was made by Trustee Thomas Trombley and seconded by Trustee Molinski to approve the purchase of 3 spare batteries for the radios in the amount of \$489 from Wells Communications.

Roll call vote:

Trustee Kim Trombley	Aye
Trustee Molinski	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

Air Filters Filpro Corp. G8130.2 \$389.00

Intake filters for blowers at WWTP. They need 4 filters to be replaced annually.

A motion was made by Trustee Gehrig and seconded by Trustee Kim Trombley to approve the purchase of 4 air filters for the WWTP blowers in the amount of \$389.00 from Filpro Corp.

Roll call vote:

Trustee Kim Trombley	Aye
Trustee Molinski	Aye
Trustee Thomas Trombley	Aye

Trustee Gehrig Aye
Mayor McFetridge Aye

Motion carried.

Flat Sewer Tape (Snake) Toolup G84120.2 \$268.53

For sewer blockages.

A motion was made by Trustee Kim Trombley and seconded by Trustee Thomas Trombley to approve the purchase of Flat Sewer Tape (snake) in the amount of \$268.53 from Toolup.

Roll call vote:

Trustee Kim Trombley Aye
Trustee Molinski Aye
Trustee Thomas Trombley Aye
Trustee Gehrig Aye
Mayor McFetridge Aye

Motion carried.

Hip Boots Industrial Safety Supply A5110.4 \$520.85

We had some donated by the Fire Dept but those have dried out and cracked.

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to approve the purchase of 3 Black Diamond Hip Boots in the amount of \$520.85 from Industrial Safety Supply.

Roll call vote:

Trustee Kim Trombley Aye
Trustee Molinski Aye
Trustee Thomas Trombley Aye
Trustee Gehrig Aye
Mayor McFetridge Aye

Motion carried.

Thermablade Heated Wipers Thermablade A5142.2 \$216.78

A motion was made by Trustee Kim Trombley and seconded by Trustee Molinski to approve the purchase of one set of Thermablade Heater wiper blades for the snow plow in the amount of \$216.78 from Thermablade.

Roll call vote:

Trustee Kim Trombley Aye
Trustee Molinski Aye
Trustee Thomas Trombley Aye
Trustee Gehrig Aye
Mayor McFetridge Aye

Motion carried.

Bug on a Rope Aqua-Fix G8120.4 \$560.00

A case of four (4) 9 lb. bricks to be used to break down and emulsify grease at the lift stations

A motion was made by Trustee Kim Trombley and seconded by Trustee Thomas Trombley to approve the purchase of a case of Lift Station Great Control in the amount of \$560.00 from Aqua-Fix.

Roll call vote:

Trustee Kim Trombley	Aye
Trustee Molinski	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

Tsurumi Electric Trash Pump F8340.2 \$389.99

To help with water control during water main breaks.

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to approve the purchase of electric Trash Pump in the amount of \$389.99.

Roll call vote:

Trustee Kim Trombley	Aye
Trustee Molinski	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

Kubota Tires Dragons Farm Equipment G8130.4 \$324.00

Front tires on the Kubota used at the sewer plant need replacing. This does not include cost to mount and disposal.

A motion was made by Trustee Thomas Trombley and seconded by Trustee Kim Trombley to approve the purchase of 2 new front tires for the Kubota for up to \$400.00 from Dragons Farm Equipment.

Roll call vote:

Trustee Kim Trombley	Aye
Trustee Molinski	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

Supt. Jolicoeur will get quotes for the purchase of a ladder at the Water Plant.

Per the Board's request, Supt. Jolicoeur will speak with personnel at the Village of Rouses Point on getting permissions for Robert Pulsifer to spend time at their wastewater plant for observation. This may help in ensuring he is ready for his wastewater operator test coming up in May.

ADJOURNMENT

There being no further business before this board, at 7:55 pm a motion was made by Trustee Gehrig and seconded by Trustee Kim Trombley to adjourn. All members voted aye. Carried. 2/25/2020

Mary Sousa