

**Village of Champlain
Village Board Meeting
January 13, 2020**

A Meeting of the Board of Trustees of the Village of Champlain was held on Monday, January 13th at the Village Office, 11104 Route 9, Champlain, New York.

MEETING CALLED TO ORDER & ROLL CALL

Mayor McFetridge called the meeting to order at 6:30 p.m. Present were Mayor McFetridge, Trustees Thomas Trombley, Nicci Molinski and Amy Gehrig, Codes Officer Michael Tetreault, Clerk/Treasurer Munoz and Secretary Sousa. Also present was Calvin Castine and Thomas Ryan. Trustee Kim Trombley and Supt. Michael Jolicoeur were excused this evening.

APPROVAL OF MINUTES

A motion was made by Trustee Amy Gehrig and seconded by Trustee Thomas Trombley to approve minutes of the December 9th Board Meeting. All members present voted aye. Carried.

PRESENTATION OF PETITIONS, COMMUNICATIONS AND GENERAL QUESTION PERIOD FOR MEMBERS OF THE COMMUNITY

Mayor McFetridge congratulated Calvin Castine on his appointment as a Clinton County Legislator. Mr. Castine said that if there is anything he can do to help, let him know. He is on the Economic Development, Finance, Human Services, Personnel and Public Safety committees.

Trustee Gehrig congratulated Thomas and Mary Ryan as overall winners in the House Decorating contest. Ben and Jen Hough won brightest display. Brandon McCauslin and James Menard won award for best New Resident display.

Thank you to Cumberland 12 and Dannemora Federal Credit Union for their donation of movie tickets, which were awarded as prizes for the contest.

Public Hearing: Local Law#1 2020: Streets and Sidewalks “notification of defect”

At 6:39 pm a motion was made by Trustee Gehrig and seconded by Trustee Molinski to close the regular meeting. All members voted aye. carried.

A motion was made by Trustee Thomas Trombley and seconded by Trustee Gehrig to open the Public Hearing for proposed Local Law #1 of 2020: Streets and Sidewalks: Notification of defect.

There was no comment from the public.

At 6:40 pm a motion was made by Trustee Gehrig and seconded by Trustee Thomas Trombley to close the Public Hearing. All members present voted aye. Motion carried.

Public Hearing: Local Law #2: Supplementary Regulations: Signs.

At 6:41 pm a motion was made by Trustee Gehrig and seconded by Trustee Thomas Trombley to open the Public Hearing for proposed Local Law #2 of 2020: Supplementary Regulations: Signs.

There was no comment from the public.

At 6:42 pm, a motion was made by Trustee Gehrig and seconded by Trustee Molinski to close the Public Hearing. All members present voted aye. Motion carried.

A motion was made by Trustee Thomas Trombley and seconded by Trustee Gehrig to return to the regular meeting. All members present voted aye. Motion carried.

REPORT FROM CODES ENFORCEMENT OFFICER

Codes Enforcement Officer Tetreault provided the following reports:

November 2019

- Issued notice of Violation for 105 Church Street for junk and trash
- Received call from 105 Church Street. Junk will be removed.
- Received call inquiring about converting former 'barbershop' into efficiency apt.
- Completed repair of walls in office. Ready to paint.
- Issued permit for storage shed to Greg Toussaint.
- Attended ZBA meeting for Mike Thibodeau: Use Variance for downtown apt.
- Reviewed letter from Village Board with Mayor.

December 2019

- Codes Officer was on vacation for the first and last weeks of December.
- Discussion with Village Attorney concerning ZBA meeting and possible rehearing.
- Attended zoning meeting to discuss potential rehearing. Motion for rehearing not approved.
- Answered call concerning the sale of property at the end of Cedar Street. Currently a singlewide on the lot, which must be removed. (pre-existing, non-conforming use).

Mayor McFetridge said that she and Codes Officer have to share a computer, which has become difficult. He has a desk but needs a computer to do his work. The Board agreed.

Codes Officer Tetreault said that he does not feel he needs to attend the monthly Board Meetings any longer. He will provide a monthly report and will attend meeting if the board needs him here for a specific issue. Trustee Thomas Trombley asked that the report be submitted early enough that the board can review it and decide if they want him for more discussion. Codes Officer Tetreault could have it ready a week in advance. He will continue with the Planning and Zoning Boards.

REPORT FROM THE MAYOR

Mayor McFetridge reported the following:

In the past year, we faced several challenges in the Village of Champlain including water main breaks, vandalism, and dilapidated buildings. However, many projects were accomplished- streets were paved, upgrades at the wastewater treatment plant, IMA with the water project was signed, recreational and cultural events took place, Hometown Heroes banners are ordered.

Despite the crazy weather during the annual tree lighting, we did have a nice group gather at the Champlain Meeting House to welcome Santa, sing some carols and enjoy hot chocolate.

Thanks to Dunkin for the cocoa and munchkins, Robbie Roberts for stopping by with his beautifully decorated truck, Santa Claus for his time and gifts, Borderview for the offer of a tree, Buffy Little for leading the singing, and Champlain Fire District for bringing Santa. Also thanks to Nicci Molinski for organizing the holiday crafts and Kim and Tom Trombley for running the candy cane hunt. Finally, I would be remiss if I didn't thank the DPW crew for all their work decorating the village and Mary and Juanita for their role in making the office festive and their dedication in organizing the holiday gathering.

A primary concern in the winter is safe streets and sidewalks. We do our best to keep these as clean as possible given the harsh weather conditions we often have. Remember that vehicles cannot be parked on village streets between 2-6 am. If you have specific concerns, call the office to voice them.

I encourage everyone to check on friends and neighbors this winter. Aging adults especially can benefit from having a supportive, caring community around them. Although, today's society emphasizes privacy, it can be lifesaving to have a neighbor you can count on. If you notice mail or newspapers piling up, stop by to see if help is needed.

REPORT FROM TRUSTEES

Trustee Nicci Molinski

Christmas activities went well. There were 15-20 kids at the craft event and candy cane hunt.

She thanked Tom and Kim Trombley for their help with that.

Cooking Class on February 2nd at 2:00 p.m. at the Meeting House. They will be making pinwheels.

She is working on February Break activities with the Champlain Memorial Library.

A Paint and Sip Library fundraiser is planned for February 8th

She is working on creating a Teen Book Club, which would meet every six weeks.

Trustee Thomas Trombley

The Village sign is complete but the vinyl is not installed. Scott opted not to do that. Jesse Poirier will prepare the surface properly and install the vinyl. It should be here soon.

Trustee Thomas Trombley reported the following for Trustee Kim Trombley:

The AARP Challenge update for December is complete and submitted.

The dock has been ordered with a request for delivery no sooner than April.

They do not yet have the quote for the rail which would make the dock handicap-compliant.

They met with Modern Mechanical to discuss details. He is working on a plan and should have that completed in the next couple of weeks.

The K of C will be having their Free Throw Contest on January 25th at the Middle School Gym.

Registration will be at 12:30 and competition starting at 1:30 pm. It is open to 9-15 year olds.

Trustee Gehrig

Stewarts Grant is due January 31st with children 18 and younger as the focus. She asked the board for some ideas on playground equipment that they would like to see there.

She would like to work on a Garden Grant for either \$500 or \$1,000, with a focus on gardening with kids. They need detailed information about the space to be used and participation numbers.

Trustee Nicci Molinski will help with the questionnaire. Deadline is February 14th.

She is looking for something for the basketball court as well.

REPORT FROM CLERK/TREASURER MUNOZ

The board has been provided the Expense and Revenue Report for December.

The Water/Sewer billing totals for January 1st: Water: \$60,922.26 and Sewer: \$67,452.13.

Transfer

To:	A7110.4	Parks	\$5,600.17	
From:	A599	Fund Balance		\$5,600.17

Transfer is needed to cover cost of the kayak launch and EZ docks

A motion was made by Trustee Gehrig and seconded by Trustee Molinski to approve this transfers. All members present voted aye. Carried.

PRESENTATION OF WARRANT AND PAYMENT

There are additional invoices of \$9,643.78 for a total warrant of \$29,252.09.

A motion was made by Trustee Gehrig and seconded by Trustee Thomas Trombley to approve the warrant with additional invoices for a total of \$29,252.09.

Roll call vote as follows:

Trustee Kim Trombley	Absent
Trustee Molinski	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

Clerk/Treasurer Munoz said that Constellation Energy, our energy supplier, has offered a 2 year contract for a fixed rate of \$.03442, down from \$.03675. This should save approximately \$1,300/year.

The board was okay with signing a contract at that rate.

REPORT FROM THE SUPERINTENDANT

Supt Jolicoeur reported that the DPW has done the following:

- Streets and sidewalks: we have used a lot of sand and salt already this season. We have received our 2nd load of salt and mixed it to refill our shed, which is now about half full.
- The hydrant on the top of Church Street is installed. The contractor will be back in the spring to pour the new sidewalk where it had to be removed.
- The leaking hydrants that were found in the town during flushing have been repaired. Some of our flow testing is completed. We will finish when we do Spring flushing.
- The backhoe was serviced, 3 batteries were purchased and installed in the bucket truck, 1-ton and drop-in sander. New marker lights were installed on the sewer jet. A vibrator was wired and installed on the small sander. The auger on the press was rebuilt and it is running.
- Christmas decorations were taken down and stored.
- The plastic lining for the ice rink was received, but the weather was not in our favor. They will try to get the planks up this week and get the liner down and flooded.
- Miscellaneous projects
 1. The impeller bolt for the pump at the headworks fell out. Jordan from Peak Motors will be here tomorrow to work on the pump so that we can reinstall it.
 2. We are waiting on the factory rep from Cylinder Company to stop and look at the valve body on our Peterbilt so that we can get a quote on the cylinder repair.

3. The west charging station is in operation. The east one is not working and we are waiting on EV Connect.
 4. Electrical parts and a weather proof cabinet are needed to install the new fog-rod level indicator at the wastewater headworks. This will make the float switches a thing of the past.
 5. Electrical parts are needed to install the chatterbox on the Main Street lift station.
- Supt Jolicoeur was contacted by a resident of the Town last week about water running out of a curb stop in their yard. He had been monitoring this, thinking it was ground water. The flow did not stop during the cold and he will be looking at it again this week. If it continues, it will most likely have to be dug up. Supt. Jolicoeur will contact the Town to see who will be digging and repairing it.
 - Steve from Precision Environmental contacted Supt. Jolicoeur and let him know that the blower for the remediation was being built, but the manufacturer was behind schedule. We don't anticipate this being installed until sometime in February if all goes well.
 - We need to think about purchasing a new 250Kw generator for water plant so if we have an extended power outage, we can pump water without someone there 24/7 monitoring and adjusting chemical feed pumps. Mayor McFetridge said that the best chances for a grant for that would be USDA. She will look into that.

Digital Radar Sign

We have quotes for 15" speed alert sign. Supt Jolicoeur prefers the one that is \$3,399 because it can be programmed with other messages and it can be easily moved to other locations. It will be put on Prospect Street initially.

It is not portable, but Supt. Jolicoeur wants to make it portable. This can be paid for with winter recovery funds, part of CHIP's funding.

The units come out of Montreal. We could pick it up ourselves and save money on shipping.

Trustee Gehrig will check into what it would cost to bring across the border ourselves.

A motion was made by Trustee Gehrig and seconded by Trustee Thomas Trombley to approve the purchase of the Evolution 15FM for \$3,399 without shipping or \$3,632 including shipping.

Roll call vote:

Trustee Kim Trombley	Absent
Trustee Molinski	Aye
Trustee Thomas Trombley	Aye
Trustee Gehrig	Aye
Mayor McFetridge	Aye

Motion carried.

CORRESPONDENCE

1. Corresp. From ARC thanking the DPW
2. JCEO Monthly Report for December
3. Letter to Neil Coulombe from Codes Officer Tetreault
4. Corresp. From NYS DEC regarding WWTP Disinfectant Grant

NEW BUSINESS

Resolution of Election Date, Polling Place and Time

A motion to accept made by Trustee Thomas Trombley

Seconded by Trustee Amy Gehrig

Trustee Kim Trombley	absent
Trustee Molinski	Aye
Trustee Gehrig	Aye
Trustee Thomas Trombley	Aye
Mayor McFetridge	Aye

Motion carried.

Local Law #1 of 2020 Streets and Sidewalks: Notification of Defect

A motion was made by Trustee Thomas Trombley and seconded by Trustee Gehrig to approve Local Law #1-2020 Streets and Sidewalks “Notification of Defect”.

All members present voted aye. Motion carried.

Local law #2 of 2020 Supplementary Regulations “Signs”

A motion was made by Trustee Gehrig and seconded by Trustee Thomas Trombley to approve Local Law #2 of 2020 Supplementary Regulations “Signs”.

All members present voted aye. Motion carried.

Appointment of Water Board members

Mayor McFetridge appointed 3 of the 5 members of the Water Board who will be representing the Village of Champlain: Mike Lafontaine, Thomas Trombley and Kim Trombley.

OLD BUSINESS

Contamination Cleanup

Supt. Jolicoeur addressed this in his report. Nothing has happened and we are way behind schedule.

Mayor McFetridge will contact them to see where we stand.

Snow Plow

Supt. Jolicoeur has sent Mayor McFetridge specs on the snow plow and she has submitted them to USDA for the grant.

EXECUTIVE SESSION

At 7:32 pm, a motion was made by Trustee Gehrig and seconded by Trustee Molinski to close the regular meeting. All members voted aye. Carried.

A motion was made by Trustee Gehrig and seconded by Trustee Thomas Trombley to go into Executive Session to discuss a personnel issue. All members present voted aye. Carried.

At 7:50 pm a motion was made by Trustee Gehrig and seconded by Trustee Molinski to leave the executive session. All members voted aye. Carried.

A motion was made by Trustee Thomas Trombley and seconded by Trustee Gehrig to return to regular meeting. All members voted aye. Carried.

There was nothing to report from Executive Session.

ADJOURNMENT

There being no further business before this board, at 7:51 pm a motion was made by Trustee Gehrig and seconded by Trustee Thomas Trombley to adjourn. All members voted aye. Carried.

01/20/2020